

Psychology Department Emergency Fund

To help Ph.D. students with unexpected one-time expenses such as travel related to a death in the immediate family, temporary housing after a fire, or emergency dental surgery, the Psychology Department has set aside special funds. Everything you need to know to apply for this assistance is below.

We have followed Graduate Division guidelines very closely in establishing the eligibility criteria and application procedures.

Purpose

The Emergency Fund enables students to continue making academic progress despite unanticipated, extreme financial hardships. The fund does not cover recurring expenses; instead, it is intended for Ph.D. students who cannot reasonably resolve their immediate financial difficulty through fellowships, loans, or personal resources. Each funding request is eligible for an award of up to \$1,500.

Eligibility

- (1) The fund is open to all Ph.D. students registered full-time in the Department.
- (2) Expenses must be essential to the safety/well-being of the student or required for the student to make academic progress toward degree requirements. These expenses may include, but are not limited to, the following needs:
 - Unanticipated or emergency medical expenses
 - Temporary housing for displacement due to fire, flood, or other unforeseen circumstances
 - Travel costs related to unexpected crisis or death in the immediate family
 - Other unanticipated and urgent needs as appropriate
- (3) Funding will not generally be awarded to support the following expenses:
 - Regular expenses related to the cost of attendance (including tuition, fees, housing, and educational supplies)
 - Expenses for periods in which the student is on leave or not enrolled in the University, including post-graduation costs
 - Expenses incurred by someone other than the student
 - Scholarly and professional conference attendance
 - Fees related to post-graduation employment, i.e., licensure fees, OPT fees, etc.
 - Costs associated with moving to or away from the area
 - Loan repayment or credit card debt
 - Purchase of new technology or replacement of old technology
- (4) If a student is unsure about eligibility, they should contact the Chair.

Application Process

- Applicants should provide a brief description of the emergency situation and the amount of funding requested, including a listing of anticipated or incurred emergency expenses.
- Documentation of actual or estimated expenses is required.
- Application materials should be submitted to the Chair.

Review Process

- Applications are reviewed on a first-come, first-served basis once the application is complete.
- Any information provided will remain confidential.

Repayment

The award does not require repayment. However, to replenish the fund and ensure that future students can receive the same benefit, we encourage awardees to donate to the fund when they are able.

Examples of Emergency Fund Requests that are Eligible and Not Eligible

Eligible for Funding		Not Eligible for Funding
Emergency dental expenses (e.g., root canal). Dental emergencies may qualify for up to 50% of the unreimbursed cost		Personal automobile repairs
Temporary housing for displacement due to fire, flood, or other unforeseen circumstances		Moving expenses (except for mandated moves)
Travel costs related to unexpected crisis or death in the immediate family		Medical costs not covered by health insurance
Mandatory relocation due to harassment or Title IX issue		Bay Area rent
Change of locks after a burglary		Research support
		Recurring costs
		Replacement of old technology (e.g., nonfunctioning or damaged laptops)
		Childcare