

Work Opportunities – Week of September 20, 2021

[Table of Contents](#)

Research Coordinator Positions at Rutgers University	2
Assistant Clinical Research Coordinator at UCSF	3
Full-Time Research Positions - Cincinnati Children's Hospital	5
Clinical Research Assistant Position at Dartmouth College	6

Research Coordinator Positions at Rutgers University

The Kleiman Lab at Rutgers (kleimanlab.org) is seeking applications for a full-time research coordinator position. We are a growing lab in the Psychology Department at Rutgers that focuses on using technology like smartphones and wearable devices to predict and prevent suicidal thoughts and behaviors. This position is particularly well suited for someone who wishes to gain experience prior to going to graduate school in clinical psychology.

The research coordinator will primarily work on three NIMH-funded projects (<https://kleimanlab.org/research/current-projects/>) focused on understanding and preventing short-term suicidal behaviors in adults and youth through ecological momentary assessment (EMA) and wrist actigraphy.

The position will involve opportunities in three main areas:

1. **Data collection in new and ongoing studies.** Duties in this area involve general research activities on the studies mentioned above (and potentially other new studies as well), including (a) recruiting and screening adults, adolescents and their parents, (b) administering diagnostic interviews to study participants and their parents, and (c) monitoring data entry and cleaning.
2. **Grant and study administration.** Duties in this area involve supporting the regulatory components of the studies, including: (a) Preparing and maintaining Institutional Review Board (IRB) protocols, (b) managing grants, (c) paying participants and (d) coordinating local and multi-site research meetings.
3. **General lab activities.** Duties in this area involve supporting daily operations of a growing research lab, including: (a) working with laboratory director and other research coordinators to develop laboratory protocols for data management, personnel, and general laboratory culture, (b) conducting literature reviews and assisting with manuscript preparation, and (c) other general administrative duties to maintain the workings of the lab.

The position will be for two years with a start date in September or October 2021. Salary is competitive and commensurate with experience.

To learn more and apply, please visit this link: <https://kleimanlab.org/join-us/>

Assistant Clinical Research Coordinator at UCSF

Assistant Clinical Research Coordinator
Neurology-Memory and Aging Center
Full Time
61299BR

Job Summary

Under the supervision of a Clinical Research Supervisor or Principal Investigator (PI), the Assistant Clinical Research Coordinator (Assistant CRC) will perform entry-level duties related to the support and coordination of clinical research projects on the impact of genetics on neurodevelopmental differences and neurodegenerative diseases. This position may involve training and development to prepare and advance for journey-level work at the next level within the series.

The Assistant CRC' responsibilities include helping with recruitment, registration, scheduling, and retention of study participants as well as data collection, data entry and analysis. The Assistant CRC will make outgoing calls to research participants to collect questionnaire data. Duties will include: preparing datasets for papers and presentations, preparing and maintaining the compliance of research study ethics approvals, preparing reports and tables using excel and database management tools, completing study forms to submit to sponsors and/or appropriate agencies.

The Assistant CRC will be exposed to either neuroimaging techniques or computer science.

The Assistant CRC may be responsible for:

- The coordination of one or more single or multi-site, active or follow-up studies; help in preparing protocols for study initiation
- Help designing flow sheets, data forms and source documents
- Gathering and interpreting medical, surgical and laboratory data regarding study subjects
- Applying understanding of inclusion/exclusion eligibility criteria for protocols
- Helping to recruit, enroll, register, schedule and retain study subjects; record protocol specific treatments and assure collection and shipment of samples
- Assisting research personnel to keep patients on study schedules
- Completing study forms to submit to sponsors and/or appropriate agencies

Work Opportunities – Week of September 20, 2021

- Collecting and entering quality data into study databases, maintaining data quality
- Assisting with data analysis; assist with preparation of reports and tables; and attend team meetings.

Department Description

The UCSF Memory and Aging Center (MAC) (<https://memory.ucsf.edu/>) is located at the Mission Bay campus in San Francisco, CA. The MAC has over 300 employees and is the largest center in the United States focused on the study of neurodegenerative diseases. Our center includes a multidisciplinary team of neurologists, neuroscientists, neuropsychologists, postdoctoral fellows, nurses and research coordinators who form a rich and highly collaborative learning environment for trainees. The current National Institutes of Health (NIH) rankings show that UCSF Neurology is ranked #1 nationally among departments of neurology at US medical schools (<https://neurology.ucsf.edu/fast-facts>).

Required Qualifications

- HS graduation and sufficient experience and demonstrated skills to successfully perform the assigned duties and responsibilities
- Fluent in written and spoken Spanish
- Proficiency with Microsoft Word, PowerPoint, and Windows
- Excellent verbal and written communications and presentation skills; excellent organizational skills; and excellent interpersonal skills to work effectively in a diverse team
- Excellent analytical and problem-solving skills.
- Ability to work effectively in a fast-paced, team-based environment; project management and coordination skills; ability to prioritize tasks and meet multiple deadlines on concurrent projects
- Ability to establish cooperative working relationships with patients, co-workers, & physicians

Preferred Qualifications

- Background or certification in medical Spanish
- Demonstrated proficiency with medical terminology in English and Spanish
- Ability to abstract data from medical records and transfer it to data collection forms or directly into databases
- Experience working with children

Work Opportunities – Week of September 20, 2021

- Familiarity with UCSF processes and systems; experience and knowledge of Committee on Human Research (CHR)/Institutional Review Board (IRB) policy and procedure

About UCSF

The University of California, San Francisco (UCSF) is a leading university dedicated to promoting health worldwide through advanced biomedical research, graduate-level education in the life sciences and health professions, and excellence in patient care. It is the only campus in the 10-campus UC system dedicated exclusively to the health sciences. We bring together the world's leading experts in nearly every area of health. We are home to five Nobel laureates who have advanced the understanding of cancer, neurodegenerative diseases, aging and stem cells.

The full posting and application is [here](#).

Note: Highly recommend that interested students read Dr. Suzee Lee's research papers to get a sense of the work

Full-Time Research Positions - Cincinnati Children's Hospital

FULL-TIME RESEARCH POSITIONS AVAILABLE FOR NEW GRADUATES
in the BEHAVIORAL AND NEURODEVELOPMENTAL PSYCHIATRY & NEUROSCIENCE
RESEARCH GROUP

The goal of our research group is to understand causes and advance novel, personalized treatment approaches for autism spectrum disorders (ASD) and related neurodevelopmental disorders. Our current laboratory and clinic-based research projects focus on human biomarker development as well as increasing successful outcomes through clinical research and treatment in children and adolescents with Fragile X Syndrome (FXS), idiopathic ASD, Angelman Syndrome (AS), and other neurogenetic syndromes. Projects with individuals with neurodevelopmental disorders include clinical measures of behavior and cognitive ability, neuroimaging studies of brain development using Electroencephalography (EEG), functional Near Infrared Spectroscopy (fNIRS), functional Magnetic Resonance Imaging (fMRI), and transcranial magnetic stimulation (TMS), and medication treatment trials. In our translational neuroscience lab, we use human induced pluripotent stem cells, several mouse models of autism, FXS, and AS, and patient blood/saliva samples to better understand the pathophysiology of these disorders. Our projects

Work Opportunities – Week of September 20, 2021

also focus on integration of human and animal research in order to identify potential pharmacotherapy targets and biomarkers of treatment response.

We are currently hiring research coordinators for both our human clinical research projects and in our basic science labs. These positions are varied, but generally require a bachelor's degree in neuroscience, biology, computer science, psychology, or related field, and are for a minimum of 2 years. Successful applicants are bright, motivated post-baccalaureate students with a passion for research, neuroscience and autism and related neurodevelopmental disorders.

INTERESTED IN WHAT WE DO?

CONTACT US AT shelley.randall@cchmc.org

PLEASE INCLUDE YOUR RESUME OR CV FOR CONSIDERATION

Clinical Research Assistant Position at Dartmouth College

Full Time Clinical Research Assistant Position at Dartmouth College

The Center for Technology and Behavioral Health (CTBH: <http://www.c4tbh.org/>) at the Geisel School of Medicine at Dartmouth is seeking a full time Research Assistant to work with Dr. Catherine Stanger on a large randomized trial testing web based health coaching for young adults with a chronic medical condition (type 1 diabetes). Research assistants will deliver the clinical intervention and will receive extensive training and supervision in health coaching that includes motivational interviewing and goal setting. Research assistants will also engage in participant screening as well as diverse data and project management tasks.

Research staff will benefit from the rich academic environment of the CTBH. This position provides excellent experience for persons interested in pursuing graduate study in psychology or other health fields.

RESPONSIBILITIES

The Research Assistant will serve as a web health coach implementing a manualized intervention to promote healthy behavior among young adults with type 1 diabetes. The Research Assistant will also conduct participant screening and onboarding and will engage in data management and prepare materials for the IRB. Opportunities are offered to work with senior investigators and postdoctoral fellows on data analyses, manuscript preparation, and research presentations.

REQUIREMENTS

Work Opportunities – Week of September 20, 2021

One year of experience in research with human subjects and/or health coach certification
Bachelor's degree in a Human Service field preferably in psychology, human biology, neuroscience, or related fields.

Experience with Redcap and other database, data management, or statistics software is highly desirable

A 2-year commitment to the position is preferred. The successful candidate will be enthusiastic, responsible, able to work independently, and have strong interpersonal and communication skills as well as meticulous attention to detail.

Date position available: Immediately

Please email resume or CV and cover letter to Dr. Stanger to apply:

catherine.stanger@dartmouth.edu