

## Work Opportunities – Week of August 30, 2021

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## **Paid Graduate and Undergraduate Research Opportunities at IRLE, 9/2**

### **Apply to Our New Paid Research Development Program**

IRLE is thrilled to launch Social Sciences Research Pathways (SSRP), a yearlong research development program that connects undergraduate students with graduate student mentors pursuing masters or doctoral-level research.

Through the program, undergraduate mentees develop fundamental research skills and receive meaningful mentorship from graduate researchers. Graduate student mentors gain experience leading a research team and the support of undergraduate mentees for their research projects. Graduate student mentors will receive a \$1,000 stipend (two \$500 stipends, one per semester), and undergraduate mentees will receive a \$2,000 stipend (two \$1,000 stipends, one per semester).

The program aims to attract students from all backgrounds, and provide meaningful, hands-on social sciences research experience.

The 2021 SSRP application period is now open. Apply by September 2, 2021:

- [Graduate student mentor application](#)
- [Undergraduate mentee application](#)

[Learn more and apply](#)

Questions? Please contact [christina.mckay@berkeley.edu](mailto:christina.mckay@berkeley.edu) or [irle@berkeley.edu](mailto:irle@berkeley.edu).

## **Program Assistant - Psychiatry: National Crime Victims Center, 9/3**

[Call for Applications for a Research Assistant for NIMH-funded mental health study on Child Maltreatment and Other Forms of Trauma and Threat-Related Negative Valence Systems](#)

Our research team housed in the National Crime Victims Research & Treatment Center (NCVC) at the Medical University of South Carolina (MUSC) in Charleston, SC, is seeking to hire a full-time Research Assistant for the Charleston Resiliency Monitoring (CHARM) study.

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CHARM is an NIMH-funded, RDoC-inspired longitudinal, lab-based project centered on examining connections between stressful life experiences (e.g., child maltreatment, racism-related trauma) and threat processing in the brain during childhood and adolescence. This position offers the opportunity to work with an exceptional multi-disciplinary team of accomplished researchers in traumatic stress, developmental psychopathology, and fMRI and psychophysiological methods and to gain experience in working with these methods, as well as the opportunity to gain experience working with a diverse community sample of youth and caregivers. Although not directly part of the position, the person hired will have the opportunity to be involved in papers and presentations extending from the waves of CHARM data already collected and being collected. It is a one-year guaranteed position, particularly ideal for an applicant interested in pursuing graduate study in psychology, neuroscience, or related fields.

We are looking for highly energetic and personable candidates who are excited to engage in cutting edge mental health research. We highly encourage candidates who are from backgrounds under-represented in science. The link to the job description and application is below. Please contact PI Dr. Carla Kmett Danielson ([danielso@musc.edu](mailto:danielso@musc.edu)) with any questions.

Full description and application:

<https://careers.pageuppeople.com/756/cw/en-us/job/531278/univ-program-assistant-psychiatry-national-crime-victims-center>

## Research Data Associate at NYU Langone Health, 9/3

NYU Langone Health

Department of Psychiatry

Anxiety, Stress & Prolonged Grief Program

The **Research Data Associate** will provide support for the coordination of studies focusing on the phenomenology, biology, and treatment of anxiety, PTSD, and grief-related disorders under the direct supervision Dr. Naomi Simon.

Responsibilities

- Provides support for federally-sponsored and privately-funded research on the etiology and treatment of traumatic stress disorders, anxiety, and complicated grief, including

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oversight of research data, organization of regulatory binders and study folders, and management of study databases

- Interfaces with the Principal Investigator and Institutional Review Board. Prepares and modifies ethics committee proposals for PI review and approval and communicates with the IRB regarding ongoing studies
- Assists with the design and posting of social media ads to recruit specific populations for research studies
- Performs data entry, cleaning, and analysis
- Conducts literature reviews for grant submissions and ongoing research work at the program under the direction of the Principal Investigator
- Assists in dissemination efforts on finding of research studies, including preparation of posters, presentations, and manuscripts
- Conducts phone interviews to assess fit with study inclusion/exclusion criteria and match participants to studies for initial screening visit
- Observe and assist with treatment groups by bringing patients to physician for treatment visits as necessary for ongoing studies
- Provides referrals for patients who do not qualify for current research studies
- Acts as the primary research contact for patients enrolled in studies
- Log patient visits, update and maintain patient charts in EPIC, and coordinates visit schedules
- Administers laboratory tests, including vital signs, electrocardiogram, urine toxicology, and phlebotomy
- Collects and processes patient blood and saliva samples

### Qualifications

- Associate's degree plus one year related experience or equivalent combination of education and experience. BA or BS in psychology or related field preferred.
- Computer literate with good interpersonal, writing and verbal communication skills.
- Attentive to detail and flexible in fast-pace work environment
- Exceptional organizational and time-management skills
- Statistical knowledge and experience with data management and analysis preferred
- Prior experience working in research laboratory or related clinical setting preferred

To be considered for this position, please submit a cover letter, CV, transcript, and contact information for two references to Carly Miron at [carly.miron@nyulangone.org](mailto:carly.miron@nyulangone.org) by Friday, September 3rd, 2021.

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If any students have questions regarding the position, they should feel free to contact Carly Miron at [carly.miron@nyulangone.org](mailto:carly.miron@nyulangone.org).

### **Mentor/Teach Youth (Work Study, Units, or Volunteer), 9/4**

Mentor or Teach Youth (for Work Study, units, volunteer)!

Local students are struggling to return to school after a year of remote learning.

You can help! Mentor in reading, tutor math, help a middle schooler, or teach the arts.

Pay is \$16.32/hour in Work Study, field units, or volunteer.

- **CREATE**: Co-Teach a class in Art, Creative Writing, Dance, or Theater (units or volunteer only)

Apply by: Mon, Aug 30 for **BUILD/Bridging Berkeley** and Sat, Sept 4 for **CREATE**

More info: <https://publicservice.berkeley.edu>

### **CPD Undergraduate Fellows Program, 9/15**

We are excited to announce the Undergraduate Fellows Program 2021/22, a joint initiative of the Institute of International Studies and the Center on the Politics of Development. The program is a year-long fellowship that presents a unique opportunity for a select group of undergraduate students to work side-by-side with IIS/CPD affiliated faculty and graduate-level research associates on conducting original research. Fellows will acquire key skills such as statistical programming, map-making, and the knowledge necessary to study the analysis of international affairs, and/or the politics of developing countries. In addition, they will get access to workshops where scholars from UC Berkeley and other top universities present their projects which provides unique insight into the theories and methods used by experts, and exposure to the larger interdisciplinary research community. Fellows will attend seminars including MIRTH, Global History, Global Security Policy and Comparative Politics Colloquium. Each fellowship comes with a \$1000 stipend.

**Eligibility:** Applicants must currently be enrolled at UC Berkeley and have completed at least one semester of study in residence. **All majors are eligible and encouraged to apply.** More detail on specific research projects and related required qualifications can be found below.

**To Apply:** The application season for the 2021/22 program will start mid-August 2021. Please check back [here](#) for details on how to apply.

## Research Coordinator Positions at Rutgers University

The Kleiman Lab at Rutgers ([kleimanlab.org](https://kleimanlab.org)) is seeking applications for a full-time research coordinator position. We are a growing lab in the Psychology Department at Rutgers that focuses on using technology like smartphones and wearable devices to predict and prevent suicidal thoughts and behaviors. This position is particularly well suited for someone who wishes to gain experience prior to going to graduate school in clinical psychology.

The research coordinator will primarily work on three NIMH-funded projects (<https://kleimanlab.org/research/current-projects/>) focused on understanding and preventing short-term suicidal behaviors in adults and youth through ecological momentary assessment (EMA) and wrist actigraphy.

The position will involve opportunities in three main areas:

1. **Data collection in new and ongoing studies.** Duties in this area involve general research activities on the studies mentioned above (and potentially other new studies as well), including (a) recruiting and screening adults, adolescents and their parents, (b) administering diagnostic interviews to study participants and their parents, and (c) monitoring data entry and cleaning.
2. **Grant and study administration.** Duties in this area involve supporting the regulatory components of the studies, including: (a) Preparing and maintaining Institutional Review Board (IRB) protocols, (b) managing grants, (c) paying participants and (d) coordinating local and multi-site research meetings.
3. **General lab activities.** Duties in this area involve supporting daily operations of a growing research lab, including: (a) working with laboratory director and other research coordinators to develop laboratory protocols for data management, personnel, and general laboratory culture, (b) conducting literature reviews and assisting with manuscript preparation, and (c) other general administrative duties to maintain the workings of the lab.

The position will be for two years with a start date in September or October 2021. Salary is competitive and commensurate with experience.

To learn more and apply, please visit this link: <https://kleimanlab.org/join-us/>

## Assistant Clinical Research Coordinator at UCSF

Assistant Clinical Research Coordinator  
Neurology-Memory and Aging Center  
Full Time  
61299BR

### Job Summary

Under the supervision of a Clinical Research Supervisor or Principal Investigator (PI), the Assistant Clinical Research Coordinator (Assistant CRC) will perform entry-level duties related to the support and coordination of clinical research projects on the impact of genetics on neurodevelopmental differences and neurodegenerative diseases. This position may involve training and development to prepare and advance for journey-level work at the next level within the series.

The Assistant CRC' responsibilities include helping with recruitment, registration, scheduling, and retention of study participants as well as data collection, data entry and analysis. The Assistant CRC will make outgoing calls to research participants to collect questionnaire data. Duties will include: preparing datasets for papers and presentations, preparing and maintaining the compliance of research study ethics approvals, preparing reports and tables using excel and database management tools, completing study forms to submit to sponsors and/or appropriate agencies.

The Assistant CRC will be exposed to either neuroimaging techniques or computer science.

The Assistant CRC may be responsible for:

- The coordination of one or more single or multi-site, active or follow-up studies; help in preparing protocols for study initiation
- Help designing flow sheets, data forms and source documents
- Gathering and interpreting medical, surgical and laboratory data regarding study subjects
- Applying understanding of inclusion/exclusion eligibility criteria for protocols
- Helping to recruit, enroll, register, schedule and retain study subjects; record protocol specific treatments and assure collection and shipment of samples
- Assisting research personnel to keep patients on study schedules

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- Completing study forms to submit to sponsors and/or appropriate agencies
- Collecting and entering quality data into study databases, maintaining data quality
- Assisting with data analysis; assist with preparation of reports and tables; and attend team meetings.

### **Department Description**

The UCSF Memory and Aging Center (MAC) (<https://memory.ucsf.edu/>) is located at the Mission Bay campus in San Francisco, CA. The MAC has over 300 employees and is the largest center in the United States focused on the study of neurodegenerative diseases. Our center includes a multidisciplinary team of neurologists, neuroscientists, neuropsychologists, postdoctoral fellows, nurses and research coordinators who form a rich and highly collaborative learning environment for trainees. The current National Institutes of Health (NIH) rankings show that UCSF Neurology is ranked #1 nationally among departments of neurology at US medical schools (<https://neurology.ucsf.edu/fast-facts>).

### **Required Qualifications**

- HS graduation and sufficient experience and demonstrated skills to successfully perform the assigned duties and responsibilities
- Fluent in written and spoken Spanish
- Proficiency with Microsoft Word, PowerPoint, and Windows
- Excellent verbal and written communications and presentation skills; excellent organizational skills; and excellent interpersonal skills to work effectively in a diverse team
- Excellent analytical and problem-solving skills.
- Ability to work effectively in a fast-paced, team-based environment; project management and coordination skills; ability to prioritize tasks and meet multiple deadlines on concurrent projects
- Ability to establish cooperative working relationships with patients, co-workers, & physicians

### **Preferred Qualifications**

- Background or certification in medical Spanish
- Demonstrated proficiency with medical terminology in English and Spanish
- Ability to abstract data from medical records and transfer it to data collection forms or directly into databases

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- Experience working with children
- Familiarity with UCSF processes and systems; experience and knowledge of Committee on Human Research (CHR)/Institutional Review Board (IRB) policy and procedure

### **About UCSF**

The University of California, San Francisco (UCSF) is a leading university dedicated to promoting health worldwide through advanced biomedical research, graduate-level education in the life sciences and health professions, and excellence in patient care. It is the only campus in the 10-campus UC system dedicated exclusively to the health sciences. We bring together the world's leading experts in nearly every area of health. We are home to five Nobel laureates who have advanced the understanding of cancer, neurodegenerative diseases, aging and stem cells.

The full posting and application is [here](#).

Note: Highly recommend that interested students read Dr. Suzee Lee's research papers to get a sense of the work

## **Full-Time Research Positions - Cincinnati Children's Hospital**

FULL-TIME RESEARCH POSITIONS AVAILABLE FOR NEW GRADUATES  
in the BEHAVIORAL AND NEURODEVELOPMENTAL PSYCHIATRY & NEUROSCIENCE  
RESEARCH GROUP

The goal of our research group is to understand causes and advance novel, personalized treatment approaches for autism spectrum disorders (ASD) and related neurodevelopmental disorders. Our current laboratory and clinic-based research projects focus on human biomarker development as well as increasing successful outcomes through clinical research and treatment in children and adolescents with Fragile X Syndrome (FXS), idiopathic ASD, Angelman Syndrome (AS), and other neurogenetic syndromes. Projects with individuals with neurodevelopmental disorders include clinical measures of behavior and cognitive ability, neuroimaging studies of brain development using Electroencephalography (EEG), functional Near Infrared Spectroscopy (fNIRS), functional Magnetic Resonance Imaging (fMRI), and transcranial magnetic stimulation (TMS), and medication treatment trials. In our translational neuroscience lab, we use human induced pluripotent stem cells, several mouse models of autism, FXS, and AS, and patient

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blood/saliva samples to better understand the pathophysiology of these disorders. Our projects also focus on integration of human and animal research in order to identify potential pharmacotherapy targets and biomarkers of treatment response.

We are currently hiring research coordinators for both our human clinical research projects and in our basic science labs. These positions are varied, but generally require a bachelor's degree in neuroscience, biology, computer science, psychology, or related field, and are for a minimum of 2 years. Successful applicants are bright, motivated post-baccalaureate students with a passion for research, neuroscience and autism and related neurodevelopmental disorders.

INTERESTED IN WHAT WE DO?

CONTACT US AT [shelley.randall@cchmc.org](mailto:shelley.randall@cchmc.org)

PLEASE INCLUDE YOUR RESUME OR CV FOR CONSIDERATION

## Clinical Research Assistant Position at Dartmouth College

### Full Time Clinical Research Assistant Position at Dartmouth College

The Center for Technology and Behavioral Health (CTBH: <http://www.c4tbh.org/>) at the Geisel School of Medicine at Dartmouth is seeking a full time Research Assistant to work with Dr. Catherine Stanger on a large randomized trial testing web based health coaching for young adults with a chronic medical condition (type 1 diabetes). Research assistants will deliver the clinical intervention and will receive extensive training and supervision in health coaching that includes motivational interviewing and goal setting. Research assistants will also engage in participant screening as well as diverse data and project management tasks.

Research staff will benefit from the rich academic environment of the CTBH. This position provides excellent experience for persons interested in pursuing graduate study in psychology or other health fields.

### RESPONSIBILITIES

The Research Assistant will serve as a web health coach implementing a manualized intervention to promote healthy behavior among young adults with type 1 diabetes. The Research Assistant will also conduct participant screening and onboarding and will engage in data management and prepare materials for the IRB. Opportunities are offered to work with senior investigators and postdoctoral fellows on data analyses, manuscript preparation, and research presentations.

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### **REQUIREMENTS**

One year of experience in research with human subjects and/or health coach certification  
Bachelor's degree in a Human Service field preferably in psychology, human biology, neuroscience, or related fields.

Experience with Redcap and other database, data management, or statistics software is highly desirable

A 2-year commitment to the position is preferred. The successful candidate will be enthusiastic, responsible, able to work independently, and have strong interpersonal and communication skills as well as meticulous attention to detail.

Date position available: Immediately

Please email resume or CV and cover letter to Dr. Stanger to apply:

[catherine.stanger@dartmouth.edu](mailto:catherine.stanger@dartmouth.edu)