

Internship and Volunteering Opportunities: Week of August 30, 2021

Table of Contents

Paid Graduate and Undergraduate Research Opportunities at IRLE, 9/2	2
ULAB Mentor Application, 9/3	2
Mentor/Teach Youth (Work Study, Units, or Volunteer), 9/4	4
Story Scholars Fellowship, 9/7	5
Leadership Launchpad Virtual Internship, 9/9	6
Ohlone College Career Adviser Intern, 9/9	7
IIS/CPD Undergraduate Fellows Program, 9/10	11
UCDC Spring 2022, 9/22	12
The Helen Diller Institute Undergraduate Fellowship, 9/22	12
EHP Lab Volunteer Researcher Positions	14
Bright Spot Network Internship	14
ACE Coaches Fall 2021 Recruitment	15
2021-2022 Alternative Breaks Leadership Team	17
Transcription and Coding Support for Substance Use Research	18

Paid Graduate and Undergraduate Research Opportunities at IRLE, 9/2

Apply to Our New Paid Research Development Program

IRLE is thrilled to launch Social Sciences Research Pathways (SSRP), a yearlong research development program that connects undergraduate students with graduate student mentors pursuing masters or doctoral-level research.

Through the program, undergraduate mentees develop fundamental research skills and receive meaningful mentorship from graduate researchers. Graduate student mentors gain experience leading a research team and the support of undergraduate mentees for their research projects. Graduate student mentors will receive a \$1,000 stipend (two \$500 stipends, one per semester), and undergraduate mentees will receive a \$2,000 stipend (two \$1,000 stipends, one per semester).

The program aims to attract students from all backgrounds, and provide meaningful, hands-on social sciences research experience.

The 2021 SSRP application period is now open. Apply by September 2, 2021:

- [Graduate student mentor application](#)
- [Undergraduate mentee application](#)

[Learn more and apply](#)

Questions? Please contact christina.mckay@berkeley.edu or irle@berkeley.edu.

ULAB Mentor Application, 9/3

Apply to ULAB to become an undergraduate research mentor for the Cognitive Science and Psychology division of the Undergraduate Lab @Berkeley.

ULAB is a student-run organization on campus dedicated to providing access to research opportunities for undergraduate students. By being a ULAB mentor, you will bond with a small group of students interested in research by mentoring them through a year-long research project in the field of cognitive science, psychology, and neuroscience. Through this mentorship, not only would you be able to discover and hone your leadership skills, you will also gain hands-on

Internship and Volunteering Opportunities: Week of August 30, 2021

experience in scientific writing, data analysis, and experiment design. In addition to being a mentor for your group, you will work with and receive guidance from our graduate student advisors. All project groups will present at the ULAB symposium at the end of the year and be published through eScholarship.

See past publications here: https://escholarship.org/uc/cogscipsych_ulab

Application: <https://bit.ly/ulabmentor21>

ULAB is accepting mentors on a rolling basis. Priority will be given to those who apply early.

Want to gain valuable research experience?

Undergraduate Laboratory @Berkeley
is recruiting for the 2021-2022 academic year

Whether you are leading the group as a **mentor** or collaborating within the group as a **mentee**, you will:

- **develop** your research skills through immersion in a year-long research project
- **publish** your paper through UC eScholarship Open Access Publishing
- **present** your findings to notable Berkeley faculty at an end-of-year symposium

** Mentor applications accepted on a **rolling basis** **

** **UPDATE:** Mentee applications due **Sept. 10th** **



Mentor/Teach Youth (Work Study, Units, or Volunteer), 9/4

Mentor or Teach Youth (for Work Study, units, volunteer)!

Local students are struggling to return to school after a year of remote learning.

You can help! Mentor in reading, tutor math, help a middle schooler, or teach the arts.

Pay is \$16.32/hour in Work Study, field units, or volunteer.

Internship and Volunteering Opportunities: Week of August 30, 2021

- [CREATE](#): Co-Teach a class in Art, Creative Writing, Dance, or Theater (units or volunteer only)

Apply by: Mon, Aug 30 for [BUILD/Bridging Berkeley](#) and Sat, Sept 4 for [CREATE](#)

More info: <https://publicservice.berkeley.edu>

Story Scholars Fellowship, 9/7

STORY SCHOLARS FELLOWSHIPS - WINTER 2021

Deadline to apply: September 7, 2021

The 1947 Partition Archive's Story Scholarship program offers recipients a unique opportunity to travel (in-person and online), meet incredible culture bearers, and engage in meaningful conversations while preserving intangible heritage. Story Scholars participate in an intensive and deeply rewarding 3 or 6-month experience documenting narratives from Partition witnesses. Students and professionals from any field of study are welcome. Due to the COVID-19 pandemic, remote online work is an option and is encouraged in regions with low vaccination levels.

Scholars will receive extensive training in field research and oral history documentation methods. Upon completion, scholars receive a completion certificate jointly issued by The 1947 Partition Archive and Stanford University Libraries.

The Story Scholars Program is ideal for individuals in the fields of media studies, history, humanities, and the arts, as well as those who have a penchant for traveling, listening to stories, learning about different cultures, and/or writing. Scholars are paid a monthly stipend. The program allows for flexibility for those who have other commitments such as coursework or professional work, via the 3 months (full-time) or 6 months (part-time) options. **Please note that you must complete the Citizen Historian certification by The 1947 Partition Archive in order to apply.** For more information visit <https://in.1947partitionarchive.org/storyscholars>.

To learn more about The 1947 Partition Archive visit: <https://www.1947partitionarchive.org>

The deadline* to submit a complete application is SEPTEMBER 7TH 2021.

*Note: For interested applicants, we suggest starting the Citizen Historian certification process as soon as possible, setting aside a minimum of two weeks, ideally one month, to complete the work.

Deadline to apply - September 7th, 2021

In this photo Ritika Popli interviews Sarita Singh

Story Scholars

3 or 6 months Fellowship Program
Bangladesh - India - Pakistan
travel - meet people - record memories

19|47
ARCHIVE

www.1947PartitionArchive.org/storischolars

Leadership Launchpad Virtual Internship, 9/9

The Leadership Launchpad is a Virtual Internship Program focused on leadership and professional development, designed for students interested in skills and experiences (such as project management) to help advance their leadership skills in government, industry and community affairs. This nine-week program, taking place during the Fall, is unique because it provides interns opportunities to put into practice skills that are valuable and transferable in multiple industry sectors.

PROFESSIONAL EXPERIENCE

The internship provides the following professional experience:

- Communications: Learning best practices for successful communication campaigns.
- Marketing: Integrating proven strategies from tech-entrepreneurs, investors & politicians
- Public Relations: Learning skills in direct outreach, public relations, and engagement
- Virtual Network Building: Developing a virtual network focused on professional growth
- Primary Research & Content Drafting: Writing research plans, analysis and reports
- Project Management: Getting experience in strategic planning and project execution.

PROGRAM EXPECTATIONS

Internship and Volunteering Opportunities: Week of August 30, 2021

Interns will be expected to:

Work 10-12 hours per week via Zoom (flexible self-scheduled & virtual hours)

Workshop Series: Participate in weekly professional development workshops & training seminars

BENEFITS

- Leadership Positions & Opportunities
- Letter of Recommendation
- Invitation for Future Programs
- Professional Reference
- Professional Development
- Internship Credit for Applicable Majors

INSTRUCTIONS

Please send resume to Patrick Curzon at pcurzon@apapa.org

Please title subject line: Intern Applicant - "Your Name"

Deadline: September 9th @11:59pm

Ohlone College Career Adviser Intern, 9/9

This is a paid internship opportunity from Ohlone College (in Newark and Fremont, California). We are looking for a Career Advising intern that is pursuing a Master's in psychology, counseling, social work, or related field. This position would be great for alumni or for anyone in the Ph.D. program looking to gain experience in higher ed.

Career Advisor Intern

Location: Ohlone College Network & Fremont Campus

The Ohlone College Tri-cities Career Center (Career Center) is an innovative organization that provides career services to students and community members. The Career Center integrates services and resources provided by the Workforce Innovation and Opportunity Act (WIOA) with higher education career development models and serves high school students, adult education students, community college students, college/university graduates, community job seekers, dislocated workers, underrepresented populations (disadvantaged adults, veterans, people with disabilities, re-entry, low-income, etc.) and employers.

The Career Center also serves as the Alameda County Small Business Development Center

Internship and Volunteering Opportunities: Week of August 30, 2021

(SBDC). The SBDC integrates services and resources provided by the U.S. Small Business Administration (SBA) to serve small businesses and aspiring entrepreneurs. The integration between education, workforce, and economic development makes Ohlone College an exciting, innovative, and cutting-edge institution of higher education.

The Career Advisor Intern position will support and work closely with the Career Advisor(s) to assist with daily operations. The Career Advisor intern will be responsible for assisting job seekers with career exploration, career readiness and career development program coordination. As a member of the Career Center team, the Career Advisor Intern will have access to a vast network of professionals and the opportunity to engage in professional development training. The Career Advisor Intern can anticipate bolstering transferable skills that can be showcased on a resume and enhance career development opportunities for the future.

Key Responsibilities:

- Assist with career advising activities under supervision such as one-on-one career advising, career development workshop facilitation and workshop content development.
- Support community and campus outreach regarding career center services; develop marketing materials, attend and assist with job fairs, professional development and community events as required; utilize social media tools to increase awareness of Career Center services.
- Support in the accommodation of clients in the interpretation of program guidelines, policies and procedures and provide guidance with the completion of various grant and program applications, collect client data, verify individual documents for program eligibility; assist with completion of applications.
- Assist with answering and directing phone calls, voicemails and emails; greets visitors, clients and staff; provides tours of Career Center; responds to general questions; refers inquiries as appropriate; takes messages; distributes forms and explains their content; provides information on Career Center programs and related referral services.
- Lend support with answering questions and providing assistance to clients accessing the Career Center.
- Provide quality customer service to Career Center guests virtually, in-person, telephone, and email.
- Lend assistance with updates and maintaining filing systems electronic and/or physical files, including confidential files; sets up new files; labels files; receives and pulls file documents and records.

Eligibility Requirements:

- Must be pursuing a Masters in one of the following disciplines: Counseling, Social Work, Psychology or related graduate level studies.

Internship and Volunteering Opportunities: Week of August 30, 2021

- Must be authorized to work in the US.
- Must be 18 years or older.
- Available to work at least 15 hours per week.
- Available to work until June 30, 2021 with the possibility of an extension.
- Proficient in Microsoft Office Suite, including PowerPoint, Word, and Excel.
- Possess basic understanding of career development theories, concepts or related experience.
- Desire to help others with career-related needs.
- Must be able to attend team meetings/training and major events.
- Strong interpersonal skills; must be able to interact with a variety of constituents including employers and clients.
- Experience operating a variety of office equipment including a copier, scanner, label maker, computer and assigned software preferred.
- Ability to work effectively in an inclusive work environment
- Utilize an equity-centered lens in all career advising and program activities
- Capacity to work remotely and independently if needed.
- Maintain the confidentiality of students, faculty, staff and employers.

Learning Outcomes:

- Develop an understanding of federal grant program policies, services, and resources and effectively communicate this information to partners and community members.
- Utilize Customer Relationship Management (CRM) and Career Services Management (CSM) databases to track federal and university metrics and outcomes.
- Demonstrate case management practices by tracking client and student progress and maintaining confidential records of case files.
- Support the implementation of projects by applying the basic principles of project management utilizing Trello project management tool.

Through an internship with the Ohlone College Tri-Cities Career Center you will gain:

- Valuable knowledge about how to provide career services to various stakeholders that may include K-12 students, adult education students, students with no formal educational credential/attainment, associate degrees, baccalaureate degrees and/or advanced degrees, and the general public.
- Experience serving diverse groups of individuals that may include but not limited to first generation college students, international students, LGBTQIA+ individuals, low-income individuals, individuals with disabilities, veterans, and entrepreneurs.
- The ability to collaborate with various Ohlone departments and community and government partners.

Commitment/Compensation:

Internship and Volunteering Opportunities: Week of August 30, 2021

- Available to work up to 15+ hours per week until June 30, 2021 with a potential option for extension. \$18 per/hour.
- Anticipated Start Date: September 20, 2021

Application Process:

Apply through Handshake OR submit your Resume and Cover Letter to Arden Neria at aneria@ohlone.edu. In your cover letter, please include your availability, hours, and available start date.

JOIN OUR TEAM!

OHLONE COLLEGE TRI-CITIES CAREER CENTER IS HIRING!

Career Advisor Intern
Handshake Job Posting #5213593

Industry Relations Intern
Handshake Job Posting #5196303

**INTERESTED? APPLY ON HANDSHAKE OR EMAIL
YOUR RESUME AND COVER LETTER TO US TODAY!**

DEADLINE: SEPTEMBER 9, 2021 11:59 PM

APPLY TODAY!

CONTACT US:
ARDEN NERIA
ANERIA@OHLONE.EDU
RAJ RAI
RRAI@OHLONE.EDU

OHLONE COLLEGE
Tri-Cities Career Center

IIS/CPD Undergraduate Fellows Program, 9/10

Institute of International Studies | Center on the Politics of Development
2021/22 Undergraduate Fellows Program

What is the Undergraduate Fellowship Program?

The Undergraduate Fellows Program is a year-long fellowship and joint initiative offered by IIS and CPD. The program presents a unique opportunity for a selective group of undergraduate students to work side-by-side with IIS/CPD affiliated faculty and graduate level research associates on conducting original research.

What will I get out of this experience?

- The opportunity to work with and learn from a faculty or graduate student mentor.
- Develop key skills and knowledge necessary to study the analysis of international affairs and/or the politics of developing countries.
- Access to various seminars and workshops where scholars from UC Berkeley and other top universities present their projects providing unique insight into the theories and methods used by experts, and exposure to the larger interdisciplinary research community.
- Regular meetings featuring additional programming and opportunities for fellows to connect informally.
- A \$1000 stipend awarded in two increments at the end of each semester, contingent upon completion of assignments.

How do I apply?

1. Go [here](#) to review the AY 2021/22 Mentors and Projects
2. Select up to two projects that align with your interests and skills (additional mentors/projects might be added until August 20th)
3. Hit the below Apply button to be directed to the application form

Please note that you will be asked to provide 1) a one-page cover letter describing what you are hoping to gain from the program, your interest in each specific project you selected, and what makes you an excellent candidate 2) an updated resume.

Eligibility Requirements:

Applicants must currently be enrolled at UC Berkeley and have completed at least one semester of study in residence. All majors are eligible and encouraged to apply.

Internship and Volunteering Opportunities: Week of August 30, 2021

Application Deadline: Friday, September 10th, 2021

[Apply](#)

UCDC Spring 2022, 9/22

SPRING 2022 SEMESTER IN WASHINGTON, D.C.

UCDC Now Accepting [Applications](#), Due Sept. 16, 2021

Welcome back to campus!

Are you interested in spending a semester in DC? UCDC sends juniors and seniors to Washington, D.C. each fall and spring to participate in prestigious internships and take exciting courses for a full semester of UCB academic credit. All majors are welcome. UCB financial aid is transferrable.

Recent participants have said: "UCDC was instrumental in landing a job after I graduated," and "UCDC was my best semester at Berkeley!"

Questions? Come to an info session to learn more, email, or [sign up](#) for an appointment. Also, check the [website](#) and [facebook page](#) for program announcements and updates.

Upcoming Info Session Dates – (zoom)

- Wednesday, September 1, 11am-noon, <https://berkeley.zoom.us/j/5492740547>
- Tuesday, September 7, 3-4pm, <https://berkeley.zoom.us/j/5492740547>
- Friday, September 10, 11am-noon, <https://berkeley.zoom.us/j/54927405>

The deadline to submit an [application](#) for the SP22 semester is Thursday, September 16. The applications for Fall 2022 will be due in mid February 2022.

The Helen Diller Institute Undergraduate Fellowship, 9/22

The Helen Diller Institute for Jewish Law and Israel Studies Calls for Applications for their Undergraduate Fellowship

The Helen Diller Institute invites UC Berkeley undergraduate students to apply for the HDIJLIS

Internship and Volunteering Opportunities: Week of August 30, 2021

Undergraduate Fellowship. Undergraduate Fellows will have the opportunity to engage with the Institute's work through academic engagement, professional development, and community-outreach. The fellowship position is offered for one year with a possibility of extension, and fellows receive a \$500 stipend per semester.

About the Institute

The Institute houses two core programs: The Program on Jewish Law, Thought, and Identity and The Program on Israel Studies. Together the Institute's programs promote student and faculty engagement by developing opportunities for research, programming, and mentorship; by bringing visiting faculty and scholars to UC Berkeley; and by organizing colloquia, programs, and classes to strengthen academic inquiry and discourse across the Berkeley campus.

Tasks & Responsibilities

The fellowship consists of three components: Academic Engagement, professional development, and mentorship.

1. **Academic Engagement:** Fellows are given the opportunity to engage on topical issues in Jewish and Israel Studies from an academic perspective. In addition to a learning component of fellowship meetings, Helen Diller Institute fellows will have the opportunity to engage with professors, lecturers, and researchers in various contexts, and collaborate with the Institute to initiate student-focused academic programming.
2. **Professional Development:** Student fellows craft individualized plans for professional growth. Fellows gain skills in digital marketing, event production, public speaking, research, program administration, and more. Fellows shape their own experience based on their areas of interest, and attend four skill-building workshops in the course of the year.
3. **Mentorship:** Mentorship is a key component of the fellowship, and provides the opportunity for students to receive guidance and support on reaching their goals at UC Berkeley and in their post-college endeavors. Each fellow will be connected to an alumni mentor, as well as a faculty mentor at the beginning of the academic year.

To Apply

The deadline to apply is September 22, 2021. To apply, please submit a current resume and cover letter via email to mshemtov@law.berkeley.edu.

The Helen Diller Institute is committed to building an inclusive community and strongly encourages applications for the program from diverse and underrepresented communities.

EHP Lab Volunteer Researcher Positions

The **Emotion, Health, and Psychophysiology Lab** at UCSF is accepting applications for volunteer research assistant positions.

Our research focuses on embodiment -- how the mind influences the body, and the reciprocal, how bodily changes influence thoughts, emotions, and intentions. Research assistants working in the lab are exposed to a variety of studies at the intersection of social psychology, emotion, and psychophysiology. RAs learn how to conduct studies, collect physiological data, and edit and score autonomic data. Our RAs work at least 10-12 hours a week for two school semesters.

This volunteer opportunity is ideal for undergraduate students or recent graduates looking to gain research experience for graduate school or medical school. Please note that while we welcome international applicants, we cannot help with the visa process.

If you are interested in applying, please fill out this application form (<https://forms.gle/b2qs7eP7kjZwyPfs9>). Due to a large number of applications we receive, please allow us some time to review applications before following up with us.

Any questions can be forwarded to ehpl@ucsf.edu. **Please note** that our lab will be closed August 16 to September 6, and we will not be able to review applications or respond to emails until after we return.

Lab website: <https://www.wendyberrymendes.com/>

Bright Spot Network Internship

[Bright Spot Network](#) is a national nonprofit that supports young families with cancer. We are searching for an organized and self-motivated intern to help support a number of our core programs. The most pressing need is the Bright Spot Network Children's Therapist Database, a national list of therapists that have experience working with families experiencing cancer. We are looking for someone to help lead this project, specifically establishing the database, contacting practitioners, and track our progress.

Responsibilities include:

Internship and Volunteering Opportunities: Week of August 30, 2021

- Reaching out to licensed practitioners to inquire interest in being included in the database
- Assembling and organizing a list of practitioners
- Tracking continued progress
- Other tasks as needed

Required:

- Excellent organizational skills
- Ability to communicate in a professional manner
- General familiarity with the field of mental health

This project should take about 30-40 hours to complete and we can provide a stipend of \$600 for the work. There is a possibility of additional work after the completion of this project.

To apply, please send a resume and cover letter to haley@brightspotnetwork.org

ACE Coaches Fall 2021 Recruitment

ACE Coaches is a student organization at UC Berkeley that provides educational support to newly immigrated elementary school students living in Single Room Occupancy hotels in San Francisco Chinatown. We partner with the local YMCA, which is a prominent and convenient community center in San Francisco Chinatown. As volunteers, we aim to further English language acquisition and academic improvement, as well as cultivate cultural knowledge and appreciation among students through English, math, science, and cultural enrichment lessons, and we need your help for this semester! We welcome all students to help serve this community, so email us at acecoaches@berkeley.edu or feel free to fill out our Google form (<https://forms.gle/CbVxqTkUMHfqtMjm8>).



VOLUNTEERS NEEDED

ACE Coaches
Fall 2021
Join Us Today!



SERVICE We partner with the SF Chinatown YMCA to tutor elementary students living in Single Room Occupancies (SROs)

EDUCATION During weekly classes, our volunteers are teachers to the students, and we create curriculum to teach and support them

IMPACT Join ACE Coaches to help your local community, gain work and leadership experience, and meet other volunteers!

Email us or contact us on Facebook

 @berkeleyacecoaches  acecoaches@berkeley.edu

2021-2022 Alternative Breaks Leadership Team

[Alternative Breaks](#) has a few more vacancies for 2021-2022. Need-based scholarship is available to support students with financial need.

Join Alternative Breaks for the 2021-2022 school year!

Lead a Spring 2022 social justice trip or apply to direct the program.

What is [Alternative Breaks](#)?

Since 2001, Alternative Breaks offers UC Berkeley undergraduates an immersive experiential learning opportunity during academic breaks. Students take a semester-long DeCal to explore social issues and learn from community partners during spring break.

What Alternative Breaks has to offer:

- Get involved with the [Public Service Center](#) community and build meaningful friendships with social justice oriented peers
- Opportunity to share your passion and facilitate 2-unit DeCal course about a particular social justice issue
- Plan and execute a 1-week spring break service-learning trip with your peers and collaborate with community partners
- \$\$\$ Need-based scholarship available!

Learn more about Break Leader responsibilities [here](#) and access online application [here](#).

- Economic justice in Bay Area (2)
- Environmental & food justice in Bay Area (2)

Learn more about Director roles & responsibilities [here](#) and access online application [here](#).

- Community Partnerships Director (1)
- Training & Sustainability Director (1)

***Note:** No prior Alternative Breaks experience necessary for these positions. Students should demonstrate curiosity to learn and collaborate with community partners, passion for the particular social issue, and commitment to program requirements.*

Questions? Please reach out to Cassy Huang, Program Manager (cassy@berkeley.edu).

Transcription and Coding Support for Substance Use Research

Hello,

My name is Katherine Schweitzer, and I'm a clinical psychology doctoral candidate at the Wright Institute in Berkeley, CA. I'm currently conducting dissertation research focused on the experiences of individuals with opioid use disorder in choosing treatment, specifically factors that influenced their choice between Medication-Assisted Treatment or 12-Step Abstinence-Based Treatment. My dissertation chair is Dr. Beate Lohser (blohser@wi.edu).

I'm looking for anyone who is interested in gaining research experience and/or interested in substance use disorders to help me transcribe my interviews. I've completed seven ~60 minutes interviews so far and will conduct 3 more for a total of 10. After transcription is complete, anyone who would like to is also welcome to assist me in coding the interviews.

In exchange for your time, I'm happy to discuss compensation. Also happy to offer any advice or perspective to students interested in a career in psychology, if that's of interest (I have a background and training in forensic psychology and substance use disorder treatment). I'm currently living in NYC for my pre-doctoral internship at Bellevue Hospital, so there will be a bit of a time difference to work around, but I don't anticipate it being too big an issue.

If you're interested or would like more information (about my research or myself), please reach out to me at kschweitzer@wi.edu.

Thank you!