# Work Opportunities – Week of August 23, 2021

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Gender Equity Resource Center (GenEq) Internships, 8/29

The Gender Equity Resource Center (GenEq) is looking for enthusiastic and creative students with a commitment to increasing the sense of belonging of women*s and LGBTQ+ communities! Please read the job descriptions below and apply by filling out: GoogleForm | Downloadable Application (to be saved and emailed). Deadline: 11:59PM Sunday, Aug 29, 2021

Eligibility:
- Only students registered for Fall 2021 may apply
- Positions open to students with work study, as well as, those who do not receive work study funding
- Applicants must have at least two semesters remaining at Cal and commit to an appointment through Spring 2022

Positions Available (click each one to read position descriptions):
- Digital Presence (1 position)
- Marketing, Outreach and Volunteer Coordination (2 positions)
- Program Assistant (2 positions)
- Videographer (1 position)

More information about these paid opportunities by reading more at http://tinyurl.com/intern-geneq. The application deadline is 11:59pm, Sunday, Aug 29, 2021.

For more information, please email cici ambrosio - ambrosio@berkeley.edu
Mentor/Teach Youth (Work Study, Units, or Volunteer), 8/30 & 9/4

Mentor or Teach Youth (for Work Study, units, volunteer)!
Local students are struggling to return to school after a year of remote learning.
You can help! Mentor in reading, tutor math, help a middle schooler, or teach the arts.

Pay is $16.32/hour in Work Study, field units, or volunteer.

- **BUILD**: Read with a K-5th grader (Work Study pay or units; in-person)
- **Bridging Berkeley**: Mentor a 6th-8th grader on Zoom or tutor Math in person (Work Study)
- **CREATE**: Co-Teach a class in Art, Creative Writing, Dance, or Theater (units or volunteer only)

Apply by: Mon, Aug 30 for **BUILD/Bridging Berkeley** and Sat, Sept 4 for **CREATE**
More info: [https://publicservice.berkeley.edu](https://publicservice.berkeley.edu)
Paid Graduate and Undergraduate Research Opportunities at IRLE, 9/2

Apply to Our New Paid Research Development Program

IRLE is thrilled to launch Social Sciences Research Pathways (SSRP), a yearlong research development program that connects undergraduate students with graduate student mentors pursuing masters or doctoral-level research.

Through the program, undergraduate mentees develop fundamental research skills and receive meaningful mentorship from graduate researchers. Graduate student mentors gain experience leading a research team and the support of undergraduate mentees for their research projects. Graduate student mentors will receive a $1,000 stipend (two $500 stipends, one per semester), and undergraduate mentees will receive a $2,000 stipend (two $1,000 stipends, one per semester).

The program aims to attract students from all backgrounds, and provide meaningful, hands-on social sciences research experience. The 2021 SSRP application period is now open. Apply by September 2, 2021:
- Graduate student mentor application
- Undergraduate mentee application

Learn more and apply

Questions? Please contact christina.mckay@berkeley.edu or irle@berkeley.edu.

Program Assistant - Psychiatry: National Crime Victims Center, 9/3

Call for Applications for a Research Assistant for NIMH-funded mental health study on Child Maltreatment and Other Forms of Trauma and Threat-Related Negative Valence Systems

Our research team housed in the National Crime Victims Research & Treatment Center (NCVC) at the Medical University of South Carolina (MUSC) in Charleston, SC, is seeking to hire a full-time Research Assistant for the Charleston Resiliency Monitoring (CHARM) study.
CHARM is an NIMH-funded, RDoC-inspired longitudinal, lab-based project centered on examining connections between stressful life experiences (e.g., child maltreatment, racism-related trauma) and threat processing in the brain during childhood and adolescence. This position offers the opportunity to work with an exceptional multi-disciplinary team of accomplished researchers in traumatic stress, developmental psychopathology, and fMRI and psychophysiological methods and to gain experience in working with these methods, as well as the opportunity to gain experience working with a diverse community sample of youth and caregivers. Although not directly part of the position, the person hired will have the opportunity to be involved in papers and presentations extending from the waves of CHARM data already collected and being collected. It is a one-year guaranteed position, particularly ideal for an applicant interested in pursuing graduate study in psychology, neuroscience, or related fields.

We are looking for highly energetic and personable candidates who are excited to engage in cutting edge mental health research. We highly encourage candidates who are from backgrounds under-represented in science. The link to the job description and application is below. Please contact PI Dr. Carla Kmett Danielson (danielso@musc.edu) with any questions.


Research Data Associate at NYU Langone Health, 9/3

NYU Langone Health

Department of Psychiatry

Anxiety, Stress & Prolonged Grief Program

The Research Data Associate will provide support for the coordination of studies focusing on the phenomenology, biology, and treatment of anxiety, PTSD, and grief-related disorders under the direct supervision Dr. Naomi Simon.

Responsibilities
  ● Provides support for federally-sponsored and privately-funded research on the etiology and treatment of traumatic stress disorders, anxiety, and complicated grief, including
oversight of research data, organization of regulatory binders and study folders, and management of study databases

- Interfaces with the Principal Investigator and Institutional Review Board. Prepares and modifies ethics committee proposals for PI review and approval and communicates with the IRB regarding ongoing studies
- Assists with the design and posting of social media ads to recruit specific populations for research studies
- Performs data entry, cleaning, and analysis
- Conducts literature reviews for grant submissions and ongoing research work at the program under the direction of the Principal Investigator
- Assists in dissemination efforts on finding of research studies, including preparation of posters, presentations, and manuscripts
- Conducts phone interviews to assess fit with study inclusion/exclusion criteria and match participants to studies for initial screening visit
- Observe and assist with treatment groups by bringing patients to physician for treatment visits as necessary for ongoing studies
- Provides referrals for patients who do not qualify for current research studies
- Acts as the primary research contact for patients enrolled in studies
- Log patient visits, update and maintain patient charts in EPIC, and coordinates visit schedules
- Administers laboratory tests, including vital signs, electrocardiogram, urine toxicology, and phlebotomy
- Collects and processes patient blood and saliva samples

Qualifications
- Associate’s degree plus one year related experience or equivalent combination of education and experience. BA or BS in psychology or related field preferred.
- Computer literate with good interpersonal, writing and verbal communication skills.
- Attentive to detail and flexible in fast-pace work environment
- Exceptional organizational and time-management skills
- Statistical knowledge and experience with data management and analysis preferred
- Prior experience working in research laboratory or related clinical setting preferred

To be considered for this position, please submit a cover letter, CV, transcript, and contact information for two references to Carly Miron at carly.miron@nyulangone.org by Friday, September 3rd, 2021.
If any students have questions regarding the position, they should feel free to contact Carly Miron at carly.miron@nyulangone.org.

**CPD Undergraduate Fellows Program, 9/15**

We are excited to announce the Undergraduate Fellows Program 2021/22, a joint initiative of the Institute of International Studies and the Center on the Politics of Development. The program is a year-long fellowship that presents a unique opportunity for a select group of undergraduate students to work side-by-side with IIS/CPD affiliated faculty and graduate-level research associates on conducting original research. Fellows will acquire key skills such as statistical programming, map-making, and the knowledge necessary to study the analysis of international affairs, and/or the politics of developing countries. In addition, they will get access to workshops where scholars from UC Berkeley and other top universities present their projects which provides unique insight into the theories and methods used by experts, and exposure to the larger interdisciplinary research community. Fellows will attend seminars including MIRTH, Global History, Global Security Policy and Comparative Politics Colloquium. Each fellowship comes with a $1000 stipend.

Eligibility: Applicants must currently be enrolled at UC Berkeley and have completed at least one semester of study in residence. **All majors are eligible and encouraged to apply.** More detail on specific research projects and related required qualifications can be found below.

To Apply: The application season for the 2021/22 program will start mid-August 2021. Please check back [here](#) for details on how to apply.

**Rajah Lab at McGill University Seeking Full-Time RA**

**Full-time Research Assistant Position Available**  
**Laboratory of Dr. M. Natasha Rajah**  
McGill University, Montreal, QC, Canada

**About the lab:**  
The laboratory of Dr. Maria Natasha Rajah, Departments of Psychiatry & Psychology, McGill University (Montreal, Canada) is seeking a talented and motivated full-time research assistant, eligible to work in Canada, who is interested in the cognitive neuroscience of memory, aging and dementia prevention.
Our lab is located at the Douglas Research Centre, McGill University. We are a diverse, open-minded, and motivated group of individuals who thrive on working collaboratively in a supportive environment. Research in our lab uses behavioral and neuroimaging (primarily MRI) methods to study how aging, biological sex, gender, and reserve factors affect brain aging and episodic memory across the adult lifespan. We study adults aged 18 – 80 years of age with and without risk factors for late onset sporadic Alzheimer’s Disease. Our current main project focuses on brain aging and cognition at midlife, with a focus on understanding women’s brain health at menopause. To learn more about the lab please visit our website:
http://www.rajahlab.com

Current Position
Description of Responsibilities: The successful applicant will be responsible for: subject recruitment, scheduling, and testing; data entry; data quality control; and basic behavioral analysis. They will also have some administrative duties and will have the opportunity to learn how to preprocess and analyze MRI datasets.

Required Skills & Abilities: The successful candidate must have a B.Sc. or M.Sc. and an educational background in psychology, neuroscience, computer science or related field. The successful candidate must have excellent time-management, organizational, communication, and interpersonal skills. Ability to communicate in English is a must, and the ability to communicate in French is an asset. An interest in the cognitive neurosciences of aging, memory and dementia prevention is a must. Experience with human subject testing, data entry, and brain imaging research is an asset. Programming and statistical skills are an asset.

Starting date: October 1, 2021 (flexible)

Salary: $20/hr, 35 hrs a week + benefits (negotiable based on experience)

Required documents: Please submit: 1) a Cover Letter explaining your interest and relevant experience for this position 2) a C.V. or resume and 3) list of 3 references to maria.rajah@mcgill.ca. The Douglas Research Centre, McGill University is an Equal Opportunity/Affirmative Action Employer. You must be eligible to work in Canada.
Research Coordinator Positions at Rutgers University

The Kleiman Lab at Rutgers (kleimanlab.org) is seeking applications for a full-time research coordinator position. We are a growing lab in the Psychology Department at Rutgers that focuses on using technology like smartphones and wearable devices to predict and prevent suicidal thoughts and behaviors. This position is particularly well suited for someone who wishes to gain experience prior to going to graduate school in clinical psychology.

The research coordinator will primarily work on three NIMH-funded projects (https://kleimanlab.org/research/current-projects/) focused on understanding and preventing short-term suicidal behaviors in adults and youth through ecological momentary assessment (EMA) and wrist actigraphy.

The position will involve opportunities in three main areas:

1. **Data collection in new and ongoing studies.** Duties in this area involve general research activities on the studies mentioned above (and potentially other new studies as well), including (a) recruiting and screening adults, adolescents and their parents, (b) administering diagnostic interviews to study participants and their parents, and (c) monitoring data entry and cleaning.

2. **Grant and study administration.** Duties in this area involve supporting the regulatory components of the studies, including: (a) Preparing and maintaining Institutional Review Board (IRB) protocols, (b) managing grants, (c) paying participants and (d) coordinating local and multi-site research meetings.

3. **General lab activities.** Duties in this area involve supporting daily operations of a growing research lab, including: (a) working with laboratory director and other research coordinators to develop laboratory protocols for data management, personnel, and general laboratory culture, (b) conducting literature reviews and assisting with manuscript preparation, and (c) other general administrative duties to maintain the workings of the lab.

The position will be for two years with a start date in September or October 2021. Salary is competitive and commensurate with experience.

To learn more and apply, please visit this link: https://kleimanlab.org/join-us/