

## Work Opportunities – Week of November 9, 2020

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## First Generation Career Series, 11/5

The Career Center has been working on the **First Generation Career Series** to address issues facing first gen students as it relates to their college to career transitions, especially during these uncertain times.

Following the keynote address, we have three more events:

# FIRST GENERATION CAREER SERIES

## 2020-2021

The First Generation Career Series will virtually bring together students, alumni, and industry professionals to discuss topics such as job search strategies, networking, and issues facing first generation college students as it relates to their college to career transition.



### FALL 2020 EVENTS:

**9/16/2020 | 3:30-5:00 PM**  
Keynote Address by Adriana Gómez: Breaking Down Barriers  
<https://berkeley.zoom.us/j/94701386485>

**9/23/2020 | 4:00-5:30 PM**  
How to Be Career Ready In Uncertain Times  
<https://berkeley.zoom.us/j/95398570400>

**10/14/2020 | 3:30-5:00 PM**  
Intersectionality in the Workplace  
<https://berkeley.zoom.us/j/93736605429>

**11/5/2020 | 12:00-1:30 PM**  
Navigating the Institution/Academia  
<https://berkeley.zoom.us/j/93780596263>

FOR EVENT DETAILS:  
[berkeley.joinhandshake.com](https://berkeley.joinhandshake.com)

**CAREER  
CENTER**  
[career.berkeley.edu](https://career.berkeley.edu)

- **Thursday, Nov 5 | 12:00-1:30pm** - [Navigating the Institution/Academia](#)

## Study Coordinator & Research Outcome Coordinator, 11/15

**Study Coordinator & Research Outcome Coordinator  
Joint Position**

**University of Louisville | Louisville Center  
for Eating Disorders**

Dr. Levinson, the Director of the Eating Anxiety Treatment

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(EAT) lab at the University of Louisville (UofL), is intending to hire a study coordinator/research outcome coordinator, pending National Institutes of Mental Health (NIMH) funding. This anticipated position will involve working with clinical participants with eating disorders and coordinating an NIMH-supported clinical trial of a relapse-prevention treatment. The position will also involve working on grant proposals and publications, conducting diagnostic assessments, assisting with data preparation, assisting with institutional review board protocols, and working with a large interdisciplinary team both at UofL and with cross-site collaborators. The study coordinator will work very closely with Dr. Levinson on a day to day basis.

The research outcome coordinator position involves working at a large and growing eating disorder clinic, also directed by Dr. Levinson. This position is primarily in charge of collecting and managing eating disorder outcome data for the outpatient and intensive-outpatient programs, as well as working with eating disorder patients to collect data, and assisting with administrative tasks.

Opportunities for involvement in publications and presentations at national conferences are plentiful. Minimum experience is a bachelors' degree in psychology or a related field. Research experience is a must. This position is ideal for someone wanting to go to graduate school in a health related field. Applicants who can commit 2-3 years to the position are preferred.

More information about the lab here:

[www.louisvilleeatlab.com](http://www.louisvilleeatlab.com).

More information about Louisville Center here: [www.louisvillecenterforeatingdisorders.com](http://www.louisvillecenterforeatingdisorders.com).

Salary based on experience.

Application deadline is rolling, ending Nov 15 2020, with an expected start date in January 2021, but start date can be flexible.

To apply please send Dr. Levinson a CV, cover letter, and three names of references at [cheri.levinson@louisville.edu](mailto:cheri.levinson@louisville.edu)

## Outpatient Clinic Operations & Research Associate, 12/1/2020



**Position:** Outpatient Clinic Operations and Research Associate  
Portland DBT Institute, Inc., Portland, OR  
Applications Due: December 1, 2020

**Job Description:** This position is ideal for highly motivated, academically outstanding, graduate school-bound post-baccalaureates because of the wide range of opportunities afforded by this job. Task performed by the Outpatient Clinic Operations and Research Associate will include a wide range of clinic activities across three domains: Operations, Research, and Clinical. This position reports directly to PDBTI's Associate Director, Andrew White, PhD. **Operations activities** include: tracking clinician caseloads; overseeing administration of patient outcomes assessments; providing onboarding training and supervision for all new clinician employees; recruiting, screening, and managing other group co-leaders. **Research activities** include: aiding in writing and submitting human subjects applications; implementing clinic policies and procedures for conducting research; cleaning and analyzing data in preparation for presenting and publishing papers. The associate will have opportunities to serve as a co-author on presentations of data and publications. **Clinical activities** include: co-leading no fewer than three DBT skills training groups weekly and developing/overseeing a DBT skills training fidelity process applying best practices. The associate will learn DBT skills and know how to teach them with complex, multi-diagnostic patients by serving as a co-leader.

The ideal candidate will be: ambitious, highly motivated, tech-savvy, efficient problem-solver, and highly personable with a broad range of skills including: exceptional project management and organizational abilities, a strong writer, excellent communicator, and a fan of details. Because a central responsibility will involve care and oversight of our research participants who are clinic clients and co-leading DBT groups, we are particularly interested in individuals with a natural talent in forming strong professional relationships based on genuine regard, warmth, and competence.

**Other responsibilities will include:**

- Conducting literature searches and extracting key content
- Establishing and maintaining strong relationships with clinician and patient research participants
- Oversee conduct of clinic wide efforts to gather outcome measures, track compliance, and facilitate data completion by clinicians and patients.
- Aid clinic leaders in developing research infrastructure
- Aid in data cleaning, data analyses, and writing up research findings.
- Developing study materials and protocols
- Creating and maintaining databases

**Essential Qualifications:**

- Friendly, personable, and approachable
- Excellent communication skills, in person, writing, and via email
- Highly detail oriented, organized and thorough
- Comfortable making phone calls
- Tech savvy; not intimidated by learning new technology
- Active problem-solver and independent worker
- Background, or interest, in health or mental health
- Effective in an unstructured environment; a self-starter who doesn't require supervision and oversight
- Able to juggle many balls (metaphorically, of course) at one time
- Enthusiastic team-member who thrives in tight-knit environment
- Research experience

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**About Us:** Portland DBT Institute (PDBTI) is located in the heart of Portland, Oregon. We are a free-standing, outpatient clinic and training institute that serves both public and private sectors. We are an interdisciplinary team that places high value on ongoing professional development, providing quality evidence-based service to clients of all backgrounds, and creating a supportive and equalitarian environment in which to work. We offer **comprehensive outpatient DBT, DBT Intensive Outpatient Treatment for Eating Disorders**. In addition to a wide range of clinical services, PDBTI provides training, consultation, and supervision in DBT regionally and throughout the United States. A **robust in-house training program** is available to all PDBTI staff to further enhance mastery of DBT and CBT.

PDBTI provides a full array of DBT services for adults, young adults and teens. Specialty programs include: DBT for Eating Disorders, DBT for Substance Abusers, DBT for PTSD and BPD. We also offer medication management services and provide a number of services designed to treat environments (e.g., Family & Friends Orientation Workshop, DBT-influenced couples and family therapy). We are a state licensed clinic and comply with all state requirements related to quality assurance and consumer protection. We are certified by the DBT-Linehan Board of Certification. For more information about our program, please see our website at [www.pdbti.org](http://www.pdbti.org). We are eager to develop a successful research mentoring program for post-baccalaureate undergraduates seeking highly competitive PhD programs in clinical psychology or social work.

### **Applicants**

Candidates will be required to live in the Portland, OR area and commute to our offices post-Covid. Starting salary is \$40,000. Position is full time with benefits. Please send letter of interest, unofficial transcript, three references whom we may contact, and your CV/resume to [ndunn@pdbti.org](mailto:ndunn@pdbti.org).

### **Deadline and Start Date**

Applications are due no later than **December 1, 2020**.



## Govern For America, 12/21

[Govern For America](#) is searching for the next generation of public sector leaders to address our nation's biggest challenges. We recruit, train, inspire, and empower recent graduates to dismantle systemic inequities, build more inclusive public systems, and create a more effective government. As a Fellow, you'll work in government on strategic priorities and innovative projects and bring your skills to bear on the most pressing challenges facing our communities. Govern For America Fellows work at the intersection of policy and practice in a fast-moving environment where new challenges and experiences are the norm. Whether you're combatting the COVID-19 pandemic, working to end mass incarceration, or expanding access to high-quality pre-K, government is where we see leadership in action. The GFA Fellowship is your opportunity to tackle one of the biggest challenges of our time. The deadline is December 21st, apply [here](#)!

## Fall 2020 L&S Major Events

### [Check out our Fall 2020 Resources](#)

Gear up for the fall semester by checking out the virtual resources offered by the Career Center to help you with your career exploration, job/internship search, graduate/professional school preparation, and professional development.

### **Fall 2020 Events**

[Fall Recruiting Kickoff for L&S](#) (See attached flyer)

L&S Events Fall 2020 (See attached flyer. Please note events for our First Generation Career series)

[Career Fairs: Fall 2020](#) (Students should check out the Virtual Career Fair tips at the bottom of the page. They are strongly encouraged to register before the event)

[Career Connections: Fall 2020](#) (Networking events with alumni)

### [Handshake Staff Courtesy Account](#)

If you would like to check out Handshake and explore resources, opportunities, and events, please consider creating a staff courtesy account.

# FALL 2020 L&S Majors Events

**AUG 26** | Recruiting Kickoff for L&S and Raussier College  
5:30pm - 7:00pm

**SEP 08** | Business Careers for Non-Business Majors  
4:00pm - 5:00pm

**SEP 16** | Law School Applications Overview  
12:00pm - 1:30pm

**SEP 16** | First Gen Career Series: Keynote Address  
3:30pm - 5:00 pm

**SEP 23** | How to Be Career Ready for First Gen Students: A Panel  
4:00pm - 5:30pm

**SEP 30** | Law School Admissions Panel  
4:00pm - 5:30pm

**OCT 01** | Know Yourself: Exploring Interests, Skills, Values to Identify Careers for L&S  
4pm - 5:30pm

**OCT 06** | Unpacking the Non-Profit World: Types of Roles & Positions  
5:00pm -6:00pm

**OCT 08** | Pathways in Education  
4:00pm - 5:30pm

**OCT 14** | First Gen Career Series: Intersectionality in the Workplace  
3:30pm - 5:00pm

**OCT 15** | Career Paths in Government & Policy  
3:00pm - 4:30pm

**OCT 16** | Employer Challenge: Corporate Social Responsibility  
1:00pm -4:00pm

**OCT 20** | Career Conversations with Economics Alumni  
3:00pm -5:00pm

**NOV 03** | Career Conversations with Political Economy Alumni  
3:00pm -5:00pm

**NOV 05** | First Generation Series: Navigating the Institution/Academia  
12:00pm -1:30pm

**NOV 05** | Writing 4 a Living  
5:30pm -7:00pm

**NOV 12** | Transitioning From College to Career: A Panel of Young Professionals  
4:00pm -5:00pm

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**handshake**  
Find out more at:  
handshake.berkeley.edu

Events are open to all currently registered UC Berkeley students and Alumni

## Posit Science Clinical Research Coordinator

Clinical Research Coordinator

Posit Science (BrainHQ)

Full-Time Employee, San Francisco

### About Us

Posit Science provides brain training exercises that are built with the power of brain plasticity – the ability of the brain to change itself throughout life. Our flagship program is BrainHQ, a mobile and web-based brain training program that is clinically proven to improve cognitive performance and help people be at their best throughout their lives. We're deeply committed to science – we were the first brain training company to run clinical trials to show that our program worked, and as a result we are the first brain training company to work with national distribution partners, including libraries, auto insurers, and health insurers. Our users tell us every week that our programs change their lives for the better.

### What We're Looking For

Posit Science is seeking an in-house, full-time Clinical Research Coordinator to help oversee and coordinate clinical trials. The requirements of the position include the following: implementing study protocols; coordinating with study sites; maintaining regulatory, IRB and study-related documents; data monitoring in electronic data capture system; providing study and technical support to study sites and participants; and assuring compliance of standard operating procedures and policies to include ethical guidelines and regulations for human subjects research. We're looking for people who:

- Have 1 to 2 years of experience managing research trials
- Have experience working with study sites and institutional review boards (IRBs).
- Have experience with electronic data capture systems such as RedCap, RedCap Cloud or similar.
- Are self-motivated and have the interest and ability to thrive in a small company environment
- Are skilled problem solvers who want to gain knowledge and develop new skills
- Are eligible to work in the US without sponsorship
- Have the ability to work on-site in downtown San Francisco following the present period of remote work

Experience with

- working in an agile clinical trials team



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- Google suite and Microsoft Office programs
- programming or scripting languages such as Python is a plus (but not required).

### Where We Work

Our office is in downtown San Francisco, near the Embarcadero Muni/BART stop.

### What We Offer

Posit Science is a great place to learn and grow. We offer

- A competitive salary
- Medical, dental, and vision benefits for you (and your family members)
- Four weeks of annual paid time off
- A balanced approach to work
- Opportunities to grow your skills and take on new challenges
- Meaningful work that helps people live better lives

### Come Work with Us

Interesting? Email us at [jobs@positscience.com](mailto:jobs@positscience.com), tell us a bit about yourself in the email, and attach your resume. Please mention “Clinical Research Coordinator” in your subject line, so we know what job you are applying for. At Posit Science, we know that everyone’s brain is different, as a result of the life they’ve led, and we value all kinds of brains and all kinds of people. Everyone is welcome to apply.

## Paid Research Data Analyst UCSF

**Position Title:** Research Data Analyst

**Contact:** Please send a cover letter and CV/Resume to Dr. Linda Chao at:  
linda.chao@ucsf.edu

**Hours:** Full-time with benefits as a Federal employee

**Position Definition:**

The Research Data Analyst will join a team of scientists utilizing MRI to study aging and neurodegenerative disease at the Center of Imaging of Neurodegenerative diseases located at the San Francisco Veterans Affairs Medical Center. The incumbent will conduct research collecting, processing, and analyzing imaging data on a variety of research studies, primarily for Gulf War and Dementia studies. Additionally, the individual will also be responsible for record keeping, maintenance, and general lab organization. The position will be under direct supervision from the PI, Linda Chao Ph.D., and will be provided training to acquire skills and knowledge of professional concepts in research data analysis.

**Major Duties and Responsibilities:**

- Acquire and analyze magnetic resonance imaging (MRI) data from research participants
- Conduct pre-procedural interviews of each research participant to determine if the subject has a contraindication for the MRI study
- Explain the MRI exam to the study participant so that the participant understands what is to be done as well as what hazards, if any, are possible.
- Perform data quality checks of all imaging data.
- Archive and back-up all imaging data, implement data quality control procedures as needed.
- Work with study team to develop new procedures when deemed necessary.
- Process brain imaging data, using a variety of in-house software

**Job Requirements:**

- Bachelor's degree in related area and / or equivalent experience / training
- Computer literacy with full working knowledge of MS Word, Excel, Access, and the Internet
- Acquiring knowledge of research function. Acquiring ability to perform research analysis duties
- Ability to effectively manage time, multiple projects, tasks, priorities and see assigned parts of projects through to completion on deadline
- Basic consultation and communication skills: verbal and written
- Self-motivated for a fast-paced learning environment
- Ability to exercise tact and discretion in handling a variety of confidential material
- Must commit to at least a year

**Preferred Qualifications:**

- Knowledge of brain anatomy and function
- Knowledge and use of MRI
- Knowledge of statistical analysis techniques and programs

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- Previous research experience in field of Neuroscience, Biology, or PsychologyUniversity of Pittsburgh Full-Time Research Specialist

Candidates are being considered for a full-time Research Specialist position at the University of Pittsburgh School of Medicine with Dr. Rachel Vaughn-Coaxum in the [Department of Psychiatry](#). This position is to support two research studies investigating effects of childhood adversity exposure on psychotherapy processes for depression in adolescents, funded by the NIMH and the Klingenstein Third Generation Foundation. The start date for the position is Fall 2020. Review of applications will begin immediately and will continue until the position has been filled. Please direct questions or additional inquiries to Dr. Vaughn-Coaxum ([coaxumra@upmc.edu](mailto:coaxumra@upmc.edu)).

For more information and to access the application portal, please see the position posting: <https://careers.upmc.com/jobs/5625658-research-specialist>.

**Brief Description of Duties:** The responsibilities of the Research Specialist will include but are not limited to coordinating recruitment efforts; organizing and overseeing data collection; assisting in the development and management of study protocols; conducting clinical interviews and study assessments; assisting with mentorship of students working on the projects; maintaining and revising IRB protocols and other research compliance reports; management, cleaning, and preparation of data collected via online survey platforms, psychophysiological assessment, and behavioral tasks.

**Required Qualifications:** Bachelor's degree in Psychology or a related field. Minimum one year of prior research experience (including experience as a student). Proficiency in word processing and Excel.

**Preferred Qualifications:** Experience working in a psychology, psychiatry, or other clinical science lab. Experience working with children and/or adolescents in mental health services or research settings. Experience with data management and use of software programs for statistical analysis.

The successful candidate will have excellent interpersonal skills; demonstrate strong organizational and time-management skills with excellent attention to detail; have proficiency in managing multiple tasks and working independently as well as with a team; and preferably have experience interfacing with children and/or adolescents and parents in a clinical research setting. The Research Specialist will be provided with training in clinical assessment and behavioral treatment methodology and will gain experience in research administration procedures and the preparation of manuscripts or grants.

Additional independent research opportunities will be available based on interest and

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suitability. This position is well-suited for individuals interested in pursuing graduate study in clinical psychology or related programs.

### **Research Assistant Position at MIDAS Project**

Research Assistant Position Available

Rhode Island Hospital Partial Hospitalization Program and MIDAS Project

The Rhode Island Methods to Improve Diagnostic Assessment and Services (MIDAS) project is looking to hire a research assistant (RA), with a potential start date of May/June 2021.

Candidates should be a recent or upcoming college graduate with a psychology or neuroscience major and an interest in going to graduate or medical school. In the Rhode Island Hospital outpatient psychiatry and partial hospital practices, we have integrated research assessments into clinical practice. The MIDAS project is one of the largest clinical epidemiological studies using semi-structured diagnostic interviews ever conducted, and we have published more than 350 papers from our database. The RA will be trained in conducting diagnostic interviews and writing clinical reports. The RA will also be responsible for managing databases and entering data, submitting IRB applications, recruiting participants, and conducting other tasks associated with various ongoing assessment and treatment research projects in the outpatient and partial hospital practices. Opportunities are available (and encouraged) for presenting research at national meetings and writing manuscripts for publication. Prior research assistants have published papers as first authors and have been successful at getting into top level graduate and medical schools.

Please send applications (cover letter and CV) to Mark Zimmerman, MD at [mzimmerman@lifespan.org](mailto:mzimmerman@lifespan.org)

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