Work Opportunities – Week of October 21, 2019

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➢ **Research Coordinator Position, Stanford Memory Lab**

The Stanford Department of Psychology’s Memory Lab is seeking to fill a full time Social Science Research Coordinator (RC) position. This is a one year fixed term position, with possibility of renewal upon funding availability. The RC will be an integral member of a team investigating memory and cognitive functions in older adults, and will be responsible for assisting with collection and analysis of neuroimaging and behavioral data from healthy young and older participants. The RC will be tasked with: assisting with collection of functional and structural MRI data, and assisting with analyses of behavioral and MRI data. Competitive applicants for this position will be patient, detail-oriented, professional, punctual, articulate, independent, personable and engaging, with a desire for neuroimaging experience and direct interaction with older populations.

The Stanford Memory Lab specializes in behavioral and neuroimaging studies of memory and cognition. The lab conducts aging research in conjunction with the Department of Neurology and Neurological Sciences and the Stanford Alzheimer's Disease Research Center (ADRC) located at the Stanford Neurosciences Health Clinic.


➢ **Open Fall Instructor Positions (Berkeley, San Francisco, and San Jose)**

**Posting Description:**

GRE • SAT • ACT

Test Preparation Instructor Positions

We are seeking test preparation instructors for our GRE, SAT and/or ACT classes. These are part-time positions with classes once per week on Sundays (GRE and SAT) and/or Saturdays (ACT). We seek intelligent, charismatic instructors who have both top test scores and excellent teaching skills. As the best test prep value, our company offers six week, high-quality test preparation courses at a value price.

Salary: $45/hour for GRE classroom instruction; $35/hour for SAT and ACT classroom instruction.

**Qualifications:**

• Education: Current graduate or professional student Ph.D. (or equivalent), Master’s, J.D.; or Completed Ph.D. (or equivalent), Master's degree, or J.D.

• Test Scores: Top-tier test scores on one of the following: GRE, LSAT, GMAT, SAT, or ACT.

• Teaching Experience: Have taught at least one semester/quarter lecture, lab, discussion, recitation, etc. class. Prior university teaching experience is required.
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• Quantitative and Verbal Skills: Must have both excellent math and verbal/writing skills. Xceptional Prep Instructors teach the entire course.

• Consistent Weekend Commitment: Our test preparation offerings depend upon instructor reliability, commitment and consistency. We seek instructors who can teach on consecutive weekends: Our 6 Week GRE and SAT Courses are taught on Sundays; Our 6 Week ACT Courses are taught on Saturdays. Instructors can teach anywhere from 3 to 9 hours per weekend depending upon location.

How to Apply:
If interested, please submit your:
(1) Cover Letter
(2) Resume or Vita
(3) Test Scores
via e-mail to: employment@xceptionalprep.com

Our instructor positions are considered a faculty appointment and instructors are treated as if they were university instructors in an academic department. Instructors have the opportunity to help bright, high-achieving students achieve their goals and dreams of entering their first choice universities and programs. We hire good people who are intelligent, honorable, and dependable. Teaching test preparation is a fun and rewarding experience.

➢ Lab Manager, Georgetown Laboratory for Relational Cognition

The Georgetown Laboratory for Relational Cognition, directed by Dr. Adam Green, anticipates hiring a full-time lab manager to coordinate and conduct research on learning, reasoning, and creativity in high school students and young adults. The lab manager will contribute to ongoing large-scale grant funded projects and help in development of new projects. The preferred start date is early-June 2020. For more information on the lab, see cng.georgetown.edu.

Primary Responsibilities:
- Collection of brain-imaging data (primarily fMRI), as well as behavioral and survey data
- Recruitment of study participants
- Coordination of lab members to conduct ongoing projects
- Organization of professional and informal lab activities
- Administration of grant budgets for multiple ongoing and developing projects
- Many other duties as needed and depending on interest/motivation, including direct involvement with planning research projects and analysis of collected data

Required Skills and Qualifications:
- Bachelor’s degree
- One or more years of undergraduate or post-graduate research experience, ideally in the biological or psychological sciences
- Willingness to learn new skills and enthusiastically take on new projects and responsibilities
- Attention to detail, high level of self-motivation, and strong interpersonal and organizational skills
- Strong computer skills

Preferred Skills and Qualifications:
- Experience gathering and analyzing fMRI data
- One or more years of leadership experience
- Programming experience (e.g., E-Prime, MATLAB, Python)

To apply for this position:
Applicants should send a cover letter describing relevant experience and career goals, a current resume/CV, an unofficial college transcript, and contact information for two or more people who can readily comment on the applicant’s qualifications to cnglab@georgetown.edu. Please address any questions to Griffin Colaizzi at gc815@georgetown.edu.

Georgetown University is an Equal Opportunity/Affirmative Action Employer and all qualified applicants will receive consideration without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law. If you are a qualified individual with a disability and need a reasonable accommodation for any part of the application and hiring process, please see the Georgetown website for more information, or contact the Office of Institutional Diversity, Equity & Affirmative Action (IDEAA) at (202) 687-4798. This position requires a criminal background check performed by Human Resources. Compensation is based on Georgetown pay scales, depending on qualifications and experience.

Junior Specialist (Research Assistant) Position at UC Davis

The Translational Cognitive and Affective Neuroscience laboratory (PI: Dr. Cameron Carter), is recruiting for a Junior Specialist (research assistant) position at the UC Davis Medical Center. Our research focuses primarily on studying the neural mechanisms of cognitive dysfunction in psychotic disorders with additional interests in neuroimmune models of psychosis and mental health services research.

Applications can only be accepted via the UC Davis Recruit website. You can only be considered for the positions for which you apply, so please read the detailed descriptions available via each link. Positions have a one year appointment with an additional year based on performance, and we strongly consider applicants who are able to consider a two year commitment.

For any additional questions about the positions, please contact Vanessa Zarubin (vzarubin@ucdavis.edu).

ROCS Study Junior Specialist (1 position open)

Broadly, the Translational Cognitive and Affective (TCAN) Laboratory studies the neural mechanisms of cognitive dysfunction in psychotic illness. This position is to serve as a technical study coordinator for the “Effects of DLPFC tDCS on Cognition, Oscillations and GABA Levels
in Schizophrenia” project at UC Davis Medical Center under Dr. Cameron Carter. The goal of the proposed research is to use a non-invasive brain stimulation technique, transcranial direct current stimulation (tDCS) to test a systems-neuroscience model of cognitive control deficits in schizophrenia. Specifically, we will use tDCS in combination with electrophysiology (EEG) and magnetic resonance spectroscopy (MRS) methods to examine stimulation-induced changes in neural activity related to cognitive control in schizophrenia.

The incumbent will coordinate many aspects of the research study. The incumbent will conduct tDCS, EEG and MRS experiment sessions. This will require the incumbent to consent study participants, schedule research appointments, and monitor progress through the study procedures. The incumbent will use a variety of in-house and commercially available software to process the data, and will receive training on analysis pipelines for collected data. The incumbent will also assist in recruiting research participants and conducting clinical interviews for research purposes under the supervision of a faculty member. The incumbent will manage study IRB protocols, adhering strictly to privacy and confidentiality laws. The incumbent will also manage data collection and organization, including mentoring undergraduate volunteers in the input of data to multiple databases. Furthermore, the incumbent will be expected to actively participate in weekly lab meetings, journal club presentations, presentations from outside speakers, and weekly workshops to help research assistants in the lab to develop their career goals. Depending on their contribution and role in the lab the incumbent may have the opportunity to contribute to writing and review of relevant manuscripts. Furthermore, the incumbent may have the opportunity to creatively contribute to the research project by proposing alternative analysis strategies, generate novel projects with existing data, review literature for manuscript preparation, and the ability to submit data for presentation at relevant conferences, such as Society of Biological Psychiatry or Society for Neuroscience (if funding is available). The incumbent will be actively and significantly involved in publishable research activities, including reviewing journal articles and engaging in discussions on research and the interpretation of research results with the PI and others in the lab. The incumbent will also participate in one or more of the following activities: appropriate professional/technical societies or groups, such as our weekly career development group and other educational and research organizations; and review research proposals, journal manuscripts, and publications related to area of expertise. The ideal candidate will have strong interpersonal, communication, and decision-making skills, as well as the ability to work well independently and as part of a team. Previous experience with data collection and processing, particularly with MATLAB, tDCS, EEG and/or MRS, is desirable.

To apply, please visit the following page: https://recruit.ucdavis.edu/JPF03194

➢ Part-Time Opportunity with Mental Health Accelerator

Ignite Mental Health is a non-profit mental health accelerator and mobilizer incubated by the Harvard Innovation Labs Venture Incubation Program which is working towards accelerating solutions in mental health focused on university and high school campuses throughout the United States.

They have reached out and mentioned it may be of interest to share with our members. They have several openings for part-time on-campus (<10 hours per month) term positions such as
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‘Social Impact & Advocacy College Campus Lead‘, ‘Political Advocacy Campus Ambassador’ & ‘Marketing/Communications & Advocacy Campus Ambassador’ which you can learn more information about on www.Ignitemh.org/campus-openings

They’re accepting applications (takes less than 3 minutes to complete) over the next 4 days with start dates throughout October/November for well suited candidates.