

Work Opportunities – Week of October 11th, 2021

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Research Coordinator Positions at Rutgers University

The Kleiman Lab at Rutgers (kleimanlab.org) is seeking applications for a full-time research coordinator position. We are a growing lab in the Psychology Department at Rutgers that focuses on using technology like smartphones and wearable devices to predict and prevent suicidal thoughts and behaviors. This position is particularly well suited for someone who wishes to gain experience prior to going to graduate school in clinical psychology.

The research coordinator will primarily work on three NIMH-funded projects (<https://kleimanlab.org/research/current-projects/>) focused on understanding and preventing short-term suicidal behaviors in adults and youth through ecological momentary assessment (EMA) and wrist actigraphy.

The position will involve opportunities in three main areas:

1. **Data collection in new and ongoing studies.** Duties in this area involve general research activities on the studies mentioned above (and potentially other new studies as well), including (a) recruiting and screening adults, adolescents and their parents, (b) administering diagnostic interviews to study participants and their parents, and (c) monitoring data entry and cleaning.
2. **Grant and study administration.** Duties in this area involve supporting the regulatory components of the studies, including: (a) Preparing and maintaining Institutional Review Board (IRB) protocols, (b) managing grants, (c) paying participants and (d) coordinating local and multi-site research meetings.
3. **General lab activities.** Duties in this area involve supporting daily operations of a growing research lab, including: (a) working with laboratory director and other research coordinators to develop laboratory protocols for data management, personnel, and general laboratory culture, (b) conducting literature reviews and assisting with manuscript preparation, and (c) other general administrative duties to maintain the workings of the lab.

The position will be for two years with a start date in September or October 2021. Salary is competitive and commensurate with experience.

To learn more and apply, please visit this link: <https://kleimanlab.org/join-us/>

Assistant Clinical Research Coordinator at UCSF

Assistant Clinical Research Coordinator
Neurology-Memory and Aging Center
Full Time
61299BR

Job Summary

Under the supervision of a Clinical Research Supervisor or Principal Investigator (PI), the Assistant Clinical Research Coordinator (Assistant CRC) will perform entry-level duties related to the support and coordination of clinical research projects on the impact of genetics on neurodevelopmental differences and neurodegenerative diseases. This position may involve training and development to prepare and advance for journey-level work at the next level within the series.

The Assistant CRC' responsibilities include helping with recruitment, registration, scheduling, and retention of study participants as well as data collection, data entry and analysis. The Assistant CRC will make outgoing calls to research participants to collect questionnaire data. Duties will include: preparing datasets for papers and presentations, preparing and maintaining the compliance of research study ethics approvals, preparing reports and tables using excel and database management tools, completing study forms to submit to sponsors and/or appropriate agencies.

The Assistant CRC will be exposed to either neuroimaging techniques or computer science.

The Assistant CRC may be responsible for:

- The coordination of one or more single or multi-site, active or follow-up studies; help in preparing protocols for study initiation
- Help designing flow sheets, data forms and source documents
- Gathering and interpreting medical, surgical and laboratory data regarding study subjects
- Applying understanding of inclusion/exclusion eligibility criteria for protocols
- Helping to recruit, enroll, register, schedule and retain study subjects; record protocol specific treatments and assure collection and shipment of samples
- Assisting research personnel to keep patients on study schedules
- Completing study forms to submit to sponsors and/or appropriate agencies

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- Collecting and entering quality data into study databases, maintaining data quality
- Assisting with data analysis; assist with preparation of reports and tables; and attend team meetings.

Department Description

The UCSF Memory and Aging Center (MAC) (<https://memory.ucsf.edu/>) is located at the Mission Bay campus in San Francisco, CA. The MAC has over 300 employees and is the largest center in the United States focused on the study of neurodegenerative diseases. Our center includes a multidisciplinary team of neurologists, neuroscientists, neuropsychologists, postdoctoral fellows, nurses and research coordinators who form a rich and highly collaborative learning environment for trainees. The current National Institutes of Health (NIH) rankings show that UCSF Neurology is ranked #1 nationally among departments of neurology at US medical schools (<https://neurology.ucsf.edu/fast-facts>).

Required Qualifications

- HS graduation and sufficient experience and demonstrated skills to successfully perform the assigned duties and responsibilities
- Fluent in written and spoken Spanish
- Proficiency with Microsoft Word, PowerPoint, and Windows
- Excellent verbal and written communications and presentation skills; excellent organizational skills; and excellent interpersonal skills to work effectively in a diverse team
- Excellent analytical and problem-solving skills.
- Ability to work effectively in a fast-paced, team-based environment; project management and coordination skills; ability to prioritize tasks and meet multiple deadlines on concurrent projects
- Ability to establish cooperative working relationships with patients, co-workers, & physicians

Preferred Qualifications

- Background or certification in medical Spanish
- Demonstrated proficiency with medical terminology in English and Spanish
- Ability to abstract data from medical records and transfer it to data collection forms or directly into databases
- Experience working with children

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- Familiarity with UCSF processes and systems; experience and knowledge of Committee on Human Research (CHR)/Institutional Review Board (IRB) policy and procedure

About UCSF

The University of California, San Francisco (UCSF) is a leading university dedicated to promoting health worldwide through advanced biomedical research, graduate-level education in the life sciences and health professions, and excellence in patient care. It is the only campus in the 10-campus UC system dedicated exclusively to the health sciences. We bring together the world's leading experts in nearly every area of health. We are home to five Nobel laureates who have advanced the understanding of cancer, neurodegenerative diseases, aging and stem cells.

The full posting and application is [here](#).

Note: Highly recommend that interested students read Dr. Suzee Lee's research papers to get a sense of the work

Full-Time Research Positions - Cincinnati Children's Hospital

FULL-TIME RESEARCH POSITIONS AVAILABLE FOR NEW GRADUATES
in the BEHAVIORAL AND NEURODEVELOPMENTAL PSYCHIATRY & NEUROSCIENCE
RESEARCH GROUP

The goal of our research group is to understand causes and advance novel, personalized treatment approaches for autism spectrum disorders (ASD) and related neurodevelopmental disorders. Our current laboratory and clinic-based research projects focus on human biomarker development as well as increasing successful outcomes through clinical research and treatment in children and adolescents with Fragile X Syndrome (FXS), idiopathic ASD, Angelman Syndrome (AS), and other neurogenetic syndromes. Projects with individuals with neurodevelopmental disorders include clinical measures of behavior and cognitive ability, neuroimaging studies of brain development using Electroencephalography (EEG), functional Near Infrared Spectroscopy (fNIRS), functional Magnetic Resonance Imaging (fMRI), and transcranial magnetic stimulation (TMS), and medication treatment trials. In our translational neuroscience lab, we use human induced pluripotent stem cells, several mouse models of autism, FXS, and AS, and patient blood/saliva samples to better understand the pathophysiology of these disorders. Our projects

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also focus on integration of human and animal research in order to identify potential pharmacotherapy targets and biomarkers of treatment response.

We are currently hiring research coordinators for both our human clinical research projects and in our basic science labs. These positions are varied, but generally require a bachelor's degree in neuroscience, biology, computer science, psychology, or related field, and are for a minimum of 2 years. Successful applicants are bright, motivated post-baccalaureate students with a passion for research, neuroscience and autism and related neurodevelopmental disorders.

INTERESTED IN WHAT WE DO?

CONTACT US AT shelley.randall@cchmc.org

PLEASE INCLUDE YOUR RESUME OR CV FOR CONSIDERATION

Clinical Research Assistant Position at Dartmouth College

Full Time Clinical Research Assistant Position at Dartmouth College

The Center for Technology and Behavioral Health (CTBH: <http://www.c4tbh.org/>) at the Geisel School of Medicine at Dartmouth is seeking a full time Research Assistant to work with Dr. Catherine Stanger on a large randomized trial testing web based health coaching for young adults with a chronic medical condition (type 1 diabetes). Research assistants will deliver the clinical intervention and will receive extensive training and supervision in health coaching that includes motivational interviewing and goal setting. Research assistants will also engage in participant screening as well as diverse data and project management tasks.

Research staff will benefit from the rich academic environment of the CTBH. This position provides excellent experience for persons interested in pursuing graduate study in psychology or other health fields.

RESPONSIBILITIES

The Research Assistant will serve as a web health coach implementing a manualized intervention to promote healthy behavior among young adults with type 1 diabetes. The Research Assistant will also conduct participant screening and onboarding and will engage in data management and prepare materials for the IRB. Opportunities are offered to work with senior investigators and postdoctoral fellows on data analyses, manuscript preparation, and research presentations.

REQUIREMENTS

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One year of experience in research with human subjects and/or health coach certification
Bachelor's degree in a Human Service field preferably in psychology, human biology, neuroscience, or related fields.

Experience with Redcap and other database, data management, or statistics software is highly desirable

A 2-year commitment to the position is preferred. The successful candidate will be enthusiastic, responsible, able to work independently, and have strong interpersonal and communication skills as well as meticulous attention to detail.

Date position available: Immediately

Please email resume or CV and cover letter to Dr. Stanger to apply:

catherine.stanger@dartmouth.edu

ISSI Work Study Student Assistant

The Institute for the Study of Societal Issues is hiring students with work study funding.

Monday - Friday 9am-5pm; (8-15 hrs/week depending on your availability and the availability of our other students)

DUTIES:

- Provide Front Desk assistance at large interdisciplinary research institute:
- Outreach to various groups for prizes, grants, etc
- Updating spreadsheets and other documents with new data
- Updating our websites with news, improving website accessibility
- Researching organizations for outreach
- Assisting with managing our social media presence
- Checking ISSI email inboxes daily
- Answer phones, take messages, greet visitors and guests, accept deliveries, answer questions.
- Assist with publicity for Institute events - flyers, announcements, web postings, etc.
- Perform routine office tasks such as photocopying, scanning, filing, ordering supplies, submitting reimbursements.
- Other office duties as assigned

QUALIFICATIONS:

- Some office experience
- Proficiency with MS Office, Google Suite

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- Able to learn new software programs easily
- Familiarity with typical office equipment (printer, copy machine, etc)
- Professional demeanor
- Dependable
- Willing to commit for the school year (academic year)
- Detail-oriented

PREFERRED QUALIFICATIONS:

- Willing to commit for the school year (summer)
- Working knowledge of Adobe Photoshop
- Lived or academic experience with the projects and topics that are the focus of ISSI
- Expertise in creating images for social media
- Video recording/editing

For more information on how to apply, please see the full posting here:

https://workstudy.berkeley.edu/JobRequestForm.aspx?job_num=9423967643

UCSF-Paid Opportunity for Temporary work



JOIN US AS A UCSF DYSLEXIA CENTER RESEARCH PROCTOR

UCSF DYSLEXIA CENTER SCREENING AND EARLY INTERVENTION PILOT PROGRAM

WORKING TITLE: UNIVERSAL CALIFORNIA LEARNING KIT (UC Learning KIT)

UCSF is looking for part-time, temporary proctors to help with our California State funded research study on the development of neuroscience-based, free early literacy screeners and teaching support platform. In the 2021-2022 School year, help develop the latest approaches to assessing 4–8-year-olds in ways that are inclusive, precise, accurate, efficient, and built to connect with real-world, whole-child ways for every teacher to help every child learn to read and thrive.

Responsibilities

- Administering individual digital language and literacy assessments to Kindergarten and Grade 1 students during the designated assessment seasons during school hours.
- Successful completion of training and assessment-related evaluations is required.
- Coordination and collaboration with other project staff and with classroom teachers.

Qualifications

- High school diploma.
- A valid driver's license (that is not under suspension) and reliable transportation.
- Employees should have strong organizational, interpersonal, written, and verbal skills.
- Ability to work independently, problem solve, meet deadlines, and work well with children.
- Must have reliable means of communicating through email.
- Must be available to work M-F during school hours.

Preferred

- Bachelor's degree in Education, Educational Psychology, Developmental Psychology, Child Development, Special Education, or another related field is preferred.
- Experience in teaching/tutoring
- Experience in test administration

Anticipated Salary Range

This position is time-limited, with renewal contingent upon available funds and the needs of the University. Anticipated hiring rate of \$20-28/hour, commensurate with education, skillset, and experience. Mileage is included in pay rate.

Training is required and provided.

Apply [here](#) or contact Emma.Wellman@ucsf.edu for more information!

Portland DBT Institute-Job posting

Please find the job responsibilities attached to the pdf below. Candidates will be required to live in the Portland, OR or Salem, OR area and commute to our offices post-Covid. Starting salary is \$40,000. Position is full-time with benefits. Please send a letter of interest, unofficial transcript, and resume to Eva Johnson @ ejohnson@pdbti.org. Applications will be accepted through October 15, 2021. Start date is negotiable.



Position: Outpatient & IOP Clinic Operations and Research Associate
Portland DBT Institute, Inc., Portland, OR

About Us:

Portland DBT Institute (PDBTI) is located in the heart of Portland, Oregon. We are a free-standing, outpatient clinic and training institute that serves both public and private sectors. We are an interdisciplinary team that places high value on ongoing professional development, providing quality service to clients of all backgrounds, and creating a supportive and equalitarian environment in which to work. We offer **comprehensive outpatient DBT, DBT Intensive Outpatient Treatment (IOP)**. In addition to a wide range of clinical services, PDBTI provides training, consultation, and supervision in DBT regionally and throughout the United States. A **robust in-house training program** is available to all PDBTI staff to further enhance mastery of DBT and CBT. The Ops Research Assistant (RA) will have the opportunity to work closely with DBT experts, Linda Dimeff, PhD (Institute Director) and Andrew White, PhD, ABPP (Associate Director), in conducting and presenting DBT research. The RA will also have the opportunity to assist in operations and quality improvement efforts for one of the largest free-standing DBT clinics in the world.

PDBTI provides a full array of DBT services for adults, young adults and teens. Specialty programs include: DBT for Eating Disorders, DBT for Substance Abusers, DBT for PTSD and BPD. We also offer medication management services and provide a number of services designed to treat environments (e.g., Family & Friends Orientation Workshop, DBT-influenced couples and family therapy). We are a state licensed clinic and comply with all state requirements related to quality assurance and consumer protection. We are certified by the DBT-Linehan Board of Certification. For more information about our program, please see our website at www.pdbti.org. We are eager to develop a successful research mentoring program for post-baccalaureate undergraduates seeking highly competitive PhD programs in clinical psychology.

Job Description: This position is ideal for highly motivated, academically outstanding, graduate school-bound post-baccalaureates because of the wide range of opportunities afforded by this job. Task performed by the **Outpatient and IOP Clinic Operations and Research Associate** will include a wide range of clinic activities across three domains: Operations, Research, and Clinical. This position reports directly to PDBTI's Associate Director, Andrew White, PhD. **Operations activities** include: tracking clinician caseloads; overseeing administration of patient outcomes assessments; providing onboarding training and supervision for all new clinician employees; recruiting, screening, and providing operational oversight of an IOP service line managing other group co-leaders. **Research activities** include: aiding in writing and submitting human subjects applications; implementing clinic policies and procedures for conducting research; cleaning and analyzing data in preparation for presenting and publishing papers. The associate will have opportunities to serve as a co-author on presentations of data and publications. **Clinical activities** include: co-leading DBT skills training groups in IOP program, developing/overseeing a DBT skills training fidelity process applying best practices, participate in a weekly DBT skills training seminar for leaders and co-leaders led by Dr. Dimeff. The RA will learn DBT skills and know how to teach them with complex, multi-diagnostic patients by serving as a co-leader as well as operations administration.

The ideal candidate will be: ambitious, highly motivated, tech-savvy, efficient problem-solver, and highly personable with a broad range of skills including: exceptional project management and organizational abilities, a strong writer, excellent communicator, and a fan of details. Because a central responsibility will involve care and oversight of our research participants who are clinic clients and co-leading DBT groups, we are particularly interested in individuals with a natural talent in forming strong professional relationships based on genuine regard, warmth, and competence.

Clinical Research Assistant Job Opportunity

Full-Time Research Assistant Position at the Nathan Kline Institute for Psychiatric Research

The Clinical Research Department at the Nathan Kline Institute for Psychiatric Research (NKI) in Orangeburg, NY invites applications for a Research Assistant position. Our research involves clinical trials and investigations into the neurobiology of psychiatric disorders including schizophrenia, neurocognitive disorders, and mood disorders. The RA will work on an experienced multi-disciplinary team of psychiatrists, psychologists, social workers, and research nurses. They will coordinate schizophrenia studies, with potential involvement in cognitive impairment and depression studies, under the supervision of Drs. Dan Iosifescu and Matthew Hoptman. This is an excellent opportunity for obtaining research and clinical experience prior to applying for graduate or medical school. NKI fosters a collaborative environment where research assistants have the opportunity to gain excellent clinical and research experience, with the potential for publication.

Job Duties:

- Coordinating clinical trials and/or imaging studies in Schizophrenia and potentially Major Depressive Disorder and Mild Cognitive Impairment
- Community outreach and recruitment
- Pre-screening potential study participants
- Conducting and documenting the informed consent process
- Managing day to day activities of the study including scheduling, problem solving, communication and protocol adherence
- Conducting clinical interviews and administering self-report scales
- Performing medical tasks such as measuring vital signs, drawing blood, and administering EKGs
- Data management including data entry, reviewing data for completeness and accuracy
- Preparing progress and other reports for sponsors and other quality assurance/ethics oversight
- Assisting in the preparation of grant proposals, manuscripts, other professional presentations
- Assisting in preparation and maintaining regulatory documents and IRB submissions
- Other technical and administrative support activities may be assigned

Job Qualifications:

- BS/BA in psychology or related field
- Two-year commitment required
- Prior research experience required
- Clinical and/or research experience with psychiatric or medical populations is preferred
- Willing to complete a phlebotomy certification course and perform blood-draws
- Competent and comfortable with computers and technology
- Excellent communication and interpersonal skills
- Comfort in interacting with adult research participants

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- Excellent organizational skills and attention to details
- Ability to work independently following initial instruction
- Ability to work on a multi-disciplinary team

This position would begin in the Winter of 2021.

If you are interested, please send a CV/resume and cover letter to Allison Sparpana at Allison.sparpana@nki.rfmh.org

Full time RA position in Lab-Applications due Oct 15th

I have just posted an ad for a full-time paid research assistant position, with up to 2 years of funding, to join my lab working on a project where we will be collecting data from hundreds of couples in the lab (description of grant is [here](#)).

The job posting is here: <https://unc.peopleadmin.com/postings/199950>