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Research Fellowship Opportunities in Social Developmental Neuroscience

The Marcus Autism Center, in conjunction with the Emory University School of Medicine and Children’s Healthcare of Atlanta, is offering four fellowships: the Cohen Fellowship in Developmental Social Neuroscience, the Marcus Fellowship in Speech Science and Engineering, the Simons Fellowship in Computational Neuroscience, and the Education Sciences Fellowship. Students who will receive a bachelor’s degree by June 2019 will be eligible for the positions. The fellowships will commence in July 2019, and they are 2 years in duration. Students can find further details at: http://www.cohenfellowship.org and http://www.simonsfellowship.org

The Cohen Fellowship in Developmental Social Neuroscience will involve cutting-edge social neuroscience research in infants, toddlers and adolescents. Fellows will work to further the understanding of autism through eye-tracking research, guiding a project from the point of data collection to publication of results.

The Simons Fellowship in Computational Neuroscience will involve integrating computational strategies with clinical research goals. Fellows will develop methods for the analysis of visual scanning and eye-tracking data, computational models of visual salience, and data visualization techniques, all with the aim of advancing the understanding of autism and efforts at early diagnosis.

The Marcus Fellowship in Speech Science and Engineering will involve researching early vocal development, including speech production and speech perception, as part of a program to map out both typical and atypical development of spoken communication in early childhood.

The Education Sciences Fellowship will involve research in educational innovations in autism, from early child care through high school. Fellows will learn about classroom-based interventions to increase social emotional engagement and inclusion, gaining experiences with observational research methods, cutting-edge intervention research, and implementation science approaches.

All three fellowship tracks are paid, two-year positions, with full health care coverage.

Become an SLC Writing Tutor—Apply Today

You know firsthand how conversations with a peer can transform raw ideas and rough drafts into a well-crafted piece of writing. Now is your opportunity to support fellow writers in this process—apply to be a Writing Tutor today!

Tutoring fellow writers at the SLC allows you to:
- Enhance your academic writing skills
- Exercise collaborative learning in the writing process
- Hone your communication skills by working with fellow tutors and writers
- Join our diverse and inclusive community of tutors
• Earn $15.57/hour

We review applications on a weekly basis; our December review dates are 12/10, and 12/17. Priority will go to applications received by 12/10, but our final deadline is 1/14. We hope to see your application soon!

BECOME AN SLC WRITING TUTOR

QUALIFICATIONS
✓ Cumulative GPA of 3.0 or higher
✓ No more than two “Incomplete” grades
✓ Not on academic probation
✓ Must have fulfilled UCB writing requirement
✓ Satisfactory completion of application

BENEFITS
✓ Earn $15.57/hour
✓ Deepen your subject-matter knowledge
✓ Contribute to Cal’s culture of service and academic excellence
✓ Enhance your ability to work collaboratively
✓ Bolster your ability to communicate and thrive in a multicultural environment
✓ Expand your social and professional connections
✓ Become part of a diverse, dynamic, and inclusive learning culture

REQUIREMENTS
✓ Must be able to attend weekly seminar, Wednesdays 4-6PM
✓ Must be able to commit up to 7 hours/week

APPLY
✓ tinyurl.com/writer
✓ Applications are reviewed on rolling basis; until cohort is filled

➢ Clinical Psych Research Coordinator at the SF VA Medical Center, 1/27/19

The Job: Dr. Linda Chao is looking for a research coordinator to coordinate her IRB approved study “Pilot Test of Telephone-Delivered Cognitive Behavioral Therapy for Insomnia for Veterans with Gulf War Illness.”
Location: SFVA Medical Center (4150 Clement St. SF, CA)
Commitment: 1 year
Hours: Full-time with benefits, could be part-time
Contact: Please send an introduction and CV/resume to Kara at Kara.Dolar@va.gov
Deadline to Apply: January 27, 2019  
Start Date: February 2019

Recruit
- Serve as the primary contact for the study.
- Responsible for recruiting subjects into the study. Recruitment includes identifying potential subjects through phone screening and enrolling appropriate subjects.
- Work closely with the Principal Investigator to develop recruitment strategy and materials, to recruit research participants, and to ensure adherence to the enrollment goals of the study.

Coordinate
- Coordinate the daily study operations.
- Responsible for providing and documenting the Informed Consent.
- Schedule all assessment study visits and study procedures.
- Maintain rapport with study participants.
- Manage the relationship between the study and the study subjects, tracking and insuring continued participation of the subjects over the extended study period.
- Coordinate monthly lab meetings for the study.
- Coordinate with graduate students, PIs, and study therapists to ensure the best outcomes for study participants.

Manage
- Oversee systems for tracking and monitoring study progress to ensure adherence to timelines, standard operating procedures (SOPs), and applicable regulations.
- Maintain essential research study documentation.
- Provide various degrees of data processing and database management, including coding and scoring data, data input, data retrieval, and maintaining computer and paper data files.

Other Duties
- Perform other duties as assigned.
- Attend lab meetings with the Stress & Health Group at the SFVAMC.
- Administer and scores neuropsychological and other cognitive assessments, structured psychological and psychiatric interviews, and psychological questionnaires when necessary.
- Obtain literature reviews and conducts library research. Abstracts and analyzes published and unpublished documents, patient records, and other pertinent research databases.
- Performs other general office duties or other research tasks identified as important by the project investigators.

➤ Career Connections: Tech for Good, 1/29/19

Career Connections: Tech for Good
Tuesday, January 29
Work Opportunities – Week of January 21, 2019

6:00 - 8:00pm
Toll Room - Alumni Hall
RSVP via Handshake (RSVP highly recommended)
Facebook event link

Find out about the nexus of technology and social impact! Meet with individuals working in technical roles at social impact-oriented organizations/companies, in both nonprofit and for-profit capacities. Examples: Education Technology, Healthcare, CleanTech, NGO's, etc.

Schedule:
6:00 pm - 6:15 pm - Brief introductions of Cal Alumni and Professionals
6:15 pm - 8:00 pm - Open format, drop by anytime for casual conversations.

Participating Alumni and Professionals:
Head of Talent at Goalbook
Corporate Partnership Manager at AI4ALL
Associate Product Marketing Manager at Indeed
Creative Content Director at IBM Marketing
Developer & Startup Advocacy at IBM Digital Business Group
University Recruiting & Program at Robinhood
Program Manager, Fab Lab at Bay Area Discovery Museum
People Ops Generalist at Just Answer
Organizational Transformation Program Manager at AnitaB.org
Senior Growth Specialist at Luna Care

All majors are welcome.

-----What are Career Connections?----- Co-sponsored by the Cal Alumni Association, Career Connections are your opportunity to meet with alumni and professionals representing a variety of roles within a career field. Gain insider knowledge about hiring practices and create meaningful connections that could lead to a future internship or job!

Attire: Business casual is recommended.

Open only to UC Berkeley students (all majors and class levels) and Alumni Advantage members.

Co-hosted by:
- Phi Sigma Rho
- Eta Kappa Nu (HKN)
- Institute of Electrical and Electronics Engineers (IEEE)

➢ Post-grad Opportunity for Students, 2/1/19
Over 1,300 Cal grads have joined TFA over the last 28 years, and Teach for America is one of the most diverse education orgs in the country, with 50% of our current corps members identifying as people of color.

Today in America, kids growing up in low-income communities have a 14% chance of graduating from college by the time they’re 25. Be among the most diverse, remarkable leaders of your generation working to change that statistic by putting your talents to work to disrupt educational inequity.

By joining Teach For America, you will become part of a 60,000 strong network of leaders (and 1,300 Cal alumni) shaping the political, economic, and social future of our country. Check out some of the inspiring ways our alumni are leading across education, business, policy, law, medicine, and more.

If you’d like to learn more, fill out this survey to meet with Cal’s TFA Campus Rep, Jess Rossoni (UC Berkeley c/o 2013), and join our info session Tuesday, January 29th on campus! Snacks will be provided :)

Classes of 2019 and 2020 apply by Feb. 1st.
*Attention seniors - Feb. 1st is the last TFA deadline you can apply for to be placed in California!*

NEXT Application Deadline: Friday, Feb. 1st
To learn more, visit www.teachforamerica.org.
All majors accepted. Full salary and benefits. 60,000+ alumni network.

National Institutes of Mental Health (NIMH) Research Assistant Positions

Getting close to graduating? The Emotion and Development Branch at the National Institute of Mental Health in Bethesda, MD is interested in hiring graduating seniors!

The Branch seeks qualified individuals to fill Research Assistant positions, with employment starting May/June 2019. Our branch conducts research on the pathophysiology, treatment, and prevention of pediatric mood and anxiety disorders. Research assistants are involved in all aspects of the clinical research process, including analyzing data and interacting with patients.

The full-time positions require a bachelor’s degree and a U.S. citizenship or permanent resident status (resident alien). A minimum commitment of one year is expected; however, a two-year commitment is strongly preferred.

Duties and responsibilities include assistance with and participation in all aspects of the research enterprise: patient and healthy volunteer screening and recruitment; protocol implementation; data collection, entry, and analysis; and manuscript preparation. This work involves using computer statistical and graphics programs, preparing blood samples, and researching scientific literature. In addition, the position involves regular patient contact during outpatient cognitive
behavioral therapy (CBT) treatment clinic visits. IRTAs can observe diagnostic interviews with patients and become familiar with standard psychometric procedures. IRTAs are also involved in training subjects to participate in neuroimaging and analyzing neuroimaging data. IRTAs will work as part of a multidisciplinary research team including physicians, psychologists, clinical social workers, and psychiatric nurses at the nation’s largest medical research center, the NIH in Bethesda, Maryland. Successful applicants will be awarded post-baccalaureate Intramural Research Training Award (IRTA) Fellowships, which provide opportunities for recent college graduates to spend time engaged in biomedical investigation. During their tenure in the program, post-baccalaureate fellows are also expected to initiate the application process for graduate or medical school.

Interested individuals should complete the online application found at the following website (link can be found under “Application Procedure”):

https://www.training.nih.gov/programs/postbac_irta

Following completion of the online application, individuals should also forward a letter of interest and resume to:

Hannah Grassie
National Institute of Mental Health
National Institutes of Health
Department of Health and Human Services
hannah.grassie@nih.gov
301-594-1690

DHHS and NIH are Equal Opportunity Employers

➢ Become a Camp Ramapo Counselor—Summer Camp Position
This is not just any summer camp job—it is an unparalleled opportunity to embrace the exceptional

"Here I have opportunities every day to work hands-on with children who have a range of behaviors and varying degrees of challenges."
– Bradly, Counselor and PhD student

Become a Camp Ramapo Counselor

Camp Ramapo serves a diverse mix of children with a range of cognitive, social, and emotional abilities. Some of our children bring with them the challenges of Autism Spectrum Disorders or other cognitive disabilities. Some bring with them the challenges of trauma or stress. All of our children are at risk of being relegated to the margins of their schools and communities. Experience an unmatched professional opportunity, and make a difference in the lives of children with special needs.

A FEW DETAILS

• Free room and board on our 250-acre campus in Rhinebeck, New York, three meals per day, travel reimbursement, and a stipend
• Supervisory and Bunk Counselor positions are available, as are program positions in areas such as Waterfront, Reading and Technology, Performing Arts, Ropes Course Facilitation, and Science and Discovery.
• Make a 9-week commitment from mid-June to mid-August. Some positions require additional training prior to mid-June. A limited number of short-term, 5-week positions are available from late July to late August.

WHY JOIN US?

Earn up to SIX COLLEGE CREDITS through an on-site course “Fieldwork in Special Education”

Develop the skills you need to succeed with a range of children

Learn to understand a child’s behavior as communication

Emerge with a heightened ability to meet children’s needs and to teach them new skills

Create environments that celebrate strengths and enable all children to feel a sense of belonging

Work hard every day you are here, and learn more than you ever thought possible

CONNECT WITH US!
Call 845.876.8423 or email staffing@ramapoforchildren.org
Applications are accepted through June and can be completed at:
www.ramapoforchildren.org/jobs

Rhinebeck Campus
P.O. Box 766, Rte. 52/Salisbury Tpke | Rhinebeck, NY 12572 | 845.876.8403
www.ramapoforchildren.org
As a RamaYear, your work will impact thousands of children, young adults and educators as you help them realize their full potential and create positive change in their lives. Your work will include:

- Coordinating outdoor, adventure-based retreats for school and community groups of 10-100 children, educators and group leaders
- Leading group activities like high-ropes course challenges, hikes, campfires and ice breaker games, and encouraging participants
- Serving as a role model, mentor and roommate for young adults on-campus with social, emotional and learning differences
- Assisting with activities during Camp Ramapo, our residential summer camp program for children ages 6-16 who face social, emotional and learning challenges
- Creating emotionally safe environments for group participants

CONNECT WITH US!
Please contact us any time with questions or for more information by calling 845.876.3423 or emailing staffing@ramapoforchildren.org.

www.ramapoforchildren.org/ramayear

THE LENGTH OF TIME YOU'RE CONTRACTED TO WORK ON CAMPUS WILL RANGE FROM A MINIMUM OF 15-18 MONTHS, WITH THE OPTION TO EXTEND YOUR CONTRACT. APPLICATIONS ARE ACCEPTED ON A ROLLING BASIS.

Full-time, salaried positions. Includes room and board with full benefits.
TalentDesk Career Finder for Psych Students

TalentDesk, a job search and career development website, has just launched a resource that helps psychology students find a career path based off their degree.

Career Finder makes it easy for psychology students and graduates to find career inspiration for their degree. The guide gives a visual breakdown of the most popular, highest paying, and fastest growing jobs that psychology graduates are working, as well as the most relevant job listings from 12,000 companies. The results are based on government data from over 2 million respondents representing 360 careers and 148 majors.

This free, easy-to-use tool brings long-term employment data and the latest job postings together to help students find direction in the job search after graduation.

Part-time In-home Caregiver in Richmond, CA

Looking for a part time in-home caregiver in Richmond, CA to work with a fun and friendly client. Perfect for psychology, nursing, or social work students. Opportunity to learn and work with an easy-going client with trauma and disassociation background. Assist with meal prep, activities, creative arts, errands, light housework, gardening, or just hang-out! Hours may range from 4-10/per week and very flexible on when you complete them. Salary is negotiable, up to $20/hour. No prior experience necessary. For more info, please email Gina Pearson, RN at glwpearson@csu.fullerton.edu.

Jobs at Fred Finch Youth Center

Fred Finch Youth Center (FFYC) is a non-profit organization in Oakland, CA that provides innovative, effective, caring mental health and social services to children, young adults, and their families that allows them to build on their strengths, overcome challenges, and live healthy and productive lives.

We serve children, adolescents, young adults, and families facing complex life challenges. Many have experienced trauma and abuse; live at or below the poverty line; have been institutionalized or incarcerated; have a family member that has been involved in the criminal justice system; have a history of substance abuse; or have experienced discrimination or stigma.

Fred Finch Youth Center is like a family for many people. A cohesive team is necessary to deliver the very best in quality, participant-focused services. Qualified and passionate people are essential for to us achieve our mission. We have 2 full-time residential programs called Avalon and New Yosemite. Avalon provides residential treatment as well as education at our onsite non-public school. The program is specialized to address the specific needs of adolescents with intellectual disabilities and severe emotional disturbance. New Yosemite is a residential crisis stabilization and assessment program for youth with developmental disabilities and/or autism.
Work Opportunities – Week of January 21, 2019

For both these programs, candidates with a Bachelors level education in Psychology are preferred.

Residential Youth Counselor – New Yosemite:
https://www.appone.com/MainInfoReq.asp?R_ID=2220372

Residential Youth Counselor – Avalon:
https://www.appone.com/MainInfoReq.asp?R_ID=2220391

➢ Music Department Hiring Work-Study Admin Assistants

We in the Music Department are looking for one to two reliable and organized student(s) who wishes to find stable campus employment for Spring '19 and coming year(s).

Please see the full job description for details. Position highlights are as follow:

- Admin assistant will support the main office as well as practice desk operations.
- Primary work location is 104 Morrison; secondary location is at the practice desk. In the first 3-4 weeks of the semester, the assistant is expected to be available a few extra hours to work at the practice desk on the ground floor.
- Starting salary is $15.50/hr. Additionally, there will be a possibility of pay rate increase by up to $0.50/hr per semester based on satisfactory performance.
- Must be Work-Study eligible.
- Ability to work 3-hour shifts either 9am-12pm or 1-4pm, Monday through Friday is essential; ability to work on Wednesday/Friday 9am-12pm strongly preferred.
- We provide training for our student assistants, including training in basic campus systems, and additionally support their development through guided career planning discussions and informal mentorship opportunities.

If interested, please email zxxu@berkeley.edu with the following as PDF attachments:
1. Resume
2. Availability to work in Spring 2019
3. Amount of Work Study fund

➢ Institute of Reading Development Summer Teaching Jobs, Summer 2019

The Institute of Reading Development offers summer reading skills programs in partnership with the continuing education departments of more than 100 colleges and universities nationwide. Each year we hire hard-working, encouraging people with a passion for reading to teach our summer programs.

As an Institute teacher you will:
- Earn more than $8,500 in one summer. Our full-time teachers typically earn $750-$900 per week.
Work Opportunities – Week of January 21, 2019

- Improve your teaching skills and confidence during our comprehensive, paid training program.
- Gain over 400 hours of classroom teaching experience with a variety of age groups from 4-year-olds to adults.
- Help your students become successful readers with a love of great books.

We are seeking applicants from any academic discipline. All applicants must have an undergraduate degree or higher in their field before the start of our teaching season.

Successful Institute teachers:

- Have strong reading skills and read for pleasure
- Are responsible and hard-working, with good communication and organizational skills
- Will be patient and supportive with students

Sound like you? Learn more about teaching for us and apply today:
https://instituteofreadingdevelopmentteachingjobs.com/

➢ Study Smarter SAT and ACT Coaches

Study Smarter is looking to hire and train SAT and ACT coaches.

Study Smarter, a small, top-level tutoring business based in the East Bay Area, is looking to hire and train enthusiastic new test preparation tutors. We’re searching for strategy-oriented people who can help every student achieve a personal best. This position comes with a fun, casual work environment as well as extensive support and job mentoring.

The ideal applicant is conscientious with a dynamic personality, has strong interpersonal ability, and has an interest in skill development. Although applicants should be enthusiastic and willing to learn, no prior teaching or SAT/ACT coaching experience is required. Paid training begins after hiring.

Unlike many other tutoring positions, our test prep tutors have the advantage of working full-time hours. This position also provides fully paid health, dental, and vision benefits. Start date and schedule are flexible. The hourly rate will start at $30/hr.

If you’re interested in teaching, learning about learning, fantastic coworkers, and flexibility accompanied by fiscal stability, please get in touch.

Requirements:

- Proven excellence on a standardized test – SAT: 650+ per section, ACT: 29+, GRE scores, or an exam administered by Study Smarter
- Minimum one-year commitment (with flexible scheduling throughout)
- Reliable personal transportation
Please apply by calling 510.350.8444 and submitting a resume and cover letter to jobs@studysmarter.com.

Study Smarter, LLC
510-350-8444
studysmarter.com

Full Time Position: User Experience Researcher at Uber

We are looking for full-time researchers with mixed-methods research skills and experience creating impactful business and product decisions for users.

Researchers will design and conduct qualitative studies (including field observations, interviews, remote and in-person usability studies) and qualitative studies (such as structuring and analyzing surveys to inform and evaluate product changes and gather insights at scale). They will also inform experiment designs and closely collaborate with data-scientists.

Researchers should have 2+ years experience working in the technology industry, collaborating with product managers, data-scientists, designers and engineers.

Ideal candidates should have a background in human-computer interaction, user-centered design, behavioral economics, psychology, and/or sociology.

Bonus: Application of statistics in user research or product development setting.

If you are interested, please submit your resume and any related work portfolio via this job posting link: https://www.uber.com/en-CA/careers/list/45893/ and email me: jlo@uber.com with the subject line of this position.

Please submit ASAP prior to Jan 31, 2019.

Thank you!

Assessment Clinic Coordinator at the Autism Center of Northern California

The Autism Center of Northern California (ACNC) is a non-profit child and family service agency located in downtown San Francisco. ACNC is committed to providing top-level diagnosis and care for families with children on the autism spectrum. In our Neurodevelopment Assessment Clinic, we see families from throughout the Bay Area who are in need of a diagnostic assessment or further consultation regarding ongoing services and treatment planning. ACNC is dedicated to serving families who may otherwise have limited access to care; two-thirds of our clients are on Medicaid, and half are non-English speaking. The team consists of licensed clinical psychologists, doctoral students, speech pathologists, and BCBAs. For more information, see www.acnc.org.
Working in collaboration with the wider clinical team, the Assessment Clinic Coordinator will correspond with patients (including clinical screening, scheduling, and report review), manage insurance contracts and billing, participate in diagnostic assessments, and oversee general office management. The position is approximately 25 hr/week, with two mandatory in-clinic days (Wednesday & Thursday) and remaining hours flexible.

An ideal candidate will:
- Have a demonstrated interest in children's healthcare and/or psychology (this position is ideal for someone considering a psychology PhD or MD program in the future)
- Have experience working with children with developmental disabilities or autism
- Be empathetic, kind, approachable, and team-oriented
- Be able to take initiative, multi-task in a fast paced environment, and use excellent communication skills to manage phone calls, emails, and detailed client tracking
- Be familiar with or interested in nonprofit administration, including financial reporting, outreach, and office development
- Proficiency in Spanish or Cantonese is a benefit (but not necessary)

Opportunities include:
- Extensive experience with children with a wide array of neurodevelopmental diagnoses
- Mentorship and training opportunities including daily supervision by licensed clinicians
- Education in psychological testing such as the ADOS, WISC, BAYLEY, etc., as well as behavioral techniques such as ABA and Floortime
- Potential opportunity to participate in research projects leading to publication of abstracts or papers
- Ability to make a difference in the lives of San Francisco families

Start date in late March or early April 2019, with several weeks of paid cross-training. Please contact Raizel DeWitt at rdewitt@acnc.org with any questions or to discuss the position further. To apply, email in a CV and cover letter to info@acnc.org.

➢ Research Positions Summer 2019 – NYU Anxiety and Complicated Grief Program
Clinical Program Coordinator

The Clinical Program Coordinator will be responsible for managing studies focusing on the phenomenology, biology, and treatment of anxiety, grief, and stress related disorders. S/he will also be responsible for program oversight-related administrative duties, including budget management, advertising, grant preparation, and maintenance of program billing, salaries, and hiring. Applicants must be available to start the position in June 2019.

Administrative Responsibilities:

- Assists the director with program oversight, including the tracking, forecasting, and managing of center-wide and grant-specific budgets
- Manages and coordinates with administrative offices on salaries, hiring, new hire training, and other administrative tasks
- Prepares federal and foundation grant applications, in collaboration with research investigators and the grants management office at NYU School of Medicine
- Tracks and drafts reports for submission to the NIH and other funding organizations, assuring compliance and professional communication with grant sponsors
- Serves as the point person on day to day administrative tasks and concerns, under the supervision of the director

Research Responsibilities:

- Manages federally-sponsored and privately-funded research on the etiology and treatment of anxiety, traumatic stress disorders, and complicated grief, including oversight of research data, organization of regulatory binders, and management of study databases
- Serves as the liaison between the Principal Investigator and Institutional Review Board. Responsibilities include preparing and modifying ethics committee proposals and communicating with the IRB regarding ongoing studies
- Designs and manages advertisement campaigns to recruit specific populations for research studies
- Performs data entry, cleaning, and analysis
- Conducts literature reviews for grant submissions and ongoing research work at the center
- Assists in dissemination efforts on finding of research studies, including preparation of posters, presentations, and manuscripts

Clinical Responsibilities:

- Conducts phone interviews to assess fit with study inclusion/exclusion criteria and match participants to studies for initial screening visit
- Observe and assist with treatment groups, as necessary for ongoing treatment studies
- Provides referrals for patients who do not qualify for current research studies
- Acts as the primary research contact for patients enrolled in studies
- Manage patient charts and visit schedules
- Administers laboratory tests, including vital signs, electrocardiogram, urine toxicology, and phlebotomy
- Collects and processes patient blood and saliva samples

Qualifications:

- To qualify you must have a BA or BS in psychology or related field. A MA or MS in psychology or related field is preferred.
- Minimum of two years of progressively responsible project coordination experience, preferably in a research setting.
- Excellent interpersonal skills for work in collaborative research environment and with clinical population
- Attentive to detail and flexible in fast-paced work environment
- Exceptional organizational and time-management skills
- Statistical knowledge and experience with data management and analysis
- Competency in Microsoft Office, as well as standard statistical analysis tools
- Proficient written and verbal communication skills
- Prior experience working in research laboratory or related clinical setting preferred

Interested applicants should email the program coordinator, Rebecca Lubin, at Rebecca.Lubin@nyumc.org with their cover letter, unofficial transcript, and curriculum vitae or résumé.
Research Data Associate

The Research Data Associate will provide support for the coordination of studies focusing on the phenomenology, biology, and treatment of anxiety, grief, and stress related disorders. Applicants must be available to start the position in June 2019.

Responsibilities

- Assists in the coordination of federally-sponsored and privately-funded research on the etiology and treatment of anxiety, traumatic stress disorders, and complicated grief, including oversight of research data, organization of regulatory binders and study folders, and management of study databases
- Serves as the liaison between the Principal Investigator and Institutional Review Board. Responsibilities include preparing and modifying ethics committee proposals and communicating with the IRB regarding ongoing studies
- Assists with the design and management of advertisement campaigns to recruit specific populations for research studies
- Performs data entry, cleaning, and analysis
- Conducts literature reviews for grant submissions and ongoing research work at the program under the direction of the Principal Investigator
- Assists in dissemination efforts on finding of research studies, including preparation of posters, presentations, and manuscripts
- Conducts phone interviews to assess fit with study inclusion/exclusion criteria and match participants to studies for initial screening visit
- Observe and assist with treatment groups, as necessary for ongoing treatment studies
- Provides referrals for patients who do not qualify for current research studies
- Acts as the primary research contact for patients enrolled in studies
- Manage patient charts and coordinates visit schedules
- Administers laboratory tests, including vital signs, electrocardiogram, urine toxicology, and phlebotomy
- Collects and processes patient blood and saliva samples

Qualifications

- To qualify you must have a BA or BS in psychology or related field
- Minimum of two years of progressively responsible project coordination experience, preferably in a research setting.
- Excellent interpersonal skills for work in collaborative research environment and with clinical population
- Attentive to detail and flexible in fast-pace work environment
- Exceptional organizational and time-management skills
- Statistical knowledge and experience with data management and analysis
- Competency in Microsoft Office, as well as standard statistical analysis tools
- Proficient written and verbal communication skills
- Prior experience working in research laboratory or related clinical setting preferred

Interested applicants should email the program coordinator, Rebecca Lubin, at Rebecca.Lubin@ayunc.org with their cover letter, unofficial transcript, and curriculum vitae or résumé.
➢ **Career Center Spring 2019 Career Fairs and Career Connections**

The Career Center is excited to announce our Spring 2019 Career Fairs and Career Connections (flyers attached).

- Students can learn more and RSVP in [Handshake](#)
- Like the [Career Center Facebook](#) for event reminders

Note: Events are open to currently registered Berkeley students and Career Center Alumni Advantage members.

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➢ **Research Assistant Position at the SFVAHCS**

Dr. Shira Maguen is a researcher at the San Francisco VA Health Care System who is looking for a part-time Research Assistant to help with a new study. Please see attached position description for details. Interested students should contact Rebecca Gloria at [Rebecca.Gloria2@va.gov](mailto:Rebecca.Gloria2@va.gov)
Position Title:  Research Assistant (part-time)  
Reports to: Principal Investigator

FLSA:  _ Exempt ____  
Department: Research, Mental Health Services

Supervisory Responsibilities: No

Position Definition:  
The incumbent will work as a Research Assistant in the Stress & Health Research Program at the San Francisco VA Medical Center under the supervision of Dr. Shira Maguen on a study designed to develop new screening procedures for Veterans with eating disorders to help them get referred to appropriate care within the VA.

Essential Functions:  
• Compiling and mailing recruitment materials to participants  
• Conducting phone screens to assist in participant eligibility determinations  
• Performing informed consent procedures with participants by phone  
• Scheduling and tracking phone appointments  
• Entering, reviewing and coding self-report and interview data  
• Assisting study Coordinator with other duties as assigned

Job Requirements:  
• BA/BS in psychology, social work or related field (undergrads with research experience will be considered)  
• Previous experience in participant recruitment for research  
• Knowledge of Microsoft Office programs  
• Ability to work part-time (12-20 hrs/week)  
• 2-year commitment to study preferred  
• Interest in the assessment of eating disorders preferred

Working Conditions/Environment:  
The work environment for this position is an indoor office environment or inpatient hospital room at the San Francisco VAMC. The incumbent may sustain posture in a seated position and may utilize a computer terminal for prolonged periods of time.

If interested please contact Rebecca Gloria at Rebecca.Gloria2@va.gov

Summer Teaching Positions Available

Rewarding & Enjoyable Summer Teaching Jobs  
Teach Reading Classes to Students of All Ages  
Now Accepting Applications for Summer 2019

The Institute of Reading Development offers summer reading skills programs in partnership with the continuing education departments of more than 100 colleges and universities nationwide. Each year we hire hard-working, encouraging people with a passion for reading to teach our summer programs.

As an Institute teacher you will:
Earn more than $8,500 in one summer. Our full-time teachers typically earn $750-$900 per week.

Improve your teaching skills and confidence during our comprehensive, paid training program.

Gain over 400 hours of classroom teaching experience with a variety of age groups from 4-year-olds to adults.

Help your students become successful readers with a love of great books.

We are seeking applicants from any academic discipline. All applicants must have an undergraduate degree or higher in their field before the start of our teaching season.

Successful Institute teachers:

- Have strong reading skills and read for pleasure
- Are responsible and hard-working, with good communication and organizational skills
- Will be patient and supportive with students

Sound like you? Learn more about teaching for us and apply today: Summer Teaching Jobs