# Work Opportunities – Week of March 26, 2018

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➢ **The Sutardja Center for Entrepreneurship and Technology (SCET)**

The Sutardja Center for Entrepreneurship and Technology (SCET) at UC Berkeley is looking to hire a current UCB student to work as the Global Engagement Coordinator whose primary responsibilities are to assist with communicating, developing, and managing relationships with the global partners/affiliates of the center. Applicants must be available to start at the beginning of August, and ideally remain in the position until the end of the Academic year. Students with strong organization and communication skills, and the ability to work with people of diverse backgrounds are strongly encouraged to apply. The pay rate is $15 p/h and work-study is preferred, but not required. Interested applicants should send a brief statement of interest (one paragraph) and a copy of their resume as one document to: Susan Giesecke (sgiesecke@berkeley.edu)

➢ **National Institutes of Mental Health (NIMH)**

Intramural Research Training Award (IRTA) Position

**Research Assistant Position**

The Department of Health and Human Services (DHHS), National Institutes of Health (NIH), National Institute of Mental Health (NIMH), Emotion and Development Branch, Section on Mood Dysregulation and Neuroscience (SMDN), in Bethesda, Maryland, seeks qualified individuals to fill IRTA (Intramural Research Training Award) positions, with employment starting late May/early June 2018. SMDN conducts research on the brain mechanisms and treatment of mental illness in youth. Our particular research interest involves the investigation of the brain mechanisms associated with chronic irritability in children and adolescents, and in using this brain-based knowledge to develop new treatments. These new treatments include computer-based psychological interventions and new applications of Cognitive Behavioral Therapy (CBT).

The full-time positions require a bachelor’s degree and a U.S. citizenship or permanent resident status (resident alien). A minimum commitment of one year is expected; however, a two-year commitment is strongly preferred.

Duties and responsibilities include assistance with and participation in all aspects of the research enterprise: patient and healthy volunteer screening and recruitment; protocol implementation; data collection, entry, and analysis; and manuscript preparation. This work involves using computer statistical and graphics programs, preparing blood samples, and researching scientific literature. In addition, the position involves regular patient contact during outpatient cognitive behavioral therapy (CBT) and computer-based psychological
treatment clinic visits. IRTAs can observe diagnostic interviews with patients and become familiar with standard psychometric procedures. IRTAs are also involved in training subjects to participate in neuroimaging and analyzing neuroimaging data.

IRTAs will work as part of a multidisciplinary research team including physicians, psychologists, clinical social workers, and psychiatric nurses at the nation’s largest medical research center, the NIH in Bethesda, Maryland. Successful applicants will be awarded post-baccalaureate Intramural Research Training Award (IRTA) Fellowships, which provide opportunities for recent college graduates to spend time engaged in biomedical investigation. During their tenure in the program, post-baccalaureate fellows are also expected to initiate the application process for graduate or medical school.

Interested individuals should complete the online application found at the following website (link can be found under “Application Procedure”):
https://www.training.nih.gov/programs/postbac_irta

Following completion of the online application, individuals should also forward a letter of interest and resume to:

➢ Two Positions in the Georgetown Lab for Relational Cognition

The Laboratory for Relational Cognition at Georgetown, directed by Dr. Adam Green, is seeking a full-time lab manager and a half-time study coordinator to contribute to neurocognitive research on learning, reasoning, and creativity in high school students and young adults.

For more information on the lab, see our website. For more information on the positions, please see the attached description. With any questions, please contact Nhi Dinh at cnglab@georgetown.edu.

➢ Psychology summer job opportunities: Johns Hopkins, Center for Talented Students

Summer 2018 Employment Opportunities

Psychology Instructor and Teaching Assistant

CTY offers challenging academic programs for highly talented elementary, middle, and high school students from across the country and around the world. We are currently seeking highly motivated and qualified candidates to work in our summer programs. Information regarding employment and our summer programs can be found at cty.jhu.edu/jobs/summer.

We are currently seeking individuals for the following psychology-related courses:

• The Sensory Brain (grades 5 and 6)
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- **Foundations of Psychology** (grades 7 and above)
- **Cognitive Psychology** (grades 7 and above)
- **Neuroscience** (grades 7 and above)
- **Madness and Insanity: A Social History** (grades 10-12)
- **The Psychology of Religion** (grades 10-12)

**Why teach for CTY?**
- opportunity to teach motivated and talented students a subject they love
- limited class size (maximum of 18 students) ensures a low student-teacher ratio
- all classes are taught by both an instructor and a teaching assistant
- opportunity to work in an environment with colleagues who share similar interests
- competitive salary plus room and board at our east and west coast residential sites

**2018 Program Core Dates***
- Session 1: June 21 - July 14, 2018
- Session 2: July 14 - August 4, 2018

*Some sites run one week later than these dates. For a full list of locations and dates, please visit [www.cty.jhu.edu/jobs/summer/sites_dates.html](http://www.cty.jhu.edu/jobs/summer/sites_dates.html).

**Terms of Employment**
- Starting salary for two sessions is $4,800 - $6,000 for instructors and $2,400 for TAs
- Room and board are provided at residential sites.

**Desired Qualifications**
- **Teaching assistant candidates** are generally graduate or undergraduate students with experience tutoring or as a TA.
- **Instructor candidates** generally have independent classroom teaching experience and are graduate students or faculty.

**More Information**
- Instructor and Teaching Assistant positions: [http://cty.jhu.edu/jobs/summer/positions](http://cty.jhu.edu/jobs/summer/positions)
- Employment with CTY: [www.cty.jhu.edu/jobs/summer](http://www.cty.jhu.edu/jobs/summer)
- Questions? Please feel free to contact us via email at ctysummer@jhu.edu or by calling 410-735-6185.

➢ **Seeking Research Coordinator - NYU Anxiety and Complicated Grief Program**

The Research Coordinator will be responsible for managing studies focusing on the phenomenology, biology, and treatment of anxiety, grief, and stress related disorders. Applicants must be available to start the position in Summer 2018.

**Responsibilities**
- Manages federally-sponsored and privately-funded research on the etiology and treatment of anxiety, traumatic stress disorders, and complicated grief, including oversight of research data, organization of regulatory binders, and management of study databases
• Serves as the liaison between the Principal Investigator and Institutional Review Board. Responsibilities include preparing and modifying ethics committee proposals and communicating with the IRB regarding ongoing studies
• Designs and manages advertisement campaigns to recruit specific populations for research studies
• Performs data entry, cleaning, and analysis
• Conducts literature reviews for grant submissions and ongoing research work at the center
• Assists in dissemination efforts on finding of research studies, including preparation of posters, presentations, and manuscripts
• Conducts phone interviews to assess fit with study inclusion/exclusion criteria and match participants to studies for initial screening visit
• Observe and assist with treatment groups, as necessary for ongoing treatment studies
• Provides referrals for patients who do not qualify for current research studies
• Acts as the primary research contact for patients enrolled in studies
• Manage patient charts and visit schedules
• Administers laboratory tests, including vital signs, electrocardiogram, urine toxicology, and phlebotomy
• Collects and processes patient blood and saliva samples

Qualifications
• To qualify you must have a BA or BS in psychology or related field
• Minimum of two years of progressively responsible project coordination experience, preferably in a research setting.
• Excellent interpersonal skills for work in collaborative research environment and with clinical population
• Attentive to detail and flexible in fast-pace work environment
• Exceptional organizational and time-management skills
• Statistical knowledge and experience with data management and analysis
• Competency in Microsoft Office, as well as standard statistical analysis tools
• Proficient written and verbal communication skills
• Prior experience working in research laboratory or related clinical setting preferred

Interested applicants should email the program coordinator, Rebecca Lubin, at Rebecca.Lubin@nyumc.org with their cover letter, unofficial transcript, and curriculum vitae or résumé.

➢ CNR is hiring for a work study office assistant position

The College of Natural Resources undergraduate office is looking for a friendly and detail-oriented student with work study status to join our team!

Responsibilities include:
- General office duties such as reception, filing, copying, data entry, campus deliveries,
managing supplies,
- Designing and updating flyers and handouts,
- Assisting with special events and projects, and more!

*Only non-CNR students may apply due to privacy rules.*

**Required skills:**
- Basic computer skills,
- General knowledge of campus,
- Effective communication skills,
- Ability to maintain confidentiality with regard to the information being processed,
- Ability to work with minimal supervision,
- Quick learner, detail-oriented, and reliable

**Preferred skills:**
- Adobe Creative Suite and other technology/social media experience

**Schedule/Pay:**
The ideal candidate would be available to work ~15 hours per week between 8am-5pm Monday, Wednesday, and/or Friday. Availability on Wednesday mornings from 9am-11am is critical. The position begins at the start of Spring 2018 semester and runs through the end of Spring 2018 semester with the potential to continue in Summer and/or Fall 2018.

Pay is $14 hourly.

To apply, submit a statement of interest and resume to Anna Hoehenrieder at cnrteaching@berkeley.edu. Applications are being reviewed on an on-going basis, as we would like to fill the position as soon as possible.

**UCSF Hoeft Lab hiring**

SEEKING FULL-TIME RESEARCH ASSISTANT

The Hoeft Cognitive Neuroscience Laboratory (brainLENS.org) at University of California San Francisco (UCSF) combines cutting edge, interdisciplinary research methods in neuroimaging, cognitive sciences, computer science and education, interested the neuroscience of brain maturational processes, skill acquisition such as reading and dyslexia, and affective processes that impact skill acquisition. UCSF is a premier biomedical research institution, ranked within the top 5 in the world for Neuroscience and Behavior by US News.

We are currently recruiting for full-time research associates to join our team!

**Description:**

We are in need of full-time research associates to run laboratory operations and manage research projects. The position would be situated at the UCSF Parnassus campus within the Department of Psychiatry and Weill Institute for Neurosciences. This is an excellent opportunity for those who are enthusiastic about learning new research skills, being involved in a rapidly growing laboratory, and going to graduate school. Responsibilities may include, but are not limited to:
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- Lab/Project management including hiring, IRBs, grants, meetings, and outreach events.
- Data management including cleaning, coding, entry and storage
- Data collection, including scheduling, neuropsychological, and/or neuroimaging and followup
- Independently analyzing data and writing up findings for publication and/or dissemination

**Required Qualifications:**
- BA/BS in Neuroscience, Psychology, or related field
- Ability to start in May 2018 and commit to minimum of 2 years
- Residence in the Bay Area

**Preferred Qualifications:**
- Excellent organization and interpersonal skills
- Ability to prioritize and work independently as well as collaboratively with local and remote collaborators
- Technical skills such as programming, neuroimaging data collection and analyses, and IT
- Flexibility with work hours and responsibilities
- Prior research experience

If interested in the above position, please send your CV and a cover letter outlining your interests to brainLENS@ucsf.edu with "[Your Name] Full Time RA" in the subject line. Candidates may be asked to come in for interviews and provide letters of recommendation as next steps. Please feel free to contact us if you have any questions.

Research assistants from our lab have gone onto a range of graduate schools and programs at institutions such as Stanford University, Harvard University, and Columbia University

➢ **New Directions for Young Adults: Program Support/Mentor Position**

New Directions for Young Adults ([www.NDFYA.com](http://www.NDFYA.com)) is an adult multidisciplinary clinical day Program. We support young adults with high functioning autism (ASD), learning disabilities, and other developmental challenges. Our clients live independently in their own apartments and receive customized supports from a variety of providers. Services provided by New Directions include life management skill training (LMS) (i.e., learning how to cook & clean, etc.), financial skills management, academic support, vocational counseling, social skills training, social activities, and more.

We are a growing company and are looking for professional, reliable, organized and compassionate employees to join our close knit, collegial and fun treatment team.

You will be provided with training and instruction and then asked to work with program clientele teaching life skills, providing transportation, offering supervision during social outings, providing some basic academic support services, and other various support services.
Ideal Applicants will be/have:
Highly reliable, organized, possess computer skills with Microsoft products, will have strong written and verbal communication skills, strengths in the life management skills, be enthusiastic, and possess empathy, patience, and a genuine interest in working with young adults with disabilities.
Must have a clean criminal background and driving record (a criminal background and driving record check is required).

Ideal applicants might also possess:
Have some previous mentoring experience (i.e., camp counselor, teacher's aide, etc...)
Ability to help clients with basic financial management skills
Ability to tutor basic college courses (not mandatory) (i.e., freshman English, basic math)
An interest in helping students pursue their employment/vocational goals
Previous experience with persons with Autism or Asperger's syndrome
Background in psychology or special education
Reside close to our office location.
Experience or willingness to learn to drive a 12-passenger van when needed

This position offers excellent practical and educational experience for those interested in working with our clientele. In addition, there is real potential for growth within our company. Many of our initial hires have moved on to management positions within the company.

This is an ideal job for a graduating senior in psychology who wants to get practical experience with a clinical population before applying to graduate school. We offer dental, medical and vision benefits to FT employees.
If interested in this position, please send a resume and cover letter in to Jobs@NDFYA.com.

Please include your last name and the words "Program Mentor" in the subject line.

Summer Teaching Opportunities for Graduating Seniors

- Earn more than $7,000 during the summer. Teachers typically earn between $600 and $800 per week while teaching.
- Gain over 500 hours of teacher-training and teaching experience with a variety of age groups.
- Help students of all ages develop their reading skills and ability to become imaginatively absorbed in books.

The Institute of Reading Development is seeking candidates for summer 2018 teaching positions. We seek applicants with an undergraduate degree or higher from any discipline. We provide a paid training program and comprehensive on-going support.

We hire people who:
• Have strong reading skills and read for pleasure
• Are responsible, hardworking, and have good communication and organizational skills
• Will be patient and supportive with students

We invite you to submit an online application and learn more about teaching for the Institute at: http://instituteofreadingdevelopmentteachingjobs.com/

➢ Mathematica Policy Research Job Opportunities- Entry Level and Internship Opportunities

Interested in recruiting upcoming graduating seniors and recent alumni. Also have an internship opportunity for rising junior and seniors for summer 2018. Below is a list of positions we are in search for in various locations. Please click the link provided for details on the position and a link to apply directly.

International Research Assistant:
https://careers.mathematica-mpr.com/job/princeton/international-research-assistant/727/6994185

Legal Business Assistant:

Business Pricing/Proposal Internship:

Pricing Associate:

We will be reviewing applications immediately, so please encourage alumni that are interested in the position to apply quickly.

➢ Supportiv: Part Time Jobs for Psychology Majors

Supportiv is located in downtown Berkeley and is offering paid, flexible part-time jobs starting at $15/hr and/or internships.

Supportiv is launching later this month as an anonymous online peer support forum with live moderation/facilitation. Using natural language processing (NLP), users are matched in real-time for live discussions among small groups of peers experiencing the same type of relationship, family, school, or work stress, anxiousness, sadness, or loneliness. The NLP analyzes similarity between user thoughts, preferences, and emotions to surround users with people who understand
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exactly what they’re going through. More information can be found on our pre-launch site: www.Supportiv.com

Available Positions:

- Online peer group moderators (many openings)
- Campus outreach [launching Supportiv at other university campuses]
- Article and content writers (writing sample requested)
- Social media/growth hacking (previous experience required)

To Apply:

Email your resume + your typical weekly availability (odd hours welcome) to hpz@supportiv.com with “Berkeley + Supportiv” in the subject line.

All questions may be directed to Helena (Co-Founder) at hpz@supportiv.com

➢ Tutoring for Students

Tutors
We’re bringing on successful undergraduates who can help their peers excel, just as they have. We’ll provide training, support, and resources to help you effectively teach. Our app provides a centralized platform, allowing for easy scheduling, chat, payments, and reviews.

Benefits:

- Control your own hours
- Practice core material
- Pay: $15 - $20 / hr

We require a B+ or better in any class you teach and at least 3 hours per week of availability, even during finals.

APPLY AT: www.penjiapp.com/tutor-application

Campus Executive
Primary duties are in marketing and user engagement - present to lectures, post fliers, and engage with tutors to build a strong community.

- $10/hr pay
- 10 hrs/week on average
- Opportunity to learn and contribute to a quickly growing startup

TO APPLY, please email contact@penjiapp.com with a resume and quick paragraph on yourself!

➢ Junior Specialist for the Solomon Lab at the UC Davis MIND Institute
The Solomon Lab has job openings for research assistants. This is a great opportunity for recent graduates (and those graduating Spring 2018) to gain experience in clinical and cognitive neuroscience research.

For more information on the position and how to apply, please visit this page: https://recruit.ucdavis.edu/apply/JPF02035

➤ Research Assistant Job – UC Hastings

The University of California Hastings College of the Law was founded in 1878 as the law department of the University of California and was the first law school in California. Over the years, it has built a legacy and reputation of being a prominent institution comprised of renowned faculty committed to the study of legal theory and research, preparing students for careers in the judicial system, public service, and industry.

The College is redefining legal education through an experiential, interdisciplinary, and international approach to the law. By integrating rigorous academics with hands-on practice, the College is preparing its graduates to tackle the legal challenges—and leverage the opportunities—of the 21st century.

Research Assistant (Temporary)
Center for WorkLife Law

Classification: Level 1/Class Code 1640/Non-Exempt/Represented
Hours: 10-20 hours/week depending on applicants' availability & the project's needs
Hiring Pay Range: (commensurate with qualifications)
Posting Date: February 5, 2018

ABOUT THE CENTER FOR WORKLIFE LAW

The Center for WorkLife Law (WLL), housed at the University of California, Hastings College of the Law, is one of the nation's leading nonprofit research organizations devoted to advancing gender and racial equality in the workplace and in education. WorkLife Law's current initiatives include:

- Social science research on bias in the legal profession, STEM, and other industries;
- Bias interrupters, an innovative metrics-based approach to workplace diversity;
- Research on how gender bias differs by race;
- A path-breaking study on fair work schedules for hourly workers; and
- Programs and best practices for advancing women in the workplace (Women's Leadership Edge and Hastings Leadership Academy for Women).

THE ROLE

The Research Assistant will work under the supervision of the Research Director to collect and catalogue research pertaining to current and past projects of the Center for WorkLife Law. The research assistant will compile citations, articles, and information to develop WLL's database of research. Substantive areas include employment discrimination, labor law, gender and racial bias, and work/family balance.

This is a temporary 3-6 month appointment.

RESPONSIBILITIES

Typical duties and responsibilities:

- Maintain a master database where articles are stored for researchers
- Create an organization system for research articles
- Categorize research according to subject
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- Identify and correct any incorrect or missing information in the database
- Obtain research articles that have been identified as relevant
- Collaborate with WLL researchers across projects to address research storage needs

**REQUIREMENTS**  
**EDUCATION AND EXPERIENCE**

- Bachelor’s degree in progress or completed, particularly in a field of study relevant to the research being conducted such as political science, social work, sociology, psychology, business etc.
- A minimum of two years of relevant research or work experience preferred.

**KNOWLEDGE, SKILLS & ABILITIES**

- Strong verbal and written communication skills
- Excellent organizational skills and attention to detail
- Ability to work independently and as part of a team
- Experience reading academic material and keeping accurate and detailed records and notes
- Excellent interpersonal skills
- Willingness and desire to support the work of others
- A commitment to WLL’s values and its philosophy of principled pragmatism in defense of women’s advancement and work-life balance for both men and women

**BENEFITS**

- Subject to benefits in accordance with University health and welfare and retirement benefits in accordance with the benefits eligibility requirements of the University of California Employee Benefits Program and Retirement System regulations.

**THE HIRING PROCESS**

To apply, send your resume, cover letter, and two references to Rachel Korn at kornrachael@uchastings.edu.

Failure to provide the information as required, including attaching a cover letter and a resume shall immediately disqualify an applicant from employment consideration.

*Federal law requires employers to provide reasonable accommodation to qualified individuals with disabilities. Please contact Human Resources if you require a reasonable accommodation to apply for a job. Examples of reasonable accommodation include making a change to the application process, providing documents in an alternate format, using a sign language interpreter, or using specialized equipment.*

**WHAT TO EXPECT**

Applicants who meet the position requirements will be competitively evaluated to identify the individuals whose breadth and depth of experience and education most closely relate to the stated requirements and the needs of the College. Depending on the quality and number of the applications received, only the better qualified applicants may be contacted for an interview.

*The position is open until filled.*

*UC Hastings College of the Law is an Equal Opportunity Employer*
Kaiser Permanente Job Postings

Data Analyst (Full-time, Oakland, CA):
Join the group that manages care experience assessment for Kaiser Permanente in Northern California and Mid-Atlantic States. This entry-level position creates reports for physicians and managers, conducts analyses to test hypotheses, and tests the effects of organization policies on patient satisfaction. This position is ideal for a recent college graduate. Prior work experience is not required.
Responsibilities:
- Analyzes, manipulates, and tracks patient satisfaction data
- Creates quarterly reports and maintains distribution lists of clients
- Executes analyses to address specific questions posed by clients
- Provides client service to healthcare providers
- Interprets and communicates results of studies
- Follows standard procedures for filing, storing, and checking data
- Conducts quantitative and qualitative research on a broad array of issues related to health care and survey methodology
- Works under supervision and as part of a team on analytical projects
- Independently designs and implements analysis projects from conceptualization, through statistical analysis, to final presentation displays
Requirements:
- Bachelor’s degree
- Experience in Microsoft Office
- Strong quantitative and analytical skills, with attention to detail
- Knowledge of statistics and research methodology
- Excellent written and verbal communication skills
- Ability to work independently as well as collaboratively
- An interest in developing statistical programming skills, i.e. SAS, SQL, VBA
To Apply: Please email your cover letter, resume, college transcripts, and most recent standardized test scores (ACT, SAT, MCAT, GRE, etc.) directly to: Carol.Wei@kp.org. Thank you for your interest in this position.

Student Intern (Part-time, Oakland, CA):
Kaiser Permanente is seeking interns in the Care Experience Assessment Department: In this position, you will work with patient satisfaction data and patient comments. This position offers you an excellent opportunity to learn more about the health care field, while also learning how a large health care company is organized and structured. You will learn what types of questions and hypotheses doctors and other health care professionals have regarding patient satisfaction. You will also collaborate with your fellow interns to design a research project and present your
findings to the department at the end of the internship. This position is ideal for a junior or senior in college or a recent graduate taking time off before graduate school.

Job Description:
- Prepares and verifies quarterly reports for accuracy before publication
- Reads and processes written patient comments
- Creates graphs and tables in Excel
- Performs quality control on surveys
- Conducts research on patient satisfaction
- Sends out reports and provides client service to healthcare providers

Job Qualifications:
- An interest in health care, research, and data analysis
- Strong problem-solving skills, attention to detail, and communication skills
- Fluency in reading and writing Spanish and/or Chinese is a plus

Details:
- The position begins in May/June 2018
- A commitment of 12 months and 12-20 hours/week minimum is required
- This is a paid non-clinical position
- We are located one block from the 19th St. BART station

To Apply: Please email your cover letter, resume, college transcripts, and most recent standardized test scores (ACT, SAT, MCAT, GRE, etc.) directly to: Yiu-Kei.Wong@kp.org.

Thank you for your interest in this position.

➢ Project Manager/Admin Support

Commitment: Full-Time
Location: Menlo Park, CA
https://beyondtype1.org/careers/

Job Overview:
Work with (and support) a small, but passionate team aiming to change the face of this disease! This is the perfect job for an all-rounder who is interested in the intersection of philanthropy, business, tech, healthcare, and lifestyle brands. This role is a combination of wide-ranging project management and administrative support for the CEO/COO and office at-large.

Responsibilities include:
- Manage our international Give a Bear Program
- Assist in managing a variety of long-term education and advocacy campaigns
- Coordinate logistics for wide-ranging events
- Donor Tracking through a mix of CRM and Excel
- Provide customer service support
- Track and manage state-by-state compliance
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- Track finances and work with accounting team
- Manage contact lists, and occasional external communication efforts
- Handle scheduling for CEO and COO
- Manage interns (2-5 at a time)
- Serve as an extra set of hands for the COO and CEO on a wide-range of project initiatives
- Keep the office running smoothly — be ready to jump in on different needs!

Qualifications:
- Quick learner, self-starter, trustworthy, and reliable
- Excellent verbal and written communication skills
- Tremendous attention to detail
- Good time management with the ability to multitask, triage, and prioritize quickly
- Flexibility to work odd hours at times
- Experience with Google Business Suite (docs/drive/sheets), and WordPress experience is a plus
- Prior experience with a CRM is a plus!

To apply, please submit your cover letter and resume to jobs@beyondtype1.org

Summer Opportunities at Galileo

Galileo summer hiring has launched! We’re looking for over 2,000 of the best and brightest college students and grads to teach and inspire 20,000 campers at 70+ locations across the Bay Area, SoCal, and Chicago.

We also give our summer staff the opportunity to learn and practice a comprehensive approach to thinking and acting like an innovator both in and out of the classroom. We believe in the astounding power of this ripple effect. Our staff take 21st century tools back to their school-year pursuits, inspiring their peers, students and colleagues.

Does this sound like something you want to be a part of?

Next priority application deadline: March 25, 2018

For more information, visit: https://www.galileo-camps.com/jobs/summer-jobs?utm_source=2018partners-jobs&utm_medium=aftercollege&utm_campaign=2018summer-jobs&utm_content=jobs#positions
Gladstone Institutes Open Research Position

Responsibilities
The Gladstone Behavioral Core seeks a Research Technologist with expertise in rodent behavioral testing to characterize mouse models of neurological and neuropsychiatric disorders, and to evaluate the behavioral effects of therapeutic interventions. Responsibilities include experiment planning and design, behavioral testing, and data analysis and interpretation. The successful candidate will join a highly interactive team on scientists and technologists, participate in a broad range of neuroscientific and neurodegenerative studies, and contribute to our fight against devastating diseases of the nervous system.

Qualifications
BS/BA in Neuroscience, Biology, or Psychology; keen interest in behavioral neuroscience and biomedicine; experience with rodent behavioral testing, particularly learning and memory paradigms; ability to analyze data and perform basic statistical tests; strong computer skills and experience with statistical software; outstanding time management skills; self-motivated with exceptional initiative. Some weekend work is required.

About Gladstone
The Gladstone Institutes is an independent, not-for-profit research institution affiliated with the University of California San Francisco (UCSF), transforming the health and well-being of all people through medical research, education, and outreach in the fields focused on heart disease, immunology and virology including HIV/AIDS, and neurological disease. Home to notable leaders in the field of medical science, including 2012 Nobel Prize in Physiology or Medicine recipient Shinya Yamanaka, M.D.,Ph.D. Gladstone is comprised of its three historical institutes in addition to various Centers and programs focusing approximately 500 members of our team on its mission: Science Overcoming Disease. Located in an award-winning building adjacent to UCSF's Mission Bay Campus, Gladstone offers a competitive salary and benefits program within a robust environment for those seeking to maximize their potential. Please consider Gladstone and make a difference in human health.


Research and Policy Associate—Job Position

RESEARCH DEPARTMENT
ABOUT THE NETWORK: The California Child Care Resource and Referral Network (Network), a nationally recognized non-profit membership organization, advocates for and addresses the needs of working families and child care providers throughout California. The Network works with local member child care resource and referral agencies (R&Rs) in every
county to inform parents and the general public about quality child care, assist child care providers in serving their communities, and promote affordable, accessible, quality care on the local, state, and federal levels. For more information about the Network, please view the website at http://www.rrnetwork.org.

ABOUT THE RESEARCH DEPARTMENT: The Research Department leads a range of research projects on child care issues that is regularly used among policy makers, advocates and other researchers. These include our own data collection and action research such as the Data Standardization Project, which informs the California Child Care Portfolio, a biennial report documenting child care supply and demand statewide and by county; the R&R Services Project documenting trainings, site visits, technical assistance, and outreach of local agencies; or surveying and interviewing of providers and parents on concerns that effect child care policy on families. We also provide analysis of data to provide information briefs such as utilization of child care subsidies across California, or trends in the training and licensing of the family child care supply. Additionally, the Research Department also conducts data collection trainings and convenes committees to provide database technical assistance to member agencies.

POSITION AVAILABLE: Research Associate, Full - Time

$40,000 - $45,000 annual salary - D.O.E.

The Network offers competitive benefits, including but not limited to:
Paid vacation and sick leave, Health and dental/vision, Pension contribution, Commuter benefits

APPLICATION DEADLINE: Open until filled

POSITION OVERVIEW: The Research Associate will participate in the projects outlined above as well as other research projects as needed. S/he will assist member agencies with data and technology needs and will provide training and technical assistance as needed. S/he will work closely with the Research Director to produce high-quality research products that can be used for policy, advocacy, and to elevate the work of local R&Rs. Experience and interest in quantitative and qualitative research is required. Experience and interest in child development, child care resource and referral, or other human services policy a plus.

JOB RESPONSIBILITIES:

• Lead coordination and data collection efforts for the Data Standardization Project and R&R Services Project
• Analyze local R&R data and publically-available datasets, including U.S. Census, American Community Survey, CA Department of Education, CA Department of Social Services, etc.
• Synthesize and organize child care trends, policy, and research to develop strategic insights and action
• Conceptualize research projects to support Network policy positions
• Assist with drafting research and policy briefs, and disseminating and presenting data both oral and written.
• Collect and analyze data across all Network programs
• Provide training and technical assistance to local R&Rs on data systems, collection and reporting
• Engage in outreach activities, including updating the research department web page, and posting relevant child care research on Facebook and Twitter
• Assist with coordination and organization of meetings and trainings with research workgroups, consultants, state agencies, and the R&Rs
• Assist with other research projects as appropriate

QUALIFICATIONS:
• Bachelor’s degree required
• At least 2 years of quantitative and/or qualitative research experience required
• Intermediate computer skills required (Word, Excel, ACCESS, PowerPoint) required
• Evidence of working under deadlines with a high degree of accuracy required
• Excellent oral and written communication skills required
• Must be highly collaborative and team-oriented
• Must be detail oriented and well organized
• Knowledge of child care, early care and education, and working family issues preferred
• Experience with a statistical software program (importing, exporting, recoding data, reporting statistics) and GIS mapping preferred
• Policy experience a plus

APPLICATION PROCESS: Please email a cover letter and a resume to: Rowena Kamo, Research Director at rkamo@rrnetwork.org
The California Child Care Resource and Referral Network is an equal opportunity, affirmative action employer.

➢ UCLA Clinical Psychology Lab is Hiring

Research Coordinator Position at UCLA
Applications due as soon as possible!
We are hiring a full-time research coordinator to assist in the conduct of two collaborative community-based studies of evidence-based practices (EBPs) in children’s mental health and school settings. Under the direct supervision of Dr. Anna Lau, the coordinator will work on the 4KEEPS Project focused on “Identifying Quality Indicators within Multiple EBP Delivery in Child Mental Health Services” and the TEAMS Study focused on "Translating Evidence-Based Interventions for Autism Spectrum Disorder (ASD): A Multi-Level Implementation Strategy”.

About 4KEEPS
This is a two-site (UCLA and UCSD) NIMH-funded project focused on community therapists implementation of multiple evidence-based practices for children’s mental health within a system-driven reform in Los Angeles County. The aims of the new study are to develop a pragmatic quality assessment tool to assess therapist delivery of EBP strategies associated with
positive client outcomes. This study is being conducted by Drs. Lauren Brookman-Frazee and Anna Lau.

**About TEAMS**
This is a set of two coordinated NIMH-funded studies that will test ways to support community providers in their learning and delivery of treatments for ASD. TEAMS is being carried out in three-sites (UCLA, UC Davis and UCSD) under the direction of Drs. Lauren Brookman-Frazee, Aubyn Stahmer and Anna Lau.

**Responsibilities:**
- Data collection with study participants in community mental health agencies and public schools
- Training and management of research assistants
- Observational coding of recordings of EBP delivery in the community
- General project tasks including data tracking and management and analyses, preparing study materials, literature searches, report and manuscript preparation.

**Preferred Qualifications:**
- Bachelor’s degree in Psychology, Education, or related field
- Experience with data entry/management programs (e.g., SPSS)
- Observational coding experience
- Research methods coursework, mentored research experience, or equivalent

To apply, please submit application through this portal: [https://hr.mycareer.ucla.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1520974995656](https://hr.mycareer.ucla.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1520974995656). Please also email a CV and cover letter to 4keeps@psych.ucla.edu.

**Peacock Acres, Inc., Clinical Job Opening**

Monterey County Non-profit serving foster youth is seeking to hire a full time “Head of Service” (HOS) for its Group Home/STRTP (Short Term Residential Treatment Program).

**Job Type:** Full-time

**Salary:** $35.00 to $40.00 p/hour

**Benefits:** Medical (employee pays 25% of monthly premium), Paid Vacation, 6 Paid Holiday’s

The HOS oversees the provision of Specialty Mental Health Services at the STRTP. He/she ensures that the needs of incoming children and youth correspond with the services available through the STRTP at intake. In this capacity, the Head of Service plays a prominent role in decisions regarding placement. He/she is responsible for ensuring all treatment plans, transition plans, and progress notes and reports are properly documented in compliance with all applicable regulations, policies and procedures. The Head of Service also ensures that all required documentation, including Medi-Cal billing information, is completed and submitted on time.

The Head of Service manages the clinical staff, which may include but is not limited to: Therapists, Youth Support Counselors, Day Treatment Staff, Quality Assurance Manager, Social
Worker, and Case Managers. He/she works closely with the Psychiatrist and other contracted specialists to ensure that appropriate and coordinated care is being provided for each resident.

Reports to: the Executive Director

Responsibilities:

- Ensure that all STRTP residents receive appropriate mental health treatment services.
- Manage clinical staff.
- Provide clinical supervision and support to license-track clinicians and other direct service staff.
- Ensure that sound clinical practices and procedures are followed.
- Ensure that each resident’s Needs & Services Plan is reviewed and/or updated within the specified timeframes.
- Review all residents’ progress notes on a consistent basis.
- Ensure that the Specialty Mental Health Services at the STRTP are being provided in compliance with all protocols and applicable laws and regulations.
- Ensure that mental health treatment services are documented, and that reports are completed within specified timeframes.
- Monitor and review staff progress notes including Medi-Cal documentation through the AVATAR system to ensure audit-level quality.
- Provide and support training on AVATAR and Dialectical Behavior Therapy (DBT) as well as other training topics as needed.
- Contribute to data collection and quality improvement efforts for the STRTP
- Occasional provision of direct services.
- Provide leadership representation for Organization in relationships with community partners.

Qualifications:

- Hold a professional California License for a minimum of 2 years (LMFT, LCSW, or LPCC).
- Minimum of two years supervising clinical staff and programs.
- Strong computer literacy: AVATAR experience preferred.
- Knowledge and/or experience with Dialectical Behavior Therapy preferred.
- Excellent verbal and written communication skills.
- Attention to detail.
- Experience working with people in crisis.
- 2-3 years of experience working with foster youth or similar demographic.
- Strength in recruiting, managing, coaching, and retaining individuals and teams.
- Adaptable/flexible.
- Able to perform many tasks at once, and handle changing priorities gracefully.
- Able to maintain and respect confidentiality.
- Knowledge of local, state, and federal laws and regulations pertaining to the provision of Specialty Mental Health Services.

Additional Requirements:

- Satisfy the Department of Social Services and Department of Justice finger print clearance requirements
• Have a negative T.B. test
• Current First Aid/CPR certification
• Possess a valid California driver’s license and have a clean DMV print out
• Have access to a reliable and insured vehicle

➢ Assistant Clinical Research Coordinator full-time

NEUROLOGY
Throughout the Department of Neurology at UCSF, our mission is to deliver superb patient care, to apply state-of-the-art translational research methods to discover the causes and treatments for human nervous system disorders, and to educate each generation of medical students, neurology residents and postdoctoral fellows. By fostering cross-disciplinary interactions among scientists around the world, we accelerate the pace of discovery and champion the University’s global health initiatives.

JOB OVERVIEW
The Care Team Navigator (CTN) is a core member of the Care Ecosystem study team. The Care Ecosystem study is funded by a Center for Medicare/Medicaid Services Health Care Innovation Award and is designed to test a telephone-based support, education, and care coordination intervention for patients with dementia and their caregivers. The goal is to improve the health and wellbeing of patients with dementia and their caregivers, as well as to decrease unnecessary medical costs. The Care Team Navigator is the primary point of contact for patients and their families enrolled in the study. CTNs work collaboratively with participants and under direct supervision and guidance of a multidisciplinary clinical team. This role is great for anyone interested in pursuing a profession in healthcare and wants more hands-on experience working with patient families.

Responsibilities include:
1. Participate in initial and ongoing training about common issues in neurodegenerative diseases, aging, caregiving, advance care planning, and medication management
2. Maintain regular monthly telephone (or e-mail) contact with participants
3. Attend weekly debriefing sessions with clinical team to review cases and discuss issues, problem solving strategies, resource needs, and communication techniques.
4. Use integrated workflow management technology for care delivery and data collection.
5. Participate in evaluation and improvement by contributing feedback during team meetings, surveys, and one-on-one meetings with supervisor.

Please let me know if you need any additional information. Thanks so much!

Mahnoor Allawala
Assistant Clinical Research Coordinator, Care Ecosystem Study
UCSF Memory and Aging Center
675 Nelson Rising Lane, Suite 190, MC 1207 | San Francisco, CA 94158
tel: 415.353.4208 | fax: 415.514.8100
mahnoor.allawala@ucsf.edu | careecosystem.org | memory.ucsf.edu
Lab Manager, Yale University Social Cognitive Development Lab

The Social Cognitive Development Lab at Yale University is seeking a lab manager/research coordinator to begin mid-summer 2018.

Our lab is hiring a research coordinator/lab manager to begin mid-summer (on or around July 1) 2018. The position is full-time with benefits. A two-year commitment is strongly preferred (and is extendable beyond two years contingent on funding and mutual interest). The successful candidate will help to coordinate multiple research programs, including two NSF-funded projects.

Our lab focuses on intergroup social cognition; major research areas include the origins of intergroup bias, the principles underlying social categorization and ideas about fairness and inequality, the perceptual components of intergroup categorization, and the most effective strategies for reducing intergroup bias in children. More information about the lab can be found at: www.socialcogdev.com.

Responsibilities for this position include recruiting, scheduling, and testing child and adult research participants; coordinating a large team of graduate and post-doctoral researchers; building partnerships with and conducting research at local schools and museums; managing a participant database; training and coordinating undergraduate research assistants; purchasing and setting up lab equipment; and additional research and administrative duties as they arise.

The position offers the possibility for substantial research experience and the potential for co-authorship on posters and manuscripts as well as the possibility of international research travel. The job would be ideal for someone highly motivated to undertake graduate study in psychology or the cognitive sciences. The successful candidate will be a core member of a vibrant and collaborative research environment and will also benefit from the broader intellectual community at Yale. For more information about Yale’s psychology department, visit http://psychology.yale.edu.

Ideal candidates will have a bachelor’s degree or equivalent in psychology or a closely related field, experience with children, research experience in an experimental psychology lab, and experience managing others. Strong organizational and communication skills and attention to detail are of the utmost importance. The candidate should be self-motivated and able to solve problems independently while also being comfortable managing and working with others. Strong technical skills are a must; lab duties will require making regular use of Microsoft Office, Photoshop, experimental software such as Inquisit, and statistical software such as R. Computer programming aptitude (e.g. Python, Matlab, JavaScript, Flash) and experience with Amazon Mechanical Turk would be a plus but are not required.

To apply, please send a résumé/CV and a cover letter (as a single PDF document) describing your interest in the position to the current lab manager, Helena Wippick, helena.wippick@yale.edu, with the subject line “SCD Lab Manager Application.” The letter should briefly describe your research experience and experience working with children and should include the name and contact information of at least two academic references. Applications will be reviewed as they are received but full consideration will be given to all applications received by April 1, 2018. The position will ultimately be filled through Yale University’s internal Human Resources process; strong candidates will be encouraged to submit their application to Yale after an initial review. Women, LGBTQ, and underrepresented minority applicants are encouraged. Yale University is an Equal Opportunity/Affirmative Action Employer.
Work Opportunities – Week of March 26, 2018

[Summer Positions] Hiring Summer Faculty, Teaching, & Residential Advisors

Join our Team!
Upward Bound and Upward Bound Math & Science is hiring for the Summer!

**Instructors** (Graduate students highly encouraged to apply)
Apply online through [AP Recruit](#)
Job #JPF01684

**Teaching Associates** (Undergrads)
Apply online through the [Berkeley Jobs Website](#)
Job #24630

**Residential Advisors**
Apply online through the [Berkeley Jobs Website](#)
Job # 24629

[MDRS] RA positions at Temple University

The Adaptive Memory Lab at Temple University (PI: Vishnu “Deepu” Murty) is looking to hire a lab manager and two full-time research assistant. Research in the Adaptive Memory Lab focuses on neurobehavioral mechanisms that shape how individual’s form goal-relevant memories and how these memories support adaptive behavior. These processes are examined in healthy adults, adolescents, and individuals at-risk for developing psychopathology (i.e., psychosis, PTSD).

**Lab Manager:** The research assistant will have a large role in supporting the general research and administrative aims of the laboratory. The major duties of the lab manager include assisting with the programming and administration of behavioral and imaging experiments, conducting data analysis, and fulfilling administrative tasks (e.g., IRB management, budget management).

**Research Assistant Position:** The research assistant will have a large role in supporting data collection and analysis for the AURORA Project, a large-scale, NIMH funded multi-site project tracking the longitudinal effects of trauma. The duties of the research assistant will include MRI, behavioral, and psychophysiological data collection as well as conducting data analysis related to this project.

Ideal applicants will have experience in one or more of the following areas: testing human subjects in behavioral/fMRI experiments, behavioral data analysis, neuroimaging data analysis, or computer programming. To apply for either position, please send a cover letter and CV to adaptivememorylab@gmail.com
Kaiser Permanente Job Posting

Survey Researcher (Full-time, Oakland, CA):

Join the group that manages care experience assessment for Kaiser Permanente in Northern California and Mid-Atlantic States. This entry-level position analyzes survey data, creates reports for physicians and managers, and tests the effects of organization policies on patient satisfaction.

Responsibilities:
- Analyzes, manipulates, tracks, and manages patient satisfaction survey data
- Creates quarterly performance reports
- Checks data to ensure all reports are error-free prior to publication
- Conducts quantitative and qualitative research to test hypothesis posed by clients
- Interprets and communicates results of studies
- Assists on issues related to survey validity and psychometric properties
- Answers questions from clients about survey methodology and patient satisfaction reports
- Works under supervision and as part of a team on analytical projects

Requirements:
- Bachelor’s degree, prior work experience is not required
- Detail-oriented, independent worker
- Excellent written and verbal communication skills
- Knowledge of statistics and research methodology
- Interest in developing analytical skills (SAS, SQL, Excel)

To Apply: Please email your cover letter, resume, college transcripts, and most recent standardized test scores (ACT, SAT, MCAT, GRE, etc.) directly to: Carol.Wei@kp.org. Thank you for your interest in this position.

We’re Hiring for Summer & Fall: Become a Writing Tutor!

Dear writers,

We hope you’re having a fantastic break! As users of our services, you know firsthand how conversations with a peer can transform your work into a well-crafted piece of writing. You’ve partnered with our friendly tutors to brainstorm ideas, discuss evidence, and revise your drafts until you’ve developed a paper you’re proud to submit. Now’s your chance to become a supportive tutor for writers just like you! Apply to be a Writing Tutor today!
We accept applications on a rolling basis; our review dates are 4/13, 4/27, and 5/11. Priority will go to early bird applications received by 4/27. Feel free to share the word with your friends and networks.

Multilingual and multidisciplinary writers strongly encouraged to apply. We look forward to hearing from you!

Best,
SLC Writing Program