➢ Hiring Literacy or Math Mentors - Earn Work-Study or Units

Are you interested in supporting local youth? The Public Service Center is hiring mentors to support K-5th graders in learning how to read or to work with middle school students on understanding math concepts.

Deadline: Thursday, August 31
Pay: $13/hour in Work-Study or volunteer (Education field study units also available)
Location: Berkeley and Oakland Schools

Literacy Jobs: http://publicservice.berkeley.edu/programs/build/
Math Jobs: http://publicservice.berkeley.edu/programs/bridging-berkeley

➢ Daily Cal is hiring!

We’re hiring across all of our departments. Whether its photography, data analytics, writing, layout design and artwork, marketing, multimedia work, web design or online engagement, (and so much more) we need energetic staffers to help steward independent student journalism through a perilous media landscape.

Our student staff includes students from most academic departments on campus who come to gain professional experience, satisfy a hobby or just join a community.

Explore the positions at our apply website, and come visit us at our info sessions on Wednesday and Thursday at 6 p.m. in the North Gate Hall library to talk to specific department heads and learn more about the organization!

Applications are due September 1st!

➢ Hiring passionate activists to defend the CFPB

U.S. PIRG is a consumer group that stands up to powerful interests whenever they threaten our health and safety, our financial security, or our right to fully participate in our democratic society.

Right now U.S. PIRG is fighting to defend the Consumer Financial Protection Bureau (CFPB) from legislation that would gut Wall Street reforms and destroy the CFPB as we know it.

The CFPB is the first federal agency devoted to protecting consumers in the financial marketplace. You may recall that in in 2016 the CFPB held Wells Fargo accountable for unfair treatment of its customers. The enforcement action the CFPB took against Wells Fargo
was one of many times the CFPB has required banks and other financial companies to pay fines and compensate customers for wrongdoing.

That is why we need your help. In order for us to mobilize widespread support to protect the CFPB, we are hiring people who are passionate about advocating for our citizen’s best interests.

U.S. PIRG fellows work hard to advocate for the public interest — whether it’s by developing campaigns, building coalitions, mobilizing and organizing the public, showcasing our work online and in the media, or making our case directly to decision makers. Learn more about our full-time positions on our website.

➢ Cornerstone Full-Time Recruiting

As you begin exploring options for life after graduation, we invite you to discover the Analyst experience at Cornerstone Research. Cornerstone Research is a leading economic and financial consulting firm specializing in the analysis of complex economic, financial, accounting, and marketing issues that arise in the context of various kinds of litigation.

Cornerstone Research will be on campus at the following events:

• Consulting Forum on Thursday, August 31, 2017 from 6:00 PM – 8:00 PM at the MLK Jr. Student Union, Pauley Ballroom

• Cal Career Fair on Thursday, September 14, 2017 from 11:00 AM – 4:00 PM at the Recreational Sports Facility, Field House Gym

• Cornerstone Research information session on Thursday, September 14, 2017 from 4:30 PM – 6:00 PM at the Faculty Club, Seaborg Room
Please submit your application through the Career Center website. Our resume drop will close on Friday, September 15, at 11:59 pm. Additional information and videos about our firm and the analyst position are available on our website: www.cornerstone.com/careers.

➢ Work Study Position: Peer Nutrition Educator for University Health Services, Social Services

$15/hour x 64 hours/semester
Position: #1917491295.
(Approximately 4 hours per week x 16 weeks. Days and times TBD, occasional evenings.)
One-year commitment strongly preferred, academic year 2017-2018
The UHS Peer Nutrition Educators broaden the reach of UHS nutrition services and enhance student wellness through three main services: body image training, nutrition education.
and **food and cooking skills development**. Under the supervision of a UHS Wellness Dietitian, Peer Nutrition Educators will be trained in the three major topics as well as presenting and teaching skills, and participate in several outreach activities on campus. Outreach activities will take place at various campus locations and will be planned in advance or by request. Possible outreach activities may include: providing nutrition education for the student food pantry, giving a presentation for a student group or club, creating a short educational video, or leading a body image workshop at a residence hall or co-op.

Qualifications:

- Interest in learning more about nutrition, food, cooking, and body image. (Expertise in these topics *not* required, though some previous education will be helpful.)
- Willingness to follow through on commitments.
- Flexibility and willingness to work occasional evening events.
- Must enjoy interacting with people or be willing to develop interpersonal skills.
- This position is *not* appropriate for students currently or recently struggling with eating disorders or disordered eating.

### The Sutardja Center for Entrepreneurship and Technology (SCET)

The Sutardja Center for Entrepreneurship and Technology (SCET) at UC Berkeley is looking to hire a current UCB student to work as the Global Engagement Coordinator whose primary responsibilities are to assist with communicating, developing, and managing relationships with the global partners/affiliates of the center. Applicants must be available to start at the beginning of August, and ideally remain in the position until the end of the Academic year.

Students with strong organization and communication skills, and the ability to work with people of diverse backgrounds are strongly encouraged to apply. The pay rate is $15 p/h and work-study is preferred, but not required. Interested applicants should send a brief statement of interest (one paragraph) and a copy of their resume as one document to: Susan Giesecke ([sgiesecke@berkeley.edu](mailto:sgiesecke@berkeley.edu))

### Job Opening - Assistant Clinical Research Coordinator – UCSF

UCSF is looking for an Assistant Clinical Research Coordinator at the UCSF Memory and Aging Center in the labs of Dr. Joel Kramer and Dr. Adam Boxer. They’re looking for someone to take over the position ASAP, preferably to psychology graduates that might be interested! This is a full-time position, bachelor's degree required. All interested applicants should please email paige.mumford@ucsf.edu with their CV and cover letter, and "ACRC application" as the email subject.

Position description:

Incumbent will be responsible for the collection, editing, and analysis of imaging data obtained through multiple projects on aging and neurodegenerative diseases being conducted at the Memory and Aging Center. Responsibilities would include acquiring MRI data, which
will involve interacting with patients with cognitive impairment and their families. A large proportion of time will be spent processing neuroimaging data for analysis using programs such as SPM, FreeSurfer, FSL and other similar software. This includes extensive quality control work including inspection of program output and manual editing of processed images and reprocessing as necessary, and tracking the progress of processing for assigned images. Incumbent will also be responsible for summarizing data obtained from analyses and presenting them to responsible investigators, and for assisting with preparation of manuscripts including writing up methodology and results and creating figures.

Prior experience with brain image processing programs in particular SPM and FreeSurfer are strongly preferred. Ideal candidate would have facility with computer programming and computer languages, in particular Linux scripting, or willingness to learn these skills. Knowledge of macroscopic brain anatomy and biology is also strongly stressed. Experience with statistical software such as STATA and R is also desirable.

➢ **Position: Staff Research Associate I**

**Reports to:** PI: Dr. Sabra Inslicht  
**Department:** Research, Mental Health Services  
**Position Definition:**  
Researchers from the San Francisco VA Medical Center; Northern California Institute for Research and Education (NCIRE); and University of California, San Francisco are conducting several research studies in trauma survivors with posttraumatic stress disorder (PTSD) involving psychophysiological measurement. The incumbent will assist in carrying out study coordination for these multiple research projects related to PTSD. The lab is seeking at least a 2-year commitment for this position. This is a full-time position. Salary will be commensurate with education and relevant experience.

**Essential Functions:**
- Coordinate all aspects of the research protocol & manage the daily study operations
- Manage subject enrollment, subject tracking, scheduling, correspondence, appointment reminders as well as coordinate subject payments
- Conduct telephone screening interviews on psychiatric and medical symptomatology with participants to pre-assess for study eligibility
- Act as liaison with the multidisciplinary study team (e.g., clinical interviewer, physician, laboratory) in determining study eligibility, coordinating study procedures, and ensuring adherence to study protocol
- Coordinate all aspects of data management, including entry, verification and analysis
- Program and maintain psychology/psychophysiology experiments and related hardware and software
- Prepare and manage Institutional Review Board Documentation and other Regulatory Documents
- Assist with grant submissions, conference presentations, and manuscript preparation
- Plan and track budget; purchase equipment and supplies, and track study expenditures
- Manage shipment of biological samples to offsite laboratory, sample tracking, correspondence with laboratories
- Collaborate with study team and PI to continuously improve procedures
- Perform other duties as assigned

**Job Requirements:**
• BA or BS in psychology or related field
• 1-2 years previous experience in human subjects research
• Ability and experience in conducting and coordinating psychological research studies, including tracking of participants, data entry and management using database software (e.g., Excel, Access), analyzing and interpreting patient medical and psychiatric records.
• Ability to communicate with individuals of varying educational and social backgrounds about potentially sensitive issues. Prior experience in a mental health setting is preferred.
• Prior experience in psychophysiology measurement experience using Biopac or similar equipment
• Computer literacy with emphasis on Windows operating systems and psychology software applications (e.g., AcqKnowledge, Inquisit, SuperLab, Qualtrics)
• Experience preparing and managing Institutional Review Board (IRB) submissions and other regulatory documentation
• Prior experience collecting, organizing, and shipping biological samples is preferred. Familiarity with Freezerworks or other biological sample software is not necessary but would confer an advantage
• Knowledge of and experience with advertising and marketing
• Experience with grant and budget preparation is highly desired
• Excellent interpersonal, written and oral communication skills
• Must be highly organized and detail oriented
• Ability to work under minimal supervision

Individuals majoring in psychology, neuroscience, cell biology, computer science and engineering, as well as post-baccalaureate students are encouraged to apply.
If interested, please email callan.lujan@va.gov with a cover letter and CV or resume.

➢ Program Mentor/Counselor position (full or part time)

New Directions for Young Adults - California www.ndfya-ca.com is a transitional living program located in Pleasant Hill, CA that helps young adults with Autism Spectrum Disorder, learning disabilities and other psychiatric disabilities learn the skills needed to live independently. Our “high functioning” clients live in their own private apartments and receive support with life management skills (cooking, cleaning, etc.), financial management, academic tutoring, social skills training, social activities and more. We are a rapidly growing program and need reliable, organized and compassionate employees to join our close knit, collegial and fun treatment team. You will be provided with training and instruction and then asked to work with program clients teaching life skills, providing transportation, offering supervision during social outings, providing tutoring in college classes and providing other support. (The work does NOT involve helping clients with basic hygiene or self-care.) The ideal candidate would be available part time over the next few months and then could move to full time employment in the summer.

This initial position requires someone with a diverse skill set:
• a clean criminal background check and driving record
• experience or willingness to learn to drive a large passenger van when needed
• morning availability
• high personal reliability, organization and time management
● strong computer skills and written communication
● strengths in the life management skills we teach (cooking, cleaning, exercise, etc.) ● enthusiasm and the ability to actively engage and motivate clients
● the flexibility to take on new, diverse tasks as the situation demands
● empathy, patience, and an interest in mentoring young adults with disabilities

Ideal applicants might also possess:
● ability to help clients with basic financial management skills
● ability to tutor basic college courses (e.g. freshman English, basic math, etc.)
● an interest in helping students pursue their employment goals
● previous experience with persons with autism or Asperger’s syndrome
● previous mentoring experience (camp counselor, teacher’s aide, etc.)
● a background in psychology or special education
● a residence near our Pleasant Hill offices

This position offers excellent practical experience for those interested in working with this population. In addition, there is real potential for growth with the company, as many of our initial hires have moved on to management positions in the company. This is an ideal job for a graduating senior in psychology who wants to get practical experience with a clinical population before applying to graduate school. (We currently employ two Cal grads who are expecting to enroll in graduate school this fall.) We offer dental, medical and vision benefits to FT employees. If you are interested in this position, please send a resume and cover letter in .pdf format to matt@ndfyaca.com. Include your last name and the words “Program Mentor” in the subject line.

➢ Career Center hiring 2 Communications Assistants

The Career Center is currently hiring 2 work study students for a Communications/Marketing position starting in Fall 2017. Students in these positions will have access to and work directly with all the professionals in the Career Center, exposing them to the latest trends, industry leaders, and other resources related to career development. Communications Assistants will support the counseling staff in a variety of ways:

● Researching and writing material for mass distribution through Handshake
● Assist with preparation of promotional materials
● Produce/design program materials when needed
● Leveraging media to build brand awareness
● Conduct market research
● Media coverage of events and/or assist with production of short, fun video clips

Hours are flexible depending on the student's availability. Ideal candidates will be able to work 12-15 hours a week, Monday- Friday, between 8am - 5pm. Occasional evening hours may be required. Work to begin prior to classes starting, if available.
* Excellent writing skills, including grammar and spelling accuracy. * Attention to detail, organized and able to keep accurate and organized records. * Fast typing skills. * Willing to ask questions and clarify instructions. * Strong interpersonal skills and good team player. * Must be able to take direction and work independently. * Able to meet deadlines. * Familiarity with Adobe Creative Suite (Dreamweaver is a must). Preferred: * Proficiency in Adobe Creative Suite (primarily Photoshop, Illustrator, Dreamweaver) or other design programs * Experience with photography/videography.

To apply, please submit cover letter and resume. Resumes submitted without a cover letter will not be considered. See the Career Center website to learn about cover letters and resumes if you’ve never written one before.

➢ CPD Undergraduate Fellows Program

**Description:**
The CPD Undergraduate Fellows Program is a year-long fellowship that offers a highly selective group of undergraduate students a unique opportunity to work closely with political science faculty and graduate students to develop the skills and knowledge necessary to study the politics of developing countries. In addition to working side-by-side with CPD research associates to conduct original research, fellows have the opportunity to attend workshops where scholars from UC Berkeley and other top universities present their projects. This gives fellows a unique insight into the theories and methods used by experts studying development. Fellows also have a chance to develop key research skills, like statistical programming and map-making, among others.

**Application Instructions and Selection Process:**
Applicants must submit a resume and cover letter to cpd@berkeley.edu in an email titled “Undergraduate Fellows Program Application.” An in-person interview will be scheduled in early September.

**Eligibility:**
Open to any UC Berkeley student who has completed at least one semester of study in residence at Berkeley. All majors are eligible and encouraged to apply.

**Stipend Amount:**
Students will receive a $1000 stipend distributed over two semesters; $500 in Fall 2017, $500 in Spring 2018.

**Application Deadline:**
**Tuesday, September 5, 2017.**
Work Opportunities – August 28, 2017

EMAIL: cpd@berkeley.edu

WEBSITE: http://cpd.berkeley.edu/initiatives/undergraduate-fellows-program/

➢ **Work Study Opportunity in IB/MCB**
  Job Title: Assistant II
  Employer: Biosciences Divisional Services

Description:
This position supports the Integrative Biology (IB) and Molecular and Cell Biology (MCB) undergraduate advising office. We are seeking a student who would be able to work during our advising hours (M-Th 9am-12pm, 1-4pm and Fridays 9am-12pm, 1-3pm) to assist with the following: • Serve as first contact to students, visitors, and a number of academic and administrative units on campus requesting information about the undergraduate programs and services. • Greet students and visitors in a professional and friendly manner, both in person and on the phone. • Assess visitor needs and recommend appropriate action or referral, both in person and on the phone. • Answer all calls to the main phone lines. • Efficiently update and maintain large student database on a daily basis, modifying current records, creating new records, and archiving inactive records. • Ensure all office forms are available, making copies as needed. • Update bulletin boards with relevant information weekly. • Maintain orderliness and cleanliness in the front desk area. • Other administrative duties as assigned.

Intended/declared IB or MCB students are welcome to apply. Student will be required to sign a confidentiality agreement.

Qualifications:
• Highly developed interpersonal skills and ability to exhibit professionalism and respect when working with students and other visitors. • Ability to work in a fast-paced environment with a diverse staff, students, and the general public. • Ability to interact with the public and with various levels of the University community including academic and support staff in a diplomatic and tactful manner. • Ability to work effectively, independently, and as a team member. • Demonstrated strong organizational skills and capacity to work with multiple priorities. • Demonstrated high level of oral communication. • Ability to work with confidential student information in a sensitive manner.

小心：Reference number is reference #8427747351 and can be found at https://workstudy.berkeley.edu.

➢ **Opportunity for 2017-2018 Undergraduate Seniors**
We have placements for Undergraduate SENIOR students, who want to be exposed to the mental health/social work field to find if they wish to pursue graduate studies in this area. Students need to be BILINGUAL in SPANISH.
Stipend available ($1600.00-$2500.00 depending on hours).

UNDERGRADUATE STUDENTS - LATINO FOCUSED
PLACEMENTS-MENTAL HEALTH
Oakland; Spanish required

Excellent opportunity to experience the field of Latino Mental Health/social services/psychiatry, to find out if you wish to pursue a graduate degree in this area. Interact with & observe a multidisciplinary team of mental health practitioners & graduate students, as well as work with clients.

WHERE: La Clinica de la Raza Behavioral Health Services-Casa del Sol (outpatient mental health clinic in Oakland-Fruitvale area)
WHAT: Student will assist our monolingual Spanish speaking clients in various ways such as accessing resources, interpreting, and team work with psychotherapists.
WHO: Senior undergraduate college students, currently enrolled in social work, psychology, counseling, social services, ethnic studies-Latino healthcare, or related areas. Must be fluent in Spanish & English. Must be familiar and respectful of the Latino culture.
COMMITMENT: Sept /2017 through the 3rd week of June 2018. Minimum 16hr/wk. Priority is given to applicants who can provide 20-24 hrs/week.
STIPEND FOR THE WHOLE PLACEMENT: $ 2,500 for 24hr/wk; $2,000 for 20hr/wk; $1,600 for 16hr/wk ; (for students who are not already receiving a stipend for this placement).

STUDENT ACTIVITIES:
1. Initial training/orientation. 2017: Sept 13 & 14; Each day 9-12 & 1-6.
2. Observe/shadow clinician(s) for at least one of each of the following: intake, assessment, school visit, home visit, psychiatric group home visit, psychiatric hospital visit, & group.
3. Assist clients to access resources, participate in the interns project.
4. Supervision.
5. Students with 24 hr/wk placement may participate in the following training opportunities: Wed 10am-12pm Multidisciplinary Case Conferences/Training, as well as Staff Meeting.
6. Must attend each week either Wednesday or Thursday
LOCATION: 1501 Fruitvale Avenue, Oakland.
- Very convenient to BART/buses, and close to 2 freeways.
CLINIC HOURS: 8:30-6pm. Monday through Friday
APPLICATION PROCESS: There is no application form. E-mail your resume to contact at bottom; include your cell phone number. Your Spanish will be evaluated. There will be an interview.--Students who are accepted, due to HIPAA & HR requirements, will need to
follow our guidelines for fingerprints & medical clearance, before starting placement. (Information will be provided to students upon acceptance)

CONTACT: internships@laclinica.org

Please specify your interest in an undergrad placement at Casa del Sol

➢ Announcement for Social Science Research

The Experimental Social Science Laboratory (Xlab) invites you to participate in research!

All experiments conducted at Xlab are computerized social science studies that typically last between an hour to two hours. Participants earn $15/hour on average every time they participate. For more information, visit xlab.berkeley.edu or watch our short video! To sign up, visit berkeley.sona-systems.com

We look forward to seeing you at the Xlab! Do science. Get paid.