



DEPARTMENT OF PSYCHOLOGY
3210 TOLMAN HALL #1650

BERKELEY, CALIFORNIA 94720-1650
TEL: (510) 642-5292

GRADUATE APPLICATION CHECKLIST

2007-2008

It is the applicant's responsibility to read carefully the items below and to insure that each part of the application is completed. All materials should be put together in one envelope and mailed to UC Berkeley's Department of Psychology. **Please note the application deadline date: December 1, 2006.** Supportive items (letters of recommendation, transcripts, GRE scores) should reach us no later than December 6, 2006. Receipt of materials after December 6, 2006 may impede the review of your application.

_____ Complete the online application by going to <http://www.grad.berkeley.edu/prospective/> and clicking on "Graduate Application". **The Department of Psychology strongly encourages applicants to apply online.**

Or

Complete Forms A and B of the paper application. Check to be sure that both copies of Form A are legible. Both copies of Form A must be returned with your completed application.

_____ On Form A, be sure to indicate **Psychology** as your proposed department and enter the area of emphasis (Change, Plasticity, and Development (listed as Developmental in the online application); Clinical Science; Cognition, Brain, and Behavior; Social/Personality). An applicant may apply to only **one** area of emphasis.

_____ On Form B, be sure to: 1) indicate the Psychology faculty member(s) whose research is of particular interest to you; and 2) calculate each grade-point average (GPA) request.

_____ Complete Forms C, D, and E if applicable.

_____ Complete Form F, Part 1, Statement of Purpose. The statement of purpose is a very important part of your application. It is usually about 1.5 to 2 pages in length, single-spaced, typed. Please describe in your statement of purpose:

1. Your interest area in psychology; past research work and research interests for the future.
2. Clinical Science applicants only. Applied work experience; e.g. volunteer or paid work experience in a mental health or human service agency.
3. Reasons for applying to Berkeley's program. List faculty member(s) with whom you wish to work.
4. Plans for your future profession.



DEPARTMENT OF PSYCHOLOGY
3210 TOLMAN HALL #1650

BERKELEY, CALIFORNIA 94720-1650
TEL: (510) 642-5292

- _____ Complete Form F, Part 2, Personal History Statement. The personal history statement is also a very important part of your application. In your personal history statement, discuss how your personal background informs your decision to pursue a graduate degree. Please include any educational, familial, cultural, economic or social experiences, challenges, or opportunities relevant to your academic journey; how you might contribute to social or cultural diversity within your chosen field; and/or how you might serve educationally underrepresented segments of society with your degree.

- _____ Submit two sets of official transcripts from each college level institution attended in sealed envelopes. Transcripts stamped "**issued to student**" are acceptable, as long as they bear the official stamp and seal of the registrar.

- _____ Submit three letters of recommendation in sealed envelopes with the recommender's signature across the seal. If your recommender(s) will not give you the letter(s) to include with your application, request that they send them directly to University of California, Berkeley, Graduate Assistant, Department of Psychology, 3210 Tolman Hall #1652, Berkeley, CA 94720. We would prefer you use the letter of recommendation forms (Form G) found in the application packet; however, they are not required.

- _____ Request official GRE scores for the General Test be sent to the Department of Psychology. In addition, if you have received your GRE score report, you can photocopy it and include it in your application packet. Our institution code is 4833. Our department code is 2016.

- _____ International applicants must submit TOEFL scores in addition to GRE scores. The minimum TOEFL score is 570 for the paper-based test. The minimum score is 230 for the computer-based test. The minimum score is 68 for the Internet-based test. Our institution code is 4833. Tests taken before June 2005 will not be accepted even if your score was reported to Berkeley.

SEND ALL APPLICATION MATERIALS TO:

**University of California, Berkeley
Graduate Assistant
Department of Psychology
3210 Tolman Hall #1652
Berkeley, CA 94720-1652**